



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution	Sri Guru Gobind Singh College
• Name of the Head of the institution	Dr Navjot Kaur
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01722792754
• Mobile no	07341123711
• Registered e-mail	principal.sggs26@gmail.com
• Alternate e-mail	iqacsggs@gmail.com
• Address	SRI GURU GOBIND SINGH COLLEGE, SECTOR-26, CHANDIGARH
• City/Town	Chandigarh
• State/UT	Chandigarh
• Pin Code	160019
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

- Financial Status **Grants-in aid**
- Name of the Affiliating University **Panjab University, Chandigarh**
- Name of the IQAC Coordinator **Kuljeet Singh Chakkal**
- Phone No. **08194863945**
- Alternate phone No. **01722792754**
- Mobile **9779262380**
- IQAC e-mail address **iqacsggs@gmail.com**
- Alternate Email address **principal.sggs26@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://sggscollege.ac.in/downloads/638683300250531778.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.sggscollege.ac.in/downloads/Academic-Calendar-2023-24.pdf?Id=184RB0b0emIHPqlsDq+JGIwJmNaG41OXwz0DBSB3CryzJM=>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	A	3.07	2022	02/11/2022	01/11/2027
Cycle 2	B	2.86	2016	17/03/2016	16/03/2021
Cycle 1	B++	80.85	2004	03/05/2004	02/05/2009

6. Date of Establishment of IQAC

02/07/2004

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr Navjot Kaur, Dr Sugandha Kohli Kaang, Dr Harsimran Kaur Aulakh Principal, PG Department of Sociology and Department of Botany	Government	Department of Environment, Chd Administration	2023, 6 months	30000
Dr Mandeep Kaur Dhani and Dr Inderpal Pasricha, PG Department of Chemistry	Government	DST Renewal Energy Chandigarh Administration	2023, 1 year	50000
Dr Ruchira Sen, PG Department of Zoology	Government DST	Science and Engineering Research Board (SERB)	2022, 3 years	3,919,315
Dr Soma De, PG Department of Mathematics	Government DST	Science and Engineering Research Board (SERB)	2022, 3 years	1,830,000
Dr Kawalpreet Kaur Department of Botany	Government	DST Renewal Energy Chandigarh Administration	2022, 1 year	1,05,000

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 5

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

AQAR Preparation and Submission: The IQAC coordinated the preparation and submission of the AQAR, ensuring all required data on academic, infrastructural, and student-related activities was collected and submitted as per the requirements

Student Feedback Process: The IQAC implemented a structured process for collecting student feedback through online surveys and physical forms at the end of each semester. The feedback was categorized into teaching quality, curriculum, and facilities. It was then analyzed by a designated team, and key issues were identified and discussed for further action and improvements.

Sustainability Practices: Environmentally sustainable practices were integrated into campus operations, including energy-saving initiatives, waste management systems, and promoting the use of renewable energy sources.

Promotion of Innovation and Entrepreneurship: The SGGS College through Institution Innovation Council (IIC) conducted workshops, innovation challenges, and mentorship programs; provided pre-incubation and incubation support; facilitated skill development, self-help group initiatives, and community outreach; and strengthened industry partnerships to foster a culture of innovation, entrepreneurship, and community engagement.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>Promoting Environmental Sustainability</p>	<ul style="list-style-type: none"> - Enhancement of the ecological impact of the Guru Nanak Sacred Forest through multiple tree plantation drives, including Chitrak and Kanak Champa. - Organization of workshops such as "Biodiversity Conservation". - Administration of the "Panch Pran" pledge during the Mega Plantation Drive with participation from 65 students and 5 faculty members. - International Green College Award 2023: Recognized for significant contributions to environmental sustainability initiatives, including the creation of the Guru Nanak Sacred Forest. - Recognition with the National Green Corps Best Environment Society Award and the State Award for E-Waste Management. - Mission Waste to Wealth - State Award 2023: Recognized for excellence in Single Use Plastic and E-Waste Management initiatives by the Chandigarh Pollution Control Committee. - Organization of the Climate Change Ambassador Programme with 72 participants on World Ozone Day. - Organization of the Energy Conservation Day sensitization drive with 125 participants. - Celebration of World Forest Day with a nature trail to Nepli Forest and observation of World Sikh Environment Day with tree plantation and eco-friendly activities. - Promotion of responsible consumption through zero food wastage and zero

	<p>litter campus campaigns. - Promotion of environmental conservation through the Dharat Suhavi Environment Society and the Guru Nanak Sacred Forest Committee. - Execution of cleanliness and awareness drives in the adopted village Chaumajra and the College campus.</p>
<p>Fostering Academic Growth and Knowledge Diversification</p>	<p>- Introduction of new certificate programs and interdisciplinary courses fostering holistic learning and skill development. - Organization of online CSIR/UGC-NET classes -Organization of workshops such as "Innovative Ideas of Mathematics for a Sustainable Future", linking mathematics to startup culture. - Hosting of an online expert lecture on the working of the State Legal Authority during National Legal Services Day. - Organization of educational visits to institutions like CSIR-IMTECH, MGSIPA, and Meander Software Pvt. Ltd. for experiential learning.</p>
<p>Enhancing Skill Development</p>	<p>- Organization of workshops such as "Artificial Intelligence: From Turing to Transformers", focusing on AI and Python programming. - Organization of the Rapid Response CPR Workshop with 48 students and 14 faculty members to equip them with life-saving skills. - Offering of hands-on learning through visits to CIAB, INST, and CSIR-CSIO. - Awarding of Certificates of Excellence to students for active participation in skill enhancement initiatives. -. -</p>

	<p>Organization of skill-based activities, training programs, and mentor-mentee meetings to support students' career and personal development.</p>
<p>Promoting Research and Innovation</p>	<p>- Faculty and students actively participated in various national and international conferences, contributing to academic growth and institutional representation. -Faculty and students engaged in interdisciplinary research across literature, sciences, and cultural studies ; Over 50 research papers published in these fields- The 23rd International MELOW Conference served as a key platform for faculty and student involvement, enhancing the institution's visibility in academic circles.</p> <p>- Organization of a National Seminar on "Sustainable Horizons" with 16 students and 46 faculty members. - Organization of workshops on Solar Photovoltaic-Based Power Generation, AI, and sustainable development. - Recognition of faculty research contributions with formal awards. - Mission Innovation Bootcamp (MoE): Selected for AICTE's IDE Bootcamp promoting sustainable innovation and entrepreneurship.</p>
<p>Fostering Inclusivity and Accessibility</p>	<p>- Implementation of ramps, Braille signage, and other infrastructure changes to support differently-abled students. - Establishment of the Helen Keller Braille Section in the library with advanced reading aids. - Organization of</p>

	<p>the Awareness and UDID Camp for PwD Students with participation from 32 students, 21 faculty members, and 3 parents. - Recognition with a Certificate of Appreciation for promoting gender equality and inclusivity. - Providing accommodation and support for girl students through the Mata Kheevi Girls' Hostel.</p>
<p>Preserving Cultural and Heritage Values</p>	<p>- Expansion of the Virasat Heritage Center as a hub for preserving Sikh culture and history. - Hosting of cultural events such as the Autumn Muse Literary Fest and Heritage Wall exhibitions. - Organization of the commemoration of the 84th Martyr's Day of Sardar Udham Singh with 29 NSS Volunteers and 3 Program Officers, highlighting revolutionary activities. - Celebration of Khadi Mahotsav and Daan Utsav with 62 NSS volunteers and 4 faculty members. - Celebration of significant cultural and religious events, including the First Parkash Purab of Sri Guru Granth Sahib Ji and Nagar Kirtan. - Awarded the Solar Chandigarh Ambassador Award 2022 for cultural preservation efforts. - National Youth and Heritage Festival: Hosted the Panjab University Zonal Youth Festival, won multiple prizes in events. - Heritage Preservation Awards won in categories like Phulkari, Gurmukhi Calligraphy, and Shabad Gayan at youth festivals.</p>
<p>Encouraging Sports Excellence</p>	<p>- Securing of state-level</p>

championships, including the Chandigarh State Hockey Championship for two consecutive years. - Promotion of student participation in national and international sports events. - Celebration of National Sports Day with participation from 123 NSS volunteers in fitness games. - Upgrading of sports infrastructure to nurture athletic talent. - PU KK Grover Trophy 2023-24 (1st Runner-Up): Secured 1st Runner-Up in Panjab University Sports Competitions. - Khelo India Medals (2023-24): Gold (Basketball, Volleyball), Silver (Boxing, Shot Put), and Bronze (Long Jump, Triple Jump, Fencing). - PU Inter-College Gatka Tournament 2023: Over All First Position and individual Gold & Bronze medals at the Sikh Martial Arts Games. - 37th National Inter-University Youth Festival: Mime Team won First Position; Nukkad Natak team awarded First Prize.

Integrating Advanced Technologies

- use of smart classrooms equipped with modern teaching aids to enhance academic delivery. - Expansion of library digital resources through platforms like WEBOPAC, N-LIST, and NDLI. - Implementation of technology-driven solutions for efficient learning environments. - Completion of infrastructure improvements such as the installation of a shed on the waste segregation area and polishing of chairs in the reading room. - Media coverage and social media campaigns to enhance the college's

	visibility.
Strengthening Community Engagement	<ul style="list-style-type: none"> - Conducting of awareness rallies, sanitation drives, and socio-economic surveys to impact local communities, such as during Swachhata Hi Seva-2023 with 59 NSS volunteers. - Organization of a Drug Awareness Drive with about 500 participants. - Collaboration with the Election Department, UT Chandigarh, for voter registration campaigns and camps engaging over 120 students. - Participation in Cyber Swachhta Mission activities, including a parade by Cyber Interns. - Organization of awareness and cleanliness drives in the adopted village of Chaumajra and the College campus. - Engagement in community activities such as field visits to adopted villages, interaction with Gram Sabha members, and support for the Sikligar community.
Addressing Student Safety and Well-being	<ul style="list-style-type: none"> - Addressing of grievances and promotion of safety, equality, and respect through committees such as the Anti-Ragging Cell, Internal Complaints Committee, and Counseling Cell. - Enrolment of cadets in the NCC Army and Naval Wings, organizing camps and training programs. - Conducting of numerous activities through the National Service Scheme (NSS) and various clubs and societies.
Recognizing Academic Achievements	<ul style="list-style-type: none"> - Recognition of the academic achievements of students across various programs and semesters, celebrating their milestones and success. - 47 university

position holders and 25 competitive exam qualifiers. - Students secured top positions in Panjab University across various disciplines such as MSc (Zoology, Physics, and Chemistry) and BBA.

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	18/12/2024

14. Whether institutional data submitted to AISHE

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13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Governing Body	18/12/2024
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2023-24	03/02/2025
15. Multidisciplinary / interdisciplinary	
The College is prepared to usher in the NEP 2020 through consistent efforts to promote Innovation, Inclusiveness and Sustainability. The College adheres to the prescribed curriculum	

of PU incorporating diverse multidisciplinary/ interdisciplinary academic programmes. Academics is supplemented with philanthropy, morality and social sensitivity by encouraging projects in the areas of community engagement and environmental sustainability. Equal Opportunity Cell and Alumni of the College have improved the intake of the marginalized students with full financial support. Students are sensitized to appreciate and assist them. The best practices of the College, Environmental Sustainability and Heritage and Cultural Preservation, are in keeping with the NEP 2020. A Mini Urban Forest with native species of trees has been developed on campus and related study, research and development, across all Science and Humanities streams. With increased biodiversity in the campus, E-bird data has been collected by Bird Watchers Society.

16.Academic bank of credits (ABC):

The Institution preparedness in implementation of ABC is subject to the guidelines of Panjab University, Chandigarh and approval from Governing bodies.

17.Skill development:

The College offers a variety of professional courses designed in line with the National Skills Qualification Framework (NSQF) and the guidelines of the affiliating university. Additionally, the College Resource Centre for Soft Skill Development and Training, in partnership with the Placement Cell, has developed a Certificate Course on Soft Skills and Personality Development to help students build essential skills for their careers. The College is a member of the Confederation of Indian Industry (CII), which helps strengthen industry-academia connections and promote quality education. The Institution Innovation Cell is working on establishing a startup incubation center in collaboration with leading technical institutes in the region. The College also supports innovative multidisciplinary and interdisciplinary research through the Research Cell.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

To promote and integrate the Indian Knowledge System, the College has a School of Languages offering Punjabi, Hindi, Sanskrit, Urdu, and Persian. This initiative fosters interdisciplinary research across cultures and religions, promoting a true national spirit among the youth. The College also emphasizes the best practice of Heritage and Cultural Preservation, focusing on the revival of rich traditions, art, folklore, music, and dance.

Additionally, the Centre for Sikh Religious and Cultural Studies offers Certificate Courses in Calligraphy, String Instruments (Rabab/Saranggi), Percussion Instruments (Jorhi/Tabla), and Gurmat Sangeet, aiming to preserve and promote the region's cultural heritage.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The College is dedicated to adapting to the rapidly changing and fast-paced environment. To ensure that students are employable, the focus of academic programs has been broadened to improve essential skills such as communication, personality development, goal-setting, critical thinking, time management, stress management, interpersonal skills, and teamwork. Clear Program Outcomes (PO), Course Outcomes (CO), and Program Specific Outcomes (PSO) have been carefully defined and are made available on the College website to keep students informed and aligned with the learning objectives.

20.Distance education/online education:

The College is an affiliate of Santa Clara University and a MOBI partner. It is also a local chapter of NPTEL-SWAYAM, offering online courses where faculty act as mentors. Additionally, the College offers online skill-based and certificate courses through the Spoken Tutorial Program by IIT Bombay. The IGNOU Learners' Support Centre provides a range of programs, including BA, BSc, B.Com, MSc in Food and Nutrition, Diploma in Nutrition, Health & Education, and PG Diploma in Urban Planning and Development. The College Library is equipped with SLIM21, DELNET, and other e-resources, and e-content developed by faculty is available on the College Library Blog and YouTube channels.

Extended Profile

1.Programme

1.1 1096

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 6234

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 1058

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 2072

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 174

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 178

Number of sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	1096
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	6234
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1058
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	2072
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	174
File Description	Documents
Data Template	View File

3.2	178
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	62
Total number of Classrooms and Seminar halls	
4.2	605.53
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	174
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution ensures effective curriculum delivery through meticulous planning and documentation.

- It adopts Panjab University's Academic Calendar, outlining admissions, academic terms, and examinations.
- Curriculum is enriched with value-added courses like BSc Biotechnology, BCA, and BBA to foster holistic development.
- Recent additions of MA History, Psychology, and Music (Vocal & Instrumental) expand opportunities in creative and interdisciplinary fields, promoting personal and professional growth.
- Teaching plans are systematically developed in departmental meetings, leading to Unitised Teaching Plans.
- A blend of conventional and ICT-enabled methods, including classroom teaching, lab experiments, group discussions, presentations, industrial visits, internships, and

seminars, is employed. Continuous assessment through mid-semester tests, class tests, assignments, practicals, presentations, and viva-voce ensures monitoring of student progress.

- The library, equipped with SLIM21 software, WebOPAC, DELNET, and N-List databases, supports learning alongside MOOCs available through SWAYAM, NPTEL, and e-Pathshala.
- Beyond curriculum, add-on courses, UGC-NET training, remedial classes, and soft skill development are offered.
- Co-opted MA programs in English, Economics, and Sociology are available through resource sharing with GGSCW-26.
- Internal academic audits uphold quality, and comprehensive records of teaching plans, results, and audits are maintained.
- Campus Whizz ERP software streamlines data management for admissions, attendance, and assessments, ensuring efficient execution of academic processes.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://librarysggs.blogspot.com/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

SGGS College follows Panjab University's Academic Calendar, ensuring orderly and consistent management of admissions, teaching sessions, elections, breaks, festivals, and examinations for a streamlined educational experience.

Alignment with Panjab University Academic Calendar:

- Strictly follows the Panjab University calendar for key milestones, including admissions, class commencement, mid-semester examinations, holidays, Youth Festival and final exams.

Institutional Academic/Activity Calendar:

- Supplements the University Calendar with a detailed internal schedule.
- Incorporates events like MSTs, seminars, conferences, workshops, cultural programs and sports meets.

- Organizes special occasions such as Parent-Teacher Meetings, Founders' Day, Freshers' Parties and Farewell celebrations.
- Showcases activities conducted by various clubs and societies.

Continuous Internal Evaluation (CIE) Framework:

Focused on fostering academic excellence, holistic growth, and active student participation.

- **Evaluation Metrics:**
 - Assesses students through Mid-Semester Tests, class tests, attendance, assignments, projects and active participation in classes.
 - Practical subjects evaluated via projects, case studies, on-the-job training and overall practical performance.
 - Recognizes contributions in NSS, NCC, Youth Festivals and Sports.
- **Acknowledgments:**
 - Celebrates achievements in academics, sports, culture, and co-curricular activities during Annual Prize Distribution and Convocation ceremonies.
- **Student Support Initiatives:**
 - Provides mentoring and remedial classes to address academic challenges and enhance student development.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.sggscollege.ac.in/downloads/Academic-Calendar-2023-24.pdf?Id=848csh0xXmn/b6NAf+q1QqUDt0PSb8FgdxNos/rVcXs4mg=

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of

A. All of the above

**Curriculum for Add on/ certificate/
Diploma Courses Assessment /evaluation
process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

13

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

20

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

453

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution integrates crosscutting issues such as Professional Ethics, Gender, Human Values, Environment, and Sustainability into its curriculum, fostering holistic development and social responsibility.

- **Professional Ethics:**
 - Courses like "Business Ethics and Corporate Governance," "Business and Social Ethics," and "Psychology for Managers" emphasize corporate social responsibility, ethical decision-making, and professional values.
 - "Organisation Theory and Behaviour" explores value systems practiced in organizations.
- **Gender:**
 - Gender issues are covered in Sociology courses on social stratification, class, and gender.
 - MA English includes gender-related topics in "Approaches to Literary Criticism-II" and "Critical Theory-II."
- **Human Values:**
 - Curriculum promotes human rights and cultural diversity through "Culture and Human Values" and "Comparative Study of Religion," with a special focus on Sikhism.
- **Environment and Sustainability:**
 - incorporated into courses like "Environment, Road Safety Education, Violence Against Women/Children, and Drug Abuse" and "Economics of Growth and Development" (MA Economics).
 - "Botanical Garden" and "Guru Nanak Sacred Forest :A Mini Urban Forest with 550 Trees including 40 native species" support research while amalgamating aspects

- of ecosystem, curative and cultural diversity.
- Extension activities organized by various clubs, including the Dharat Suhavi Environment Society and NSS, raise awareness of sustainability issues.
- Accolades such as the District Eco-SDG Champion 2023 highlight commitment to sustainable practices.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

17

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

387

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni **A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://www.sggscollege.ac.in/ContentPage.aspx?Id=234CSOyC36FXqMsTNhjt2+o+7UAcTwMsq1b0w0AT19jsdA=
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows **A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.sggscollege.ac.in/ContentPage.aspx?Id=234CSOyC36FXqMsTNhjt2+o+7UAcTwMsq1b0w0AT19jsdA=

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2909

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

494

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College admits students from diverse geographical, economic, educational backgrounds. Their scholastic abilities and learning paces also differ.

- The faculty assesses the learning levels of students based on their performance in the classes and Mid Semester Exams. Necessary efforts are made to help them improve their performance
- Slow learners are continuously monitored and given individual attention. Additional study material such as textbooks, and previous years' question papers are provided
- Remedial classes are conducted to evaluate the performance, discuss problems and doubts of the slow learners
- Various departments organise activities like orientation, bridge courses, guest lectures, capacity building workshops for slow learners
- Advanced learners are encouraged to acquire additional

information through online resources like SWAYAM, NPTEL courses of the Government of India, and Spoken Tutorial courses of IIT Bombay. They are advised to consult reference books and e-Content available on the College Library Blog

- Creative abilities of students are enhanced by encouraging them to take part in extra and co-curricular activities such as debates, quiz competitions, essay writing, poster making, poetry recitation etc.
- Training for competitive examinations like UGC/CSIR/NET examination is provided
- Mentoring and counselling sessions are held
- PTA meetings are held to inform parents about their ward's performance

File Description	Documents
Paste link for additional information	https://www.sggscollege.ac.in/downloads/Prospectus%202024-25.pdf#page=24
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
6234	174

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential Learning

- The departments of Physics, Chemistry, Zoology and Biotechnology use experiments, demonstrations, and poster presentations to explain concepts
- Various departments offer practical and hands-on experience through excursions, heritage walks, museum visits, study tours and industrial visits
- Case studies are integral to classroom teaching, fostering

peer learning and teamwork

- Students are motivated to register on e-learning platforms like SWAYAM and Spoken Tutorial IIT Bombay
- Electoral Literacy Club promotes electoral literacy and educates students on their rights and duties

Participative Learning

- The College creates a democratic environment by involving students in governance through Student Council
- Various departmental societies and clubs ensure student representation as volunteers and participation in College activities
- The College has 03 NSS Units comprising more than 300 volunteers engaging in year-round activities
- Students participate in Youth Festival to showcase their creative expression

Problem Solving Methodologies

- The faculty pays special attention to slow learners and mid-semester tests help track student progress
- Braille corner in the College Library caters to visually challenged students
- Training and Placement Cell organises various talks by eminent speakers to prepare students for life's challenges
- The College conducts UGC/CSIR-NET classes for postgraduate students

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.sggscollege.ac.in/downloads/Prospectus%202024-25.pdf#page=12

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- The College follows an integrated teaching approach by blending traditional teaching methods with ICT-enabled tools for an engaging and effective teaching-learning process. Wi-Fi-enabled campus, with 300 mbps bandwidth, supports 55 classrooms and 07 smart classrooms equipped with advanced ICT tools, helping teachers and students

utilise the e-resources.

- The faculty has created e-Content in the form of PDFs, PPTs and YouTube lectures, contributing to the repository of knowledge available on the Library Blog
- The faculty utilises PowerPoint presentations to facilitate audio-visual learning. Regular FDPs and Orientation Programmes are conducted to enhance their knowledge and skills in using contemporary digital tools
- The faculty encourages the students to use online portals like virtual labs, SWAYAM, NPTEL and IIT Spoken Tutorial
- The College library leverages automation software-SLIM-21, N-List and NDLI for digital learning resources, granting access to e-resources such as INFLIBNET, N-List, and DELNET
- Computer labs and smart laboratories are regularly updated with the latest software to ensure maximum benefit to students. A well-equipped Research Lab fosters academic research
- The Conference Room and Hari Singh Nalwa Hall (Multipurpose Hall), fitted with latest ICT tools and LCD projectors, are used to conduct seminars, guest lectures, and presentations

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

173

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

174

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

110

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1706

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College is affiliated to Panjab University, Chandigarh and examinations for undergraduate and postgraduate courses are conducted as per the syllabi and the pattern framed by university.

- The Controller of Examination's office meticulously maintains internal assessment records for students
- Internal assessment is marked twice each academic session before starting of the Final Semester Examinations
- Students are informed of the assessment criteria in their respective classrooms by their mentors at the commencement of each academic session at regular intervals
- As per PU regulations, 10% - 20% of marks in each paper are allocated to internal assessment based on the course
- Marks obtained in MSTs, attendance, assignments, class test, presentation, etc. are considered for awarding internal assessment
- Additional weightage in assessment is given for student's participation in sports and extracurricular activities
- Parent-Teacher Meetings serve as a platform to inform students and parents about their ward's attendance and examination performance
- Attendance records are maintained both electronically through the college software (CampusWhizz) and manually by faculty members in their respective registers

- This structured internal assessment process ensures transparency, fairness and comprehensive evaluation of students' academic and extracurricular performance

File Description	Documents
Any additional information	View File
Link for additional information	https://www.sggscollege.ac.in/downloads/Prospectus%202024-25.pdf#page=46

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The College conducts all undergraduate/ postgraduate examinations in adherence to the guidelines set forth by Panjab University

- A robust mechanism is in place for addressing examination-related grievances within the College
- Both internal/ external examination-related grievances are resolved by the Controller of Examination (CoE), aligning with Panjab University guidelines
- The CoE is accessible to students for timely resolution of grievances, with an option to appeal to the Principal, if they remain dissatisfied
- Examination-related grievances are addressed by the CoE through communication with the concerned University authorities
- In instances of incorrectly marked assessment or withheld results, students can approach the examination branch, which forwards their grievances to the CoE
- A provision for revaluation is applicable for all internal/external/practical examinations, allowing students to apply within the stipulated timeframe. The revaluation process is transparent and results are promptly declared
- Answer sheets of MSTs are shown to the students by their respective subject teachers and any discrepancies/ grievances are timely addressed
- Students unable to appear for MSTs due to medical reasons/sports or other extracurricular activities are provided alternative options such as class tests/ assignments
- Practical examination dates are rescheduled to accommodate students who are unable to appear due to valid

circumstances

File Description	Documents
Any additional information	View File
Link for additional information	https://www.sggscollege.ac.in/downloads/Prospectus%202024-25.pdf#page=47

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College offers Science, Humanities, and Commerce with its unique and well-defined programme outcomes.

- Panjab University does not mention/outline the course and programme outcomes. However, the faculty of the College identifies and outlines the course and programme outcomes of their respective subjects encapsulating a broad spectrum of knowledge, skills, abilities and attitude.
- The programme and course outcomes are uploaded on the College website to communicate them to both students and teachers.
- The students are also introduced to the programme and course outcomes in their respective classes at the commencement of each semester - orientation programmes, which are also shared and discussed in mentoring groups.
- The faculty in-charges for admission to different courses make a special effort in explaining the programme /course outcome to the admission seekers. This helps them to opt for the programme/course according to their interest.
- The College encourages the faculty to attend workshops, seminars, conferences and FDPs to enrich themselves with the programme /course outcomes of their respective disciplines.
- Some teachers are members of Board of Studies and are actively involved in the process of syllabi framing and improving the outcome of the courses.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.sggscollege.ac.in/downloads/P_O_CO.pdf?Id=488HtUbSljojXV8CImwwDgoXYu9poU9TrFzSbBhmtV1jHI=
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- The students are evaluated on a continuous basis to achieve the intended learning outcomes
- The attainment of programme/course outcome is evaluated on the basis of Internal Assessment and End Semester Examinations
- Students are evaluated for practical examinations conducted by the affiliating university. This evaluation is done through Viva-Voce, group discussions and Lab practicals (for science departments).
- The data of marks obtained by the students in final exams is analysed to calculate pass percentage and compare the result with the university pass percentage
- The learning outcomes of the meritorious students can be accessed from the ranks of the students who are placed on the university merit list
- Student performance in projects, assignments, class tests, class presentations are used to evaluate programme/ Course outcomes.
- Achievers are felicitated on Annual Prize Distribution Function in categories such as - All Round Best Student, Meritorious students of various streams, Roll of Honor for Academics, and College Colour for outstanding achievement in extracurricular activities.
- Number of students placed during on-campus and off-campus drives measures the outcome of the course/programme
- Student Progression is another evaluative measure of programme/course outcome
- Reputed Alumni across diverse fields also signifies attainment of learning outcomes

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.sggscollege.ac.in/downloads/Prospectus%202024-25.pdf#page=14

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1175

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.sggscollege.ac.in/ContentPage.aspx?Id=329T1jXGtALW+ppERI2PH6Xn9GctS/oZFZqJ2VkBMYfdfS=

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.sggscollege.ac.in/downloads/2.7%20SSS%202023-24.pdf?Id=2686zK6xlBoMg+3ODU18DLImZMkPBbBPJWdZ9MEAAodtsE=>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

59.29315

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

18

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

5

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://dst.gov.in/chandigarh-ut

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

SGGS College has established a robust ecosystem for innovation

and knowledge transfer through a variety of initiatives:

1. **Institution Innovation Council (IIC):** Fosters a culture of innovation by organizing and participating in webinars, expert lectures, workshops, bootcamp, hackathon, and industrial visits. The IIC partners with CII for industry-academia collaboration, and provides pre-incubation support for idea validation and growth.
2. **Research and Development:** Offers guidance and support for faculty research, including assistance with grant applications, paper publications, and PhD supervision. The College promotes student research through projects and internships under faculty mentorship, ensuring practical learning and soft skills development.
3. **State-of-the-Art Research Facilities:** Features a research lab, ICT-equipped library and labs, and Guru Nanak Sacred Forest: A Mini-Urban Forest with 550 trees comprising 49 native species, fosters multidisciplinary research. Botanical Garden aids the Botany, Zoology, and Biotechnology departments with rare and exotic plant research
4. **Capacity Building Initiatives:** Regularly organizes seminars, workshops, and conferences across departments to enhance research skills and promote innovation
5. **Strategic Collaborations and MoUs:** Collaborations with leading organizations and institutes enable training, internships, and facilitate knowledge exchange, ensuring that students and faculty have access to both academic and practical insights.

These initiatives collectively nurture creativity, entrepreneurship, and the seamless transfer of knowledge.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sggscollege.ac.in/ContentPage.aspx?Id=403gIhq7SDv251J4cqngY6m1MZUrFfDy/ymmR1T0mChbi4=

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

27

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

53

File Description	Documents
URL to the research page on HEI website	https://www.sggscollege.ac.in/ContentPage.aspx?Id=615TXCOVzrRtj0JxKBhyLP8jjZqSCost4iuAD0rnKuA6lI=
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

17

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

23

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The extension activities have significantly impacted students by raising awareness of social issues and promoting holistic development. Environmental programs such as tree plantations on Sikh Environment Day, bird feeder installations on World Sparrow Day, and Biodiversity Day celebrations foster ecological consciousness. Workshops on biodiversity conservation and sustainable water management encourage students to adopt eco-friendly practices. Health awareness initiatives, including blood donation camps, drug prevention seminars, and HIV/AIDS workshops, instil empathy and responsibility toward community health. Gender-focused programs, such as International Women's Day celebrations and girl empowerment workshops, promote equality and inclusivity. Cleanliness drives under Swachh Bharat Abhiyan and zero-litter campaigns inspire a sense of civic pride and collective responsibility. Civic engagement activities like voter awareness campaigns and participation in Gram Sabhas enhance democratic values and social accountability. Workshops on renewable energy and sustainable practices encourage innovative thinking for societal benefit. These diverse

activities equip students with critical life skills, including leadership, teamwork, and environmental stewardship, while nurturing their social responsibility and commitment to a sustainable, inclusive future.

File Description	Documents
Paste link for additional information	https://www.sggscollege.ac.in/downloads/3.4.3linked.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

26

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

45

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2421

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

35

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

19

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Campus Infrastructure:

- College spans 15 acres and features three academic blocks: Arts, Science, and Postgraduate.
- 18 Departmental Staffrooms, 1 Main Staffroom, ICT enabled 62 Classrooms, and 24 Laboratories.
- Additional facilities include Museum, Herbarium, and a Pre-incubation Centre,
- Wi-Fi connectivity. Networking for uninterrupted internet access.
- Students have access to 174 computers for academic purposes.
- Library offers an open-access system and provides OPAC/WEBOPAC services for seamless access to its online catalogue. It subscribes to NLIST, DELNET, and the National Digital Library of India (NDLI). A Reading Room further enhances its resources.
- Halls & Common Areas: College has a Multipurpose Hall,

Conference Hall, Seminar Room, and a Girls' Common Room for co-curricular and academic activities.

- Boys Hostel comprises 73 rooms and accommodates approximately 275 students.
- Botanical Garden and Guru Nanak Sacred Forest feature medicinal and native plants for study. Other green spaces include the Mini Urban Forest, Balihari Kudrat Healing and Sacred Herbs Garden, Barah Maha Garden of Biodiversity, and Bebe Nanaki Garden of Serenity. BAAZ Bird Watchers and PAWS Humane Society promote environmental awareness.
- Heritage Museum in collaboration with Panjab Digital Library, preserves Sikh heritage through artefacts, manuscripts, and multimedia exhibits focusing on Guru Gobind Singh Ji.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sggscollege.ac.in/downloads/411to413AQAR2324.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has adequate infrastructural facilities for cultural activities.

- Air-conditioned Conference Hall 43'10"ft x 24'ft
- Multipurpose Hall 42'9" ft x 61'ft
- Open Air Theatre 43'6"ft x71'5" ft
- Open Stage 24'ft x 31'. 25'ft.
- Seminar Room 43'3"ft x 22'ft

Students achieve laurels in Zonal/Inter-zonal Youth and Heritage Festivals, Inter/Intra College competitions and engage in activities conducted by various Clubs and Societies of the

College. The College has the best infrastructure for sports which is constantly upgraded. This has enabled the College to win the coveted Sir Shadi Lal Trophy in Sports for 11 consecutive years amongst 188 colleges affiliated to Panjab University, Chandigarh.

Grounds and Courts:

- Baseball Ground
- 02 Basketball Courts (Synthetic 28x15 m., estd. 2019,

Concrete 28 x15 m., estd. 2006)

- Volleyball Court (18x9 m., estd. 2006)
- Archery Range
- Lawn Tennis Court (23.77 x 8.23 m., estd. 2019)

Well-maintained playgrounds:

- Kabaddi
- Kho-Kho
- Netball (30.5x15.25 m., estd. 2006)
- Ball Badminton
- 10m Shooting Range (estd. 2007)
- Table Tennis Court (2.74x1.525 m., estd. 2009)
- Gymnasium/Yoga Centre
- Fitness Centre (Boys' Hostel)
- Gymnasium (Girls' Hostel)

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sggscollege.ac.in/downloads/411to413AQAR2324.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

62

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sggscollege.ac.in/downloads/411to413AQAR2324.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

194.16

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Bhai Kahan Singh Nabha Library is fully automated with iSLIM Software, version 1.7.5.14534 (2017 onwards) (earlier SOUL Software from 2005-2017). The software provides the facility of OPAC/ WebOPAC which allows database searching for information retrieval. The software also generates barcodes, spine labels and other related reports.

- Wi-Fi enabled and air-conditioned with 52,495 books, 16 newspapers, 19 journals (including 15 e-journals), 17 magazines, 700+ back volumes of journals and 369 audio-visual collection.
- Equipped with three printers, two scanners, 14 computers of which eight computers in Digital Section are dedicated

to faculty mfor accessing e-resources.

- Book-Bank facility is provided to economically weaker section students.
- Databases: Faculty and students have remote access to N-List, Delnet and National Digital Library of India (NDLI) databases subscribed by the College.
- Bhai Kahan Singh Nabha Library Blog (<https://librarysggs.blogspot.com/>) provides access to Panjab University Syllabi, Question Papers, College News Clippings, Newly added books and journals and links of UGC Open Educational Resources (OER).
- Hellen Keller Braille-Section with special LEX instant reader and scanner is available for visually challenged students.
- Prof Puran Singh Corner is dedicated to an exclusive collection on Prof Puran Singh, an eminent scientist and poet.
- Heritage Corner is dedicated to Punjabi heritage collection.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://librarysggs.blogspot.com

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.35

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

238

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- College prioritizes continuous upgrades to its IT infrastructure to facilitate an effective teaching and learning environment and support seamless academic and administrative operations.
- Network, internet, and Wi-Fi facilities are regularly enhanced based on feedback and suggestions from faculty, ensuring alignment with institutional requirements and technological advancements.
- Trained and qualified technical staff are employed to maintain, monitor, and manage the IT infrastructure efficiently, addressing any issues promptly.
- The College has 174 computers connected to internet, all of which are regularly updated to ensure optimal performance and security.
- To support modern pedagogy, Smart Classrooms are equipped with Interactive Smart Boards and Digital Projectors, providing faculty and students with advanced tools for collaborative and interactive learning.
- 24 laboratories, a Multi-purpose Hall, and a Conference

Halls are also equipped with state-of-the-art digital teaching aids, catering to various academic and co-curricular activities.

- College has implemented a dedicated Fiber Internet Access, providing uninterrupted connectivity to all departments, administrative offices, Placement Cell, Research Lab, and Library.
- Internet has been upgraded to 1000 Mbps, ensuring high-speed access for research, teaching, and administrative tasks.
- For campus safety, 102 CCTV cameras have been strategically installed at critical locations, providing surveillance and secure environment for students and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sggscollege.ac.in/downloads/criterion4_lib_link.pdf

4.3.2 - Number of Computers

174

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic

support facilities) excluding salary component during the year (INR in Lakhs)**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

605.53

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- **Systems for Facility Maintenance and Utilization**
 - Established systems are in place for the maintenance and effective utilization of physical, academic, and support facilities such as laboratories, library, sports complex, computers, and classrooms.
- **Physical, Academic, and Support Facilities**
 - Construction, maintenance, and repair of academic buildings are conducted per applicable guidelines.
 - HODs inform the Principal about departmental work requirements.
 - Work/Purchase Committees are formed to evaluate procurement, construction, repair, and maintenance processes.
- **Science and Computer Laboratories**
 - Stock registers are maintained for equipment and chemicals.
 - Outdated items are disposed of as per protocol.
 - The System Administrator is responsible for computer

lab maintenance.

- **Library**

- A register tracks visitor entries, and new books/journals are recorded in accession registers.
- A Book Binder handles document repairs.
- Regular stock taking is performed, and the Library Advisory Committee recommends resource augmentation.

- **Sports Facilities**

- Sports grounds are maintained by the support staff under the HOD of Physical Education.
- Stock registers for sports equipment are maintained.

- **Cleanliness and Sanitation**

- The Cleanliness and Sanitation Committee ensures regular cleaning and hygiene maintenance across classrooms and campus.

- **Safety**

- Fire safety equipment and CCTV cameras are installed to ensure safety and prevent incidents.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.sggscollege.ac.in/Downloads/POLICIES%2030%20MARCH.pdf#page=5

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the

Government during the year

227

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

467

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.sggscollege.ac.in/ContentPage.aspx?Id=797E/BQ0brrp43xHYWZr/XvnpnV+CNoT8ovfALRiCRDWvM=
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

626

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

626

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

64

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

220

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

11

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

108

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College ensures participation of students at administrative level by constituting Student Council. The elections for Student

Council are held every year and during 2023- 24 elections were held on Sept 06, 2023. ? The students are given due representation in IQAC, Collegiate Student Grievance Redressal Committee. ? Different clubs and societies such as Prof Puran Singh Science Society, Paigan Theatre Club and Business Quest Club ensure engagement of the students in co-curricular activities. ? The College ensures active engagement of the students in Go-Green initiatives through Dharat Suhavi Environment Society, Guru Nanak Sacred Forest and Baaz: Bird Watchers' Society. ? NCC (Army Wing, Naval Wing, NCC Senior Girls Wing) helps in developing the spirit of discipline and leadership. ? Gurmat Vichaar Sabha aims to inculcate ethical values among students. ? The students are engaged in social activities through NSS, Mehramat- Live Blood Donors Society, Equal Opportunity Cell, Red Ribbon Club and SGGs Rotaract Club. ? Students are engaged in various skill enhancement initiatives through NSQF, IIT Spoken Tutorials and their contribution to the College magazine 'Aggami Jyot' ? The proactive participation of the students in Institution Innovation Council and Training and Placement Cell of the College is remarkable.

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/public/index.php/admin/get_file?file_path=eyJpdjI6Ilg3TDBXaHFuUTFuVGFPZVhoSENzTKE9PSIsInZhbHVlIjojYWFNNW8rYnFWZHZHQ1lXTW9EMjhTT1U5QytMSW9IdEdoaGs4SStmOTFZNWF1bWJRK1QvOXgxMHZRSU1RblpLVSIslmlhYyI6IjczMzd1NjA0NzViOTRmNmJmOGI3ZGYxNjA0OTIzM2U3NjA0ZWY1YWMyYjJhMzE5NzBiMDk1ZmU1MGJhZjh1OTciLCJ0YWciOiIiIifQ==
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

275

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

- The Alumni Association of the College fosters connections between alumni and their alma mater, keeping them informed about its development and challenges.
- The registration process for the Alumni Association is currently in progress.
- Alumni provide financial assistance and support for academic, administrative, sports, and cultural activities.
- Alumni play a key role as active members of the IQAC, contributing significantly to its operations.
- In 2023-24, the Alumni Association extended financial aid of ₹2,28,821 to eight visually impaired students for their education. The Rotary Club of Chandigarh also provided monetary assistance of ₹1,05,000 to two visually impaired students for their education.
- Competent and trained alumni contribute as coaches for sports and cultural activities.
- On March 24, 2024, the Alumni Association, in collaboration with the Dharat Suhavi Environment Society and the College's Student Council, organized the Alumni Meet 2024. As part of the Alumni Meet, a Tree Plantation Drive was conducted by S. Gurharminder Singh and the College alumni, supported by Eco Scouts, the student wing of the Dharat Suhavi Environment Society.

File Description	Documents
Paste link for additional information	https://www.sggscollege.ac.in/ContentPage.aspx?Id=784NQS1+T3PFSPtZKkWa4YsD26YaCXvcLbwEWohIKIxtSU=
Upload any additional information	View File

5.4.2 - Alumni contribution during the year C. 3 Lakhs - 4Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Governance of the College aligns completely with its the Vision and Mission. Reflecting the maxim propounded by Sri Guru Gobind Singh, "manas ki jaat sabhe ekey pehechanbo" (all mankind is one). the College has an unwavering mission to impart holistic education , promote communal solidarity, nurture commitment towards community and heritage and develop ecological sensitivity.

Academic Governance

- Academic Programmes designed by affiliating University are implemented by the Principal and various Heads of Department
- Several certificate and value-added courses with a suitable alignment with New Education Policy
- Regular academic audits for review and feedback
- Student centric approach including regular seminars and conferences, community outreach, provision of scholarships is adopted

Administrative Governance

- Administrative Governance is decentralized, participative

and supported by policies

- The College Management serves as the decision-making body, the Principal holds the necessary powers for academic and administrative work and ensures smooth implementation
- Continuous improvement is sought with the help of administrative heads, convenors and councils following the guidelines of UGC and the affiliating University
- Governing Body meetings, Council meetings, staff meetings and parent teachers meetings are conducted regularly which further play a substantive role in formulating and enforcing institutional policies

File Description	Documents
Paste link for additional information	https://www.sggscollege.ac.in/ContentPage.aspx?Id=680qhn4h2kvz5xEJMUCAuEXSvHocihXe_u0wWTHTBy8hG7Y=
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The practice of decentralisation and participative management led by the Principal is reflected through its Admission Process across all the years. With an aim for transparency in the admission process, clear communication of admission criteria, procedures, and timelines helps applicants understand the process and make informed decisions. In 2023-2024, under the leadership of the Principal as the Chief Coordinator, the Dean Admissions and the Nodal Officer designated by the Principal constituted 6 admission committees for centralized admissions and 46 committees for non-centralised admissions to various courses offered by the College. Each committee consisted of a Convener and a team of members from both teaching and non-teaching staff. For example, 16 committees were formed for Postgraduate admissions across 13 disciplines. Each committee consisted of 02 members from the teaching faculty- 01 convener and 01 faculty member each. The admission process was further supported by Dean Foreign Students, Fee Concession Committee, Enquiry-cum- Eligibility Committee, Technical Support Desk, Help Desk, Seating Arrangement Committee, Refreshment Committee, Sports Students , Discipline Committee and Hostel Wardens. Various aspects of the admission process, such as application review and document verification, are distributed among

different individuals or departments.

File Description	Documents
Paste link for additional information	https://www.sggscollege.ac.in/downloads/Prospectus%202024-25.pdf#page=10
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College is deeply committed to Environmental Sustainability, working to protect the planet for both current and future generations by blending traditional and modern strategies. A prime example of this commitment is the Guru Nanak Sacred Mini Urban Forest, which reflects the College's environmental values. The forest nurtures native tree species and hosts a seed bank aimed at enhancing the local ecosystem. Within this space, the BAAZ Bird Watchers' Society conducts research on local bird species, particularly those found on campus. An Observation and Research Centre also offers students and faculty the opportunity to study the sustainable growth potential of native species. Nearby, the Balihari Kudrat area focuses on growing sacred medicinal herbs. In partnership with organizations like the Punjab Biodiversity Board, the College organizes campaigns, workshops, nature trails, and other events to foster environmental awareness.

Awards and Accolades:

- First prize under "Best College Campus"
- First Prize in "Flowers Grown in Pots and Cut Flowers" category in the 52nd Rose Festival, MCC
- Recognised as District Eco-SDG Challenger and Champion 2023 with outstanding performance, Grade 'S', for Chandigarh district by the APEX SDG
- International Green University Award- 2023 by Green Mentors

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://www.sggscollege.ac.in/downloads/Best%20Practice%20Environment%20Sustainability%20.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College operates under the management Sikh Educational Society, led by the President, Vice President, Secretary, and Joint Secretary, along with other management members and two nominated teaching representatives. This committee oversees the College's overall functioning, adhering to the framework set by Panjab University, Chandigarh, and the Director Higher Education, Chandigarh Administration.

The Principal serves as the chief executor, coordinating all College activities. Decisions regarding admissions, workload distribution, timetable, procurement, and infrastructure maintenance are made by specialized committees, each comprising a convenor and faculty members.

The Institutional Quality Assurance Cell (IQAC) plays a pivotal role in upholding academic and extracurricular quality. The Administrative Office comprises three sections—Establishment, Examination, and Accounts—while the Academics Branch oversees various departments, each led by a respective Head of Department. Support services such as the Dean of Student Welfare, Library, Research Labs, and Media Cell contribute to the College's enhancement.

For holistic development:

- 06 societies focusing on environmental awareness and sustainability
- 06 Departmental Societies
- 12 societies/clubs/units for Extension and Outreach Programs
- 10 Professional and ten Holistic Development Cells

- Anti-Ragging Cell, Grievance Redressal Cell, and Internal Complaints Committee handle grievance redressal

File Description	Documents
Paste link for additional information	https://www.sggscollege.ac.in/ContentPage.aspx?Id=687BqPyL7FyaHd+/UyOn0XyIfpAyf1Ni_q0t10Bq2CYtYeQ=
Link to Organogram of the institution webpage	https://sggscollege.ac.in/downloads/637881405776332993.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

College provides effective welfare measures, both statutory and voluntary, exercising social responsibility towards its work force:

? Retirement benefits of contributory provident fund, gratuity and other welfare schemes as per rules for all the staff members.

? Grant of leaves for all employees as per UGC norms (child care, maternity leave).

- ? Duty leaves for teaching staff to attend academic programmes.
- ? Group Insurance Scheme (Master Policy No. 49944)
- ? Gratuity and leave encashment on superannuation.
- ? Provision of Employees Provident Fund.
- ? Refundable and non-refundable loan from GPF accounts of employees for their unforeseen monetary needs.
- ? Fee concession to wards of permanent staff studying in any of the academic institutions of the Management.
- ? Uniforms and winter apparels for Class IV employees.
- ? Fully Wi-Fi campus.
- ? Research lab with computers and college library for research.
- ? Boarding, lodging and lunch in college hostels at subsidized rates.
- ? Regular fogging for controlling mosquitoes.
- ? On-campus Gurudwara for spiritual well being
- ? Dispensary (Bhai Kanhaiya Health Centre) and medical room for healthcare

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/public/index.php/admin/get_file?file_path=eyJpdjI6ImpRYUZSa1JqcU4zeVo0a0gvSlFHNHc9PSIsInZhbHVlIjoisWRndzhpZDlPczJDRGNTSlJWUmJIdXNGU3dERUtXSmU5YVRsTTAydm3b0NKd0pxNkt6NkJMdGI5cWNjcHZkaiIsIm1hYyI6IjdmOGU1ZjBjM2UyOTA5OTEyNTg3MmIwZjhlZThkMmE0YzQ1MmQxMWUyYTNjMTIzODc2ZTkxZWZlYzZWMzOTMiLCJ0YWciOiIiIiwiaWF0Ij09
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/

workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

2

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

30

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz.,**

Orientation / Induction Programme, Refresher Course, Short Term Course during the year

37

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College operates through a transparently structured rigorous performance appraisal system to evaluate and support the professional growth of its teaching staff and non-teaching staff while complying with the standards set by the regulatory bodies. Regular reviews and open communication are adopted ensuring alignment with the College's mission and values through following initiatives:

- Self-assessment cum performance appraisal forms for teachers in resonance with the UGC API criteria
- Publication of job vacancies in leading national and regional newspapers
- Adherence to the norms of selection committee
- Adherence to the norms of recruitment procedure
- Transparent promotions of teaching faculty on the basis of API score(s)
- Performance appraisal of the non-teaching staff to evaluate their contributions, foster professional growth, and ensure alignment with the College's mission and values
- Non-teaching staff members are honoured for their hard work
- Regular in-house training with office software for non-teaching staff
- Feedback forms for stakeholders like students, parents, and alumni for evaluating and reviewing staff and

utilization of funds within the College.

External Audit: An independent chartered accountant is engaged to verify the financial statements of the College. This includes a thorough review of the balance sheet, income statement, cash flow statement, and statement of changes in equity. The external audit ensures adherence to statutory requirements set by regulatory bodies or government agencies.

These measures collectively reinforce the College's commitment to transparency, accountability, and financial best practices.

File Description	Documents
Paste link for additional information	https://www.sggscollege.ac.in/Downloads/POLICIES%2030%20MARCH.pdf#page=13
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

5.62768

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College has implemented an effective policy for resource mobilization and optimal utilization of available resources, fostering a sustainable and financially stable environment.

Sources of Funds

- **Tuition Fees:** Payments made by students for academic programs, courses, and other educational services.
- **Government Funding:** Grants received from organizations such as DHE, RUSA, UGC, ICSSR, and DST.
- **Program-Specific Funding:** Financial support for initiatives like NCC, NSS, UBA, Electoral Literacy Club, and Red Ribbon Club from respective agencies.
- **Endowments and Investments:** Contributions from alumni, philanthropists, and supporters through donations, investments, and bequests.
- **Research Grants:** Funding for specific academic research projects.
- **Auxiliary Enterprises:** Revenue generated from auxiliary services, such as bookstores, cafeterias, parking, and sports facilities.

Domains for Optimal Utilization of Funds

- **Academic Programs and Faculty Support:** Enhancing teaching quality and professional development
- **Student Services and Support:** Providing scholarships, counseling, and career services
- **Infrastructure and Facilities**
- **Technology and Information Systems:** Upgrading digital tools and IT infrastructure
- **Research and Development:** Supporting innovation and scholarly activities
- **Administrative Operations**
- **Library Resources and Learning Materials**
- **Community Engagement and Outreach:** Promoting social responsibility and public service programs
- **Sustainability Initiatives:** Implementing eco-friendly practices and projects
- **Security and Safety Measures:** Strengthening campus security and emergency preparedness

File Description	Documents
Paste link for additional information	https://www.sggscollege.ac.in/Downloads/POLICIES%2030%20MARCH.pdf#page=13
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC attempts to chisel out performance through a persistent focus on imparting quality education, through its innovative, comprehensive procedures adopted throughout the year. It carries out activities that encompass all aspects of the Institute's functioning especially by various quality control initiatives.

Two are summarized below:

1. Academic and Administrative Excellence:

- Promoting Accreditation and Recognition
- Development and Implementation of Quality Framework, which include setting benchmarks, designing evaluation mechanisms, and monitoring quality standards for various institutional activities.
- Promoting Research & Innovation
- Feedback Mechanisms

2. Social and Environmental Sensitization:

The College operates various clubs and societies as effective platforms to create a more socially responsible and environmentally conscious community through education, engagement, and action in NSS, UBA, Equal Opportunity Cell, MGNCRE-SGGS, Mohatbar-SGGS Rotaract Club, Gender Champions Club, DharatSuhavi Environment Society etc. Awareness campaigns, workshops, seminars, sustainable waste management practices, outreach programmes are undertaken resulting in following outcomes:

- Empathy and social awareness
- Behavioral Changes
- Community Engagement
- Empowerment
- Collaborative work for inclusion of differently abled students in the mainstream
- Collaborations with NGOs, Government bodies and industry stakeholders
- Hands-on learning
- Research and innovation
- Capacity building among rural communities
- Skill development
- Promotion of sustainable practices

- **Holistic education**

File Description	Documents
Paste link for additional information	https://www.sggscollege.ac.in/downloads/Prospectus%202024-25.pdf#page=21
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. **Regular assessment and feedback mechanisms:**

- **Feedback Forms:** Structured feedback is gathered from the various stakeholders and subsequently analysed for the effective evaluation, enhancement of teaching- learning process by the IQAC.
- Student Satisfactory Survey (SSS) is conducted on the basis of guidelines issued by NAAC to make desired changes to the pedagogy and the academics.
- Mentorship Programme and Parent Teaching Meeting as tool for establishing effective redressal of student and parents concerns and problems.
- Data-driven decision-making using data from assessments and feedback to implement necessary improvements.

1. **Promotion of Innovation and Entrepreneurship**

- Star ranking of 3.5 of Institution Innovation Cell
- IIC/Student Self Help Groups
- Only Institute from Chandigarh to be selected for "Innovation, Design and Entrepreneurship (IDE) Bootcamp" by All India Council for Technical Education and SGGSC Students are selected for Ministry of Education's Innovation Boot camp
- IIC got 3.5 stars for undertaking various activities prescribed by Innovation Cell, Ministry of Education, Government of India
- Entrepreneurship Development Programmes

File Description	Documents
Paste link for additional information	https://www.sggscollege.ac.in/ContentPage.aspx?Id=234CSOyC36FXqMsTNhjt2+o+7UAcTwMsq1b0w0AT19jsdA=
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.sggscollege.ac.in/ContentPage.aspx?Id=406bDvXSVmd4/bjdAQJV1Z4maHQEFdDhVqv7oUqtukG2Xw=
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

An inclusive environment that facilitates gender equality is ensured by the College through the functioning of the

- **Equal Opportunity Cell**
- **Grievance Redressal Cell**

- Anti Sexual Harassment Cell
- Legal Literacy Cell
- Dean Girl Students
- NCC Girls Wing
- Discipline Committee
- Anti-Ragging Cell
- Gender Champion Club
- Counselling Cell

- Gender Sensitisation Policy

<https://sggscollege.ac.in/Downloads/POLICIES%2030%20MARCH.pdf#page=18>

- Anti-Sexual Harassment Policy

<https://sggscollege.ac.in/Downloads/POLICIES%2030%20MARCH.pdf#page=17>

Empowering Initiatives:

- Equal representation of girls in Students Council and women faculty in College committees. Curricular:
 - Curriculum addresses gender issues; faculty research on gender; academic excellence of girl students. Co-Curricular:
 - Observance of International Women's Day, Day of Girl Child, Beti Bachao Beti Padhao events.
 - Promotion of Mehar Baba Charitable Trust for reviving heritage crafts and empowering women.
 - Record of gender diversity of students and staff.
- Facilities:
- Scholarships, fee concessions, special leaves for women.
 - Girls' common room, washrooms on each floor, sanitary napkin vending machine, incinerator.
 - CCTV surveillance, Bhai Kanhaiya Health Centre, placement cell, mentoring system.

File Description	Documents
Annual gender sensitization action plan	https://www.sggscollege.ac.in/downloads/1.1%20Gender%20Action%20Plan%202023-2024.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.sggscollege.ac.in/downloads/1.%207.1.1%202023-24.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **The College strives for a zero-waste Campus by segregating waste at source and implementing the 5R's: Refuse, Reduce, Reuse, Repurpose, and Recycle.**
- **Solid Waste: Segregation in color-coded bins, including red bins for biomedical waste; composting of leaf litter; wet waste collected by a pig farmer; milk bag recycling; bins for single-use plastics; plastic-free campaigns and workshops.**
- **Liquid Waste: Greywater drainage via Municipal Corporation; AC wastewater reused for gardening.**
- **Rainwater Harvesting: A system with a 70sqm rooftop area and 64m³/year capacity. Biomedical Waste: Autoclaved lab waste; incinerator for sanitary waste.**
- **E-Waste: Collection store and periodic disposal via authorized vendors.**

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities **A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College embodies universal values, inclusiveness, and welfare through its diverse student and staff community.

- Students hail from varied socio-economic, regional, and linguistic backgrounds.
- Dean Foreign Students: Manages admissions and welfare of international students.
- Dean Girl Students: Ensures girls' representation and inclusion in events.
- Equal Opportunity Cell: Promotes equality among SC, ST, OBC, and Differently-Abled students.
- Scholarships, fee concessions, and a Book Bank support needy students.
- Linguistic diversity is celebrated through Matrihasha Diwas and multilingual contributions to Agammi Jyot.
- Curriculum sensitises students to human rights, peace, tolerance, compassion, and moral values.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College fosters socially responsible citizens by promoting constitutional obligations, rights, and duties through various initiatives:

- **Electoral Literacy Club:** Hosts National Voters Day, National Youth Day, and similar events to educate students on voting and the electoral process.
- **Awareness Events:** Observed National Constitution Day, Azadi Ka Amrit Mahotsav, Swachh Bharat Abhiyan, and Jal Shakti Abhiyan to instill social responsibility.
- **Red Ribbon Club:** Creates awareness on blood donation, HIV/AIDS, and first aid.
- **Equal Opportunity Cell:** Promotes equality among SC, ST, OBC, and Differently-Abled students.
- **Environmental Initiatives:** Dharat Suhavi Society raises environmental awareness and promotes sustainability.
- **Special Days:** Celebrated International Women’s Day, National Girl Child Day, and International Day Against Child Labour.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.sggscollege.ac.in/downloads/9.7.1.9.pdf
Any other relevant information	https://www.sggscollege.ac.in/downloads/Prospectus%202024-25.pdf#page=21

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College celebrates national and international days to promote peace, brotherhood, and cultural heritage.

- Birth anniversaries of national leaders and Constitution Day, Independence Day are observed.
- Youth-focused days encourage holistic development.
- Environment-centric events like World Environment Day, Wildlife Week, and Green Diwali promote sustainability.
- International Yoga Day fosters wellness among students.
- Women's Day and Girl Child Day raise awareness about gender equality.
- Science and Mathematics Days inculcate scientific thinking.
- International Mother Language Day promotes multilingualism.
- Days against child labor and drug abuse spread awareness.
- Founder's Day and Sikh Gurus' commemorations inspire unity and humanity.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Keeping in mind the National Educational Policy 2020 and National Biodiversity Targets 2020, the College strives to sensitise its stakeholders about the importance of sustainability with innovative initiatives. The College has undertaken sustainable initiatives for improving the quality of life, protection of the ecosystem and preservation of natural resources along with representing cultural diversity. The two Best Practices includes:

1. **Environmental Sustainability:** The College has carved a niche for itself in the field of environment sustainability with the creation of a mini urban forest on-campus with native species of trees amalgamating tradition and modernity. Numerous other green initiatives are undertaken for: expanding and maintaining green cover, waste management, using renewable sources of energy and water conservation by involving the youth and intelligentsia. The Environment, Green and Energy Audits along with the awards and accolades received in last five years are evidence of success.

2. **Heritage and Cultural Preservation:** This includes promotion of dwindling heritage, historical legacy, multicultural expressions and Punjabi Maa Boli (mother-tongue). The values of unique Sikh practice of Seva (selfless service) and Sarbat da Bhala (welfare of all) are imbibed through Community Outreach Programmes for transforming students into socially responsible citizens.

File Description	Documents
Best practices in the Institutional website	https://www.sggscollege.ac.in/downloads/Best%20Practice%20Environment%20Sustainability%20.pdf
Any other relevant information	https://www.sggscollege.ac.in/downloads/Best%20practice%20Heritage%20and%20Cultural%20Preservation%20.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Sri Guru Gobind Singh College, Chandigarh, is a beacon of sustainability, fostering holistic student development and a steadfast dedication to academics enriched with philanthropy, morality, and social inclusiveness. Anchored in the teachings and noble ideals of Sri Guru Gobind Singh Ji, after whom the College is named, its innovative pedagogy seamlessly integrates a robust value system. The unique Sikh tradition of seva (selfless service) is deeply ingrained in the academic and daily operations of the institution. This commitment was vividly demonstrated during the recent pandemic through the College's numerous initiatives and the exemplary contributions of its NCC and NSS Units.

The College continues to carve a distinctive path in environmental sustainability by establishing a mini urban forest with native tree species while simultaneously championing heritage and cultural preservation. Renowned for its tradition of excellence in sports, the College boasts athletes who have represented India on international platforms. Furthermore, its Alumni, excelling across diverse fields, actively support the institution's sustainable endeavours, embodying the enduring spirit of their alma mater.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution ensures effective curriculum delivery through meticulous planning and documentation.

- It adopts Panjab University's Academic Calendar, outlining admissions, academic terms, and examinations.
- Curriculum is enriched with value-added courses like BSc Biotechnology, BCA, and BBA to foster holistic development.
- Recent additions of MA History, Psychology, and Music (Vocal & Instrumental) expand opportunities in creative and interdisciplinary fields, promoting personal and professional growth.
- Teaching plans are systematically developed in departmental meetings, leading to Unitised Teaching Plans.
- A blend of conventional and ICT-enabled methods, including classroom teaching, lab experiments, group discussions, presentations, industrial visits, internships, and seminars, is employed. Continuous assessment through mid-semester tests, class tests, assignments, practicals, presentations, and viva-voce ensures monitoring of student progress.
- The library, equipped with SLIM21 software, WebOPAC, DELNET, and N-List databases, supports learning alongside MOOCs available through SWAYAM, NPTEL, and e-Pathsala.
- Beyond curriculum, add-on courses, UGC-NET training, remedial classes, and soft skill development are offered.
- Co-opted MA programs in English, Economics, and Sociology are available through resource sharing with GGSCW-26.
- Internal academic audits uphold quality, and comprehensive records of teaching plans, results, and audits are maintained.
- Campus Whizz ERP software streamlines data management for admissions, attendance, and assessments, ensuring efficient execution of academic processes.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://librarysggs.blogspot.com/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

SGGS College follows Panjab University's Academic Calendar, ensuring orderly and consistent management of admissions, teaching sessions, elections, breaks, festivals, and examinations for a streamlined educational experience.

Alignment with Panjab University Academic Calendar:

- Strictly follows the Panjab University calendar for key milestones, including admissions, class commencement, mid-semester examinations, holidays, Youth Festival and final exams.

Institutional Academic/Activity Calendar:

- Supplements the University Calendar with a detailed internal schedule.
- Incorporates events like MSTs, seminars, conferences, workshops, cultural programs and sports meets.
- Organizes special occasions such as Parent-Teacher Meetings, Founders' Day, Freshers' Parties and Farewell celebrations.
- Showcases activities conducted by various clubs and societies.

Continuous Internal Evaluation (CIE) Framework:

Focused on fostering academic excellence, holistic growth, and active student participation.

- Evaluation Metrics:
 - Assesses students through Mid-Semester Tests, class tests, attendance, assignments, projects and active participation in classes.
 - Practical subjects evaluated via projects, case studies, on-the-job training and overall practical performance.

- Recognizes contributions in NSS, NCC, Youth Festivals and Sports.
- Acknowledgments:
 - Celebrates achievements in academics, sports, culture, and co-curricular activities during Annual Prize Distribution and Convocation ceremonies.
- Student Support Initiatives:
 - Provides mentoring and remedial classes to address academic challenges and enhance student development.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.sggscollege.ac.in/downloads/Academic-Calendar-2023-24.pdf?Id=848cs4h0xXmn/b6NAf+q1QqUDt0PSb8FgdxNos/rVcXs4mg=

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

13

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

20

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

453

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender,

Human Values, Environment and Sustainability into the Curriculum

The institution integrates crosscutting issues such as Professional Ethics, Gender, Human Values, Environment, and Sustainability into its curriculum, fostering holistic development and social responsibility.

- **Professional Ethics:**
 - Courses like "Business Ethics and Corporate Governance," "Business and Social Ethics," and "Psychology for Managers" emphasize corporate social responsibility, ethical decision-making, and professional values.
 - "Organisation Theory and Behaviour" explores value systems practiced in organizations.
- **Gender:**
 - Gender issues are covered in Sociology courses on social stratification, class, and gender.
 - MA English includes gender-related topics in "Approaches to Literary Criticism-II" and "Critical Theory-II."
- **Human Values:**
 - Curriculum promotes human rights and cultural diversity through "Culture and Human Values" and "Comparative Study of Religion," with a special focus on Sikhism.
- **Environment and Sustainability:**
 - incorporated into courses like "Environment, Road Safety Education, Violence Against Women/Children, and Drug Abuse" and "Economics of Growth and Development" (MA Economics).
 - "Botanical Garden" and "Guru Nanak Sacred Forest :A Mini Urban Forest with 550 Trees including 40 native species" support research while amalgamating aspects of ecosystem, curative and cultural diversity.
 - Extension activities organized by various clubs, including the Dharat Suhavi Environment Society and NSS, raise awareness of sustainability issues.
 - Accolades such as the District Eco-SDG Champion 2023 highlight commitment to sustainable practices.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

17

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

387

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above								
<table border="1"> <thead> <tr> <th data-bbox="86 387 520 465">File Description</th> <th data-bbox="520 387 1359 465">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 465 520 656">URL for stakeholder feedback report</td> <td data-bbox="520 465 1359 656"> https://www.sggscollege.ac.in/ContentPage.aspx?Id=234CSOyC36FXqMsTNhjt2+o+7UAcTwMsqlb0w0AT19jsdA= </td> </tr> <tr> <td data-bbox="86 656 520 913">Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management</td> <td data-bbox="520 656 1359 913"> View File </td> </tr> <tr> <td data-bbox="86 913 520 981">Any additional information</td> <td data-bbox="520 913 1359 981"> View File </td> </tr> </tbody> </table>	File Description	Documents	URL for stakeholder feedback report	https://www.sggscollege.ac.in/ContentPage.aspx?Id=234CSOyC36FXqMsTNhjt2+o+7UAcTwMsqlb0w0AT19jsdA=	Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File	Any additional information	View File	
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Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File								
Any additional information	View File								
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website								
<table border="1"> <thead> <tr> <th data-bbox="86 1149 520 1227">File Description</th> <th data-bbox="520 1149 1359 1227">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1227 520 1328">Upload any additional information</td> <td data-bbox="520 1227 1359 1328"> View File </td> </tr> <tr> <td data-bbox="86 1328 520 1518">URL for feedback report</td> <td data-bbox="520 1328 1359 1518"> https://www.sggscollege.ac.in/ContentPage.aspx?Id=234CSOyC36FXqMsTNhjt2+o+7UAcTwMsqlb0w0AT19jsdA= </td> </tr> </tbody> </table>	File Description	Documents	Upload any additional information	View File	URL for feedback report	https://www.sggscollege.ac.in/ContentPage.aspx?Id=234CSOyC36FXqMsTNhjt2+o+7UAcTwMsqlb0w0AT19jsdA=			
File Description	Documents								
Upload any additional information	View File								
URL for feedback report	https://www.sggscollege.ac.in/ContentPage.aspx?Id=234CSOyC36FXqMsTNhjt2+o+7UAcTwMsqlb0w0AT19jsdA=								
TEACHING-LEARNING AND EVALUATION									
2.1 - Student Enrollment and Profile									
2.1.1 - Enrolment Number Number of students admitted during the year									
2.1.1.1 - Number of students admitted during the year									
2909									

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

494

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College admits students from diverse geographical, economic, educational backgrounds. Their scholastic abilities and learning paces also differ.

- The faculty assesses the learning levels of students based on their performance in the classes and Mid Semester Exams. Necessary efforts are made to help them improve their performance
- Slow learners are continuously monitored and given individual attention. Additional study material such as textbooks, and previous years' question papers are provided
- Remedial classes are conducted to evaluate the performance, discuss problems and doubts of the slow learners
- Various departments organise activities like orientation, bridge courses, guest lectures, capacity building workshops for slow learners
- Advanced learners are encouraged to acquire additional information through online resources like SWAYAM, NPTEL

courses of the Government of India, and Spoken Tutorial courses of IIT Bombay. They are advised to consult reference books and e-Content available on the College Library Blog

- Creative abilities of students are enhanced by encouraging them to take part in extra and co-curricular activities such as debates, quiz competitions, essay writing, poster making, poetry recitation etc.
- Training for competitive examinations like UGC/CSIR/NET examination is provided
- Mentoring and counselling sessions are held
- PTA meetings are held to inform parents about their ward's performance

File Description	Documents
Paste link for additional information	https://www.sggscollege.ac.in/downloads/Prospectus%202024-25.pdf#page=24
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
6234	174

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential Learning

- The departments of Physics, Chemistry, Zoology and Biotechnology use experiments, demonstrations, and poster presentations to explain concepts
- Various departments offer practical and hands-on experience through excursions, heritage walks, museum visits, study tours and industrial visits
- Case studies are integral to classroom teaching,

fostering peer learning and teamwork

- Students are motivated to register on e-learning platforms like SWAYAM and Spoken Tutorial IIT Bombay
- Electoral Literacy Club promotes electoral literacy and educates students on their rights and duties

Participative Learning

- The College creates a democratic environment by involving students in governance through Student Council
- Various departmental societies and clubs ensure student representation as volunteers and participation in College activities
- The College has 03 NSS Units comprising more than 300 volunteers engaging in year-round activities
- Students participate in Youth Festival to showcase their creative expression

Problem Solving Methodologies

- The faculty pays special attention to slow learners and mid-semester tests help track student progress
- Braille corner in the College Library caters to visually challenged students
- Training and Placement Cell organises various talks by eminent speakers to prepare students for life’s challenges
- The College conducts UGC/CSIR-NET classes for postgraduate students

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.sggscollege.ac.in/downloads/Prospectus%202024-25.pdf#page=12

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- The College follows an integrated teaching approach by blending traditional teaching methods with ICT-enabled tools for an engaging and effective teaching-learning process. Wi-Fi-enabled campus, with 300 mbps bandwidth,

supports 55 classrooms and 07 smart classrooms equipped with advanced ICT tools, helping teachers and students utilise the e-resources.

- The faculty has created e-Content in the form of PDFs, PPTs and YouTube lectures, contributing to the repository of knowledge available on the Library Blog
- The faculty utilises PowerPoint presentations to facilitate audio-visual learning. Regular FDPs and Orientation Programmes are conducted to enhance their knowledge and skills in using contemporary digital tools
- The faculty encourages the students to use online portals like virtual labs, SWAYAM, NPTEL and IIT Spoken Tutorial
- The College library leverages automation software- SLIM-21, N-List and NDLI for digital learning resources, granting access to e-resources such as INFLIBNET, N-List, and DELNET
- Computer labs and smart laboratories are regularly updated with the latest software to ensure maximum benefit to students. A well-equipped Research Lab fosters academic research
- The Conference Room and Hari Singh Nalwa Hall (Multipurpose Hall), fitted with latest ICT tools and LCD projectors, are used to conduct seminars, guest lectures, and presentations

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

173

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

174

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

110

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1706	
File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File
2.5 - Evaluation Process and Reforms	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.	
<p>The College is affiliated to Panjab University, Chandigarh and examinations for undergraduate and postgraduate courses are conducted as per the syllabi and the pattern framed by university.</p> <ul style="list-style-type: none"> • The Controller of Examination's office meticulously maintains internal assessment records for students • Internal assessment is marked twice each academic session before starting of the Final Semester Examinations • Students are informed of the assessment criteria in their respective classrooms by their mentors at the commencement of each academic session at regular intervals • As per PU regulations, 10% - 20% of marks in each paper are allocated to internal assessment based on the course • Marks obtained in MSTs, attendance, assignments, class test, presentation, etc. are considered for awarding internal assessment • Additional weightage in assessment is given for student's participation in sports and extracurricular activities • Parent-Teacher Meetings serve as a platform to inform students and parents about their ward's attendance and examination performance • Attendance records are maintained both electronically through the college software (CampusWhizz) and manually by faculty members in their respective registers 	

- This structured internal assessment process ensures transparency, fairness and comprehensive evaluation of students' academic and extracurricular performance

File Description	Documents
Any additional information	View File
Link for additional information	https://www.sggscollege.ac.in/downloads/Prospectus%202024-25.pdf#page=46

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The College conducts all undergraduate/ postgraduate examinations in adherence to the guidelines set forth by Panjab University

- A robust mechanism is in place for addressing examination-related grievances within the College
- Both internal/ external examination-related grievances are resolved by the Controller of Examination (CoE), aligning with Panjab University guidelines
- The CoE is accessible to students for timely resolution of grievances, with an option to appeal to the Principal, if they remain dissatisfied
- Examination-related grievances are addressed by the CoE through communication with the concerned University authorities
- In instances of incorrectly marked assessment or withheld results, students can approach the examination branch, which forwards their grievances to the CoE
- A provision for revaluation is applicable for all internal/external/practical examinations, allowing students to apply within the stipulated timeframe. The revaluation process is transparent and results are promptly declared
- Answer sheets of MSTs are shown to the students by their respective subject teachers and any discrepancies/ grievances are timely addressed
- Students unable to appear for MSTs due to medical reasons/sports or other extracurricular activities are provided alternative options such as class tests/ assignments
- Practical examination dates are rescheduled to accommodate students who are unable to appear due to

valid circumstances

File Description	Documents
Any additional information	View File
Link for additional information	https://www.sggscollege.ac.in/downloads/Prospectus%202024-25.pdf#page=47

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College offers Science, Humanities, and Commerce with its unique and well-defined programme outcomes.

- Panjab University does not mention/outline the course and programme outcomes. However, the faculty of the College identifies and outlines the course and programme outcomes of their respective subjects encapsulating a broad spectrum of knowledge, skills, abilities and attitude.
- The programme and course outcomes are uploaded on the College website to communicate them to both students and teachers.
- The students are also introduced to the programme and course outcomes in their respective classes at the commencement of each semester - orientation programmes, which are also shared and discussed in mentoring groups.
- The faculty in-charges for admission to different courses make a special effort in explaining the programme /course outcome to the admission seekers. This helps them to opt for the programme/course according to their interest.
- The College encourages the faculty to attend workshops, seminars, conferences and FDPs to enrich themselves with the programme /course outcomes of their respective disciplines.
- Some teachers are members of Board of Studies and are actively involved in the process of syllabi framing and improving the outcome of the courses.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.sggscollege.ac.in/downloads/PO_CO.pdf?Id=488HtUbSljojXV8CImwwDgoXYu9poU9TrFzSbBhmtV1jHI=
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- The students are evaluated on a continuous basis to achieve the intended learning outcomes
- The attainment of programme/course outcome is evaluated on the basis of Internal Assessment and End Semester Examinations
- Students are evaluated for practical examinations conducted by the affiliating university. This evaluation is done through Viva-Voce, group discussions and Lab practicals (for science departments).
- The data of marks obtained by the students in final exams is analysed to calculate pass percentage and compare the result with the university pass percentage
- The learning outcomes of the meritorious students can be accessed from the ranks of the students who are placed on the university merit list
- Student performance in projects, assignments, class tests, class presentations are used to evaluate programme/ Course outcomes.
- Achievers are felicitated on Annual Prize Distribution Function in categories such as - All Round Best Student, Meritorious students of various streams, Roll of Honor for Academics, and College Colour for outstanding achievement in extracurricular activities.
- Number of students placed during on-campus and off-campus drives measures the outcome of the course/programme
- Student Progression is another evaluative measure of programme/course outcome
- Reputed Alumni across diverse fields also signifies attainment of learning outcomes

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.sggscollege.ac.in/downloads/Prospectus%202024-25.pdf#page=14

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1175

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.sggscollege.ac.in/ContentPage.aspx?Id=329T1jXGtALW+ppERI2PH6Xn9GctS/oZFZqJ2VkBMYfdfs=

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.sggscollege.ac.in/downloads/2.7%20SSS%202023-24.pdf?Id=2686zK6xlBoMg+3ODU18DLImZMkPBbBPJWdz9MEAAodtsE=>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

59.29315	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File
3.1.2 - Number of teachers recognized as research guides (latest completed academic year)	
3.1.2.1 - Number of teachers recognized as research guides	
18	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
5	
File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://dst.gov.in/chandigarh-ut
3.2 - Innovation Ecosystem	

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

SGGS College has established a robust ecosystem for innovation and knowledge transfer through a variety of initiatives:

1. **Institution Innovation Council (IIC):** Fosters a culture of innovation by organizing and participating in webinars, expert lectures, workshops, bootcamp, hackathon, and industrial visits. The IIC partners with CII for industry-academia collaboration, and provides pre-incubation support for idea validation and growth.
2. **Research and Development:** Offers guidance and support for faculty research, including assistance with grant applications, paper publications, and PhD supervision. The College promotes student research through projects and internships under faculty mentorship, ensuring practical learning and soft skills development.
3. **State-of-the-Art Research Facilities:** Features a research lab, ICT-equipped library and labs, and Guru Nanak Sacred Forest: A Mini-Urban Forest with 550 trees comprising 49 native species, fosters multidisciplinary research. Botanical Garden aids the Botany, Zoology, and Biotechnology departments with rare and exotic plant research
4. **Capacity Building Initiatives:** Regularly organizes seminars, workshops, and conferences across departments to enhance research skills and promote innovation
5. **Strategic Collaborations and MoUs:** Collaborations with leading organizations and institutes enable training, internships, and facilitate knowledge exchange, ensuring that students and faculty have access to both academic and practical insights.

These initiatives collectively nurture creativity, entrepreneurship, and the seamless transfer of knowledge.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sggscollege.ac.in/ContentPage.aspx?Id=403gIhg7SDv25lJ4cqngY6m1MZUrFfDy/ymmR1TOmChbi4=

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

27

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

53

File Description	Documents
URL to the research page on HEI website	https://www.sggscollege.ac.in/ContentPage.aspx?Id=615TXCOVzrRtj0JxKBhyLP8jjZqSC0st4iuAD0rnKuA6lI=
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

17

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

23

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The extension activities have significantly impacted students by raising awareness of social issues and promoting holistic development. Environmental programs such as tree plantations on Sikh Environment Day, bird feeder installations on World Sparrow Day, and Biodiversity Day celebrations foster ecological consciousness. Workshops on biodiversity conservation and sustainable water management encourage students to adopt eco-friendly practices. Health awareness initiatives, including blood donation camps, drug prevention seminars, and HIV/AIDS workshops, instil empathy and responsibility toward community health. Gender-focused programs, such as International Women's Day celebrations and girl empowerment workshops, promote equality and inclusivity. Cleanliness drives under Swachh Bharat Abhiyan and zero-

litter campaigns inspire a sense of civic pride and collective responsibility. Civic engagement activities like voter awareness campaigns and participation in Gram Sabhas enhance democratic values and social accountability. Workshops on renewable energy and sustainable practices encourage innovative thinking for societal benefit. These diverse activities equip students with critical life skills, including leadership, teamwork, and environmental stewardship, while nurturing their social responsibility and commitment to a sustainable, inclusive future.

File Description	Documents
Paste link for additional information	https://www.sggscollege.ac.in/downloads/3.4.3linked.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

26

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

45

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2421

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

35

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

19

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

Campus Infrastructure:

- College spans 15 acres and features three academic blocks: Arts, Science, and Postgraduate.
- 18 Departmental Staffrooms, 1 Main Staffroom, ICT enabled 62 Classrooms, and 24 Laboratories.
- Additional facilities include Museum, Herbarium, and a Pre-incubation Centre,
- Wi-Fi connectivity. Networking for uninterrupted internet access.
- Students have access to 174 computers for academic purposes.
- Library offers an open-access system and provides OPAC/WEBOPAC services for seamless access to its online catalogue. It subscribes to NLIST, DELNET, and the National Digital Library of India (NDLI). A Reading Room further enhances its resources.

- Halls & Common Areas: College has a Multipurpose Hall, Conference Hall, Seminar Room, and a Girls' Common Room for co-curricular and academic activities.
- Boys Hostel comprises 73 rooms and accommodates approximately 275 students.
- Botanical Garden and Guru Nanak Sacred Forest feature medicinal and native plants for study. Other green spaces include the Mini Urban Forest, Balihari Kudrat Healing and Sacred Herbs Garden, Barah Maha Garden of Biodiversity, and Bebe Nanaki Garden of Serenity. BAAZ Bird Watchers and PAWS Humane Society promote environmental awareness.
- Heritage Museum in collaboration with Panjab Digital Library, preserves Sikh heritage through artefacts, manuscripts, and multimedia exhibits focusing on Guru Gobind Singh Ji.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sggscollege.ac.in/downloads/411to413AQAR2324.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has adequate infrastructural facilities for cultural activities.

- Air-conditioned Conference Hall 43'10"ft x 24'ft
- Multipurpose Hall 42'9" ft x 61'ft
- Open Air Theatre 43'6"ft x 71'5" ft
- Open Stage 24'ft x 31'. 25'ft.
- Seminar Room 43'3"ft x 22'ft

Students achieve laurels in Zonal/Inter-zonal Youth and Heritage Festivals, Inter/Intra College competitions and engage in activities conducted by various Clubs and Societies of the College. The College has the best infrastructure for sports which is constantly upgraded. This has enabled the College to win the coveted Sir Shadi Lal Trophy in Sports for 11 consecutive years amongst 188 colleges affiliated to Panjab University, Chandigarh.

Grounds and Courts:

- Baseball Ground
- 02 Basketball Courts (Synthetic 28x15 m., estd. 2019,

Concrete 28 x15 m., estd. 2006)

- Volleyball Court (18x9 m., estd. 2006)
- Archery Range
- Lawn Tennis Court (23.77 x 8.23 m., estd. 2019)

Well-maintained playgrounds:

- Kabaddi
- Kho-Kho
- Netball (30.5x15.25 m., estd. 2006)
- Ball Badminton
- 10m Shooting Range (estd. 2007)
- Table Tennis Court (2.74x1.525 m., estd. 2009)
- Gymnasium/Yoga Centre
- Fitness Centre (Boys' Hostel)
- Gymnasium (Girls' Hostel)

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sggscollege.ac.in/downloads/411to413AQAR2324.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

62

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sggscollege.ac.in/downloads/411to413AQAR2324.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

194.16

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Bhai Kahan Singh Nabha Library is fully automated with iSLIM Software, version 1.7.5.14534 (2017 onwards) (earlier SOUL Software from 2005-2017). The software provides the facility of OPAC/ WebOPAC which allows database searching for information retrieval. The software also generates barcodes, spine labels and other related reports.

- Wi-Fi enabled and air-conditioned with 52,495 books, 16 newspapers, 19 journals (including 15 e-journals), 17 magazines, 700+ back volumes of journals and 369 audio-visual collection.
- Equipped with three printers, two scanners, 14

computers of which eight computers in Digital Section are dedicated to faculty for accessing e-resources.

- Book-Bank facility is provided to economically weaker section students.
- Databases: Faculty and students have remote access to N-List, Delnet and National Digital Library of India (NDLI) databases subscribed by the College.
- Bhai Kahan Singh Nabha Library Blog (<https://librarysggs.blogspot.com/>) provides access to Panjab University Syllabi, Question Papers, College News Clippings, Newly added books and journals and links of UGC Open Educational Resources (OER).
- Hellen Keller Braille-Section with special LEX instant reader and scanner is available for visually challenged students.
- Prof Puran Singh Corner is dedicated to an exclusive collection on Prof Puran Singh, an eminent scientist and poet.
- Heritage Corner is dedicated to Punjabi heritage collection.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://librarysggs.blogspot.com

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

2.35

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

238

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

- College prioritizes continuous upgrades to its IT infrastructure to facilitate an effective teaching and learning environment and support seamless academic and administrative operations.
- Network, internet, and Wi-Fi facilities are regularly enhanced based on feedback and suggestions from faculty, ensuring alignment with institutional requirements and technological advancements.
- Trained and qualified technical staff are employed to maintain, monitor, and manage the IT infrastructure efficiently, addressing any issues promptly.
- The College has 174 computers connected to internet, all of which are regularly updated to ensure optimal performance and security.

- To support modern pedagogy, Smart Classrooms are equipped with Interactive Smart Boards and Digital Projectors, providing faculty and students with advanced tools for collaborative and interactive learning.
- 24 laboratories, a Multi-purpose Hall, and a Conference Hall are also equipped with state-of-the-art digital teaching aids, catering to various academic and co-curricular activities.
- College has implemented a dedicated Fiber Internet Access, providing uninterrupted connectivity to all departments, administrative offices, Placement Cell, Research Lab, and Library.
- Internethas been upgraded to 1000 Mbps, ensuring high-speed access for research, teaching, and administrative tasks.
- For campus safety, 102 CCTV cameras have been strategically installed at critical locations, providing surveillance and secure environment for students and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sggscollege.ac.in/downloads/criterion4_lib_link.pdf

4.3.2 - Number of Computers

174

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

605.53

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- **Systems for Facility Maintenance and Utilization**
 - Established systems are in place for the maintenance and effective utilization of physical, academic, and support facilities such as laboratories, library, sports complex, computers, and classrooms.
- **Physical, Academic, and Support Facilities**

- Construction, maintenance, and repair of academic buildings are conducted per applicable guidelines.
- HODs inform the Principal about departmental work requirements.
- Work/Purchase Committees are formed to evaluate procurement, construction, repair, and maintenance processes.

- Science and Computer Laboratories
 - Stock registers are maintained for equipment and chemicals.
 - Outdated items are disposed of as per protocol.
 - The System Administrator is responsible for computer lab maintenance.

- Library
 - A register tracks visitor entries, and new books/journals are recorded in accession registers.
 - A Book Binder handles document repairs.
 - Regular stock taking is performed, and the Library Advisory Committee recommends resource augmentation.

- Sports Facilities
 - Sports grounds are maintained by the support staff under the HOD of Physical Education.
 - Stock registers for sports equipment are maintained.

- Cleanliness and Sanitation
 - The Cleanliness and Sanitation Committee ensures regular cleaning and hygiene maintenance across classrooms and campus.

- Safety

- Fire safety equipment and CCTV cameras are installed to ensure safety and prevent incidents.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.sggscollege.ac.in/Downloads/POLICIES%2030%20MARCH.pdf#page=5

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

227

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

467

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.sggscollege.ac.in/ContentPage.aspx?Id=797E/B0Qbrrp43xHYWZr/XvnpnV+CNoT8ovfALRiCRDWvM=
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

626

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

626

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>
File Description	Documents
<p>Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee</p>	<p>View File</p>
<p>Upload any additional information</p>	<p>View File</p>
<p>Details of student grievances including sexual harassment and ragging cases</p>	<p>View File</p>
<p>5.2 - Student Progression</p>	
<p>5.2.1 - Number of placement of outgoing students during the year</p>	
<p>5.2.1.1 - Number of outgoing students placed during the year</p>	
<p>64</p>	
File Description	Documents
<p>Self-attested list of students placed</p>	<p>View File</p>
<p>Upload any additional information</p>	<p>View File</p>
<p>Details of student placement during the year (Data Template)</p>	<p>View File</p>
<p>5.2.2 - Number of students progressing to higher education during the year</p>	
<p>5.2.2.1 - Number of outgoing student progression to higher education</p>	

220

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

11

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

108

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College ensures participation of students at administrative level by constituting Student Council. The elections for Student Council are held every year and during 2023- 24 elections were held on Sept 06, 2023. ? The students are given due representation in IQAC, Collegiate Student Grievance Redressal Committee. ? Different clubs and societies such as Prof Puran Singh Science Society, Paigan Theatre Club and Business Quest Club ensure engagement of the students in co-curricular activities. ? The College ensures active engagement of the students in Go-Green initiatives through Dharat Suhavi Environment Society, Guru Nanak Sacred Forest and Baaz: Bird Watchers' Society. ? NCC (Army Wing, Naval Wing, NCC Senior Girls Wing) helps in developing the spirit of discipline and leadership. ? Gurmat Vichaar Sabha aims to inculcate ethical values among students. ? The students are engaged in social activities through NSS, Mehramat- Live Blood Donors Society, Equal Opportunity Cell, Red Ribbon Club and SGGs Rotaract Club. ? Students are engaged in various skill enhancement initiatives through NSQF, IIT Spoken Tutorials and their contribution to the College magazine 'Aggami Jyot' ? The proactive participation of the students in Institution Innovation Council and Training and Placement Cell of the College is remarkable.

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/public/index.php/admin/get_file?file_path=eyJpdiI6Ilg3TDBXaHFiUTFuVGFPZVhoSENzTkE9PSIsInZhbnVlIjoiYWFNNW8rYnFWZHZHQ1lXTW9EMjhTT1U5QytMSW9IdEdoaGs4SStmOTFZNWF1bWJRK1QvOXgxMHZRSU1RblpLVSIslmlhYyI6IjczMzdlnjA0NzViOTRmNmJmOGI3ZGYxNjA0OTIzM2U3NjA0ZWY1YWMyYjJhMzE5NzBiMDk1ZmU1MGJhZjhlOTciLCJ0YWciOiIifQ==
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

275

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

- The Alumni Association of the College fosters connections between alumni and their alma mater, keeping them informed about its development and challenges.
- The registration process for the Alumni Association is currently in progress.

- Alumni provide financial assistance and support for academic, administrative, sports, and cultural activities.
- Alumni play a key role as active members of the IQAC, contributing significantly to its operations.
- In 2023-24, the Alumni Association extended financial aid of ₹2,28,821 to eight visually impaired students for their education. The Rotary Club of Chandigarh also provided monetary assistance of ₹1,05,000 to two visually impaired students for their education.
- Competent and trained alumni contribute as coaches for sports and cultural activities.
- On March 24, 2024, the Alumni Association, in collaboration with the Dharat Suhavi Environment Society and the College's Student Council, organized the Alumni Meet 2024. As part of the Alumni Meet, a Tree Plantation Drive was conducted by S. Gurharminder Singh and the College alumni, supported by Eco Scouts, the student wing of the Dharat Suhavi Environment Society.

File Description	Documents
Paste link for additional information	https://www.sggscollege.ac.in/ContentPage.aspx?Id=784NQS1+T3PFSPtZKkWa4YsD26YaCXvcLbwEWohIKIxtSU=
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

C. 3 Lakhs - 4Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Governance of the College aligns completely with its the Vision and Mission. Reflecting the maxim propounded by Sri Guru Gobind Singh, "manas ki jaat sabhe ekey pehechanbo" (all

mankind is one). the College has an unwavering mission to impart holistic education , promote communal solidarity, nurture commitment towards community and heritage and develop ecological sensitivity.

Academic Governance

- Academic Programmes designed by affiliating University are implemented by the Principal and various Heads of Department
- Several certificate and value-added courses with a suitable alignment with New Education Policy
- Regular academic audits for review and feedback
- Student centric approach including regular seminars and conferences, community outreach, provision of scholarships is adopted

Administrative Governance

- Administrative Governance is decentralized, participative and supported by policies
- The College Management serves as the decision-making body, the Principal holds the necessary powers for academic and administrative work and ensures smooth implementation
- Continuous improvement is sought with the help of administrative heads, convenors and councils following the guidelines of UGC and the affiliating University
- Governing Body meetings, Council meetings, staff meetings and parent teachers meetings are conducted regularly which further play a substantive role in formulating and enforcing institutional policies

File Description	Documents
Paste link for additional information	https://www.sggscollege.ac.in/ContentPage.aspx?Id=680qhn4h2kvz5xEJMUCAuEXSvHoc_ihXeu0wWTHTBy8hG7Y=
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The practice of decentralisation and participative management

led by the Principal is reflected through its Admission Process across all the years. With an aim for transparency in the admission process, clear communication of admission criteria, procedures, and timelines helps applicants understand the process and make informed decisions. In 2023-2024, under the leadership of the Principal as the Chief Coordinator, the Dean Admissions and the Nodal Officer designated by the Principal constituted 6 admission committees for centralized admissions and 46 committees for non-centralised admissions to various courses offered by the College. Each committee consisted of a Convener and a team of members from both teaching and non-teaching staff. For example, 16 committees were formed for Postgraduate admissions across 13 disciplines. Each committee consisted of 02 members from the teaching faculty- 01 convener and 01 faculty member each. The admission process was further supported by Dean Foreign Students, Fee Concession Committee, Enquiry-cum- Eligibility Committee, Technical Support Desk, Help Desk, Seating Arrangement Committee, Refreshment Committee, Sports Students , Discipline Committee and Hostel Wardens. Various aspects of the admission process, such as application review and document verification, are distributed among different individuals or departments.

File Description	Documents
Paste link for additional information	https://www.sggscollege.ac.in/downloads/Prospectus%202024-25.pdf#page=10
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College is deeply committed to Environmental Sustainability, working to protect the planet for both current and future generations by blending traditional and modern strategies. A prime example of this commitment is the Guru Nanak Sacred Mini Urban Forest, which reflects the College's environmental values. The forest nurtures native tree species and hosts a seed bank aimed at enhancing the local ecosystem. Within this space, the BAAZ Bird Watchers' Society conducts research on local bird species, particularly those found on campus. An Observation and Research Centre also offers students and faculty the opportunity to study the

sustainable growth potential of native species. Nearby, the Balihari Kudrat area focuses on growing sacred medicinal herbs. In partnership with organizations like the Punjab Biodiversity Board, the College organizes campaigns, workshops, nature trails, and other events to foster environmental awareness.

Awards and Accolades:

- First prize under "Best College Campus"
- First Prize in "Flowers Grown in Pots and Cut Flowers" category in the 52nd Rose Festival, MCC
- Recognised as District Eco-SDG Challenger and Champion 2023 with outstanding performance, Grade 'S', for Chandigarh district by the APEX SDG
- International Green University Award- 2023 by Green Mentors

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://www.sggscollege.ac.in/downloads/Best%20Practice%20Environment%20Sustainability%20.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College operates under the management Sikh Educational Society, led by the President, Vice President, Secretary, and Joint Secretary, along with other management members and two nominated teaching representatives. This committee oversees the College's overall functioning, adhering to the framework set by Panjab University, Chandigarh, and the Director Higher Education, Chandigarh Administration.

The Principal serves as the chief executor, coordinating all College activities. Decisions regarding admissions, workload distribution, timetable, procurement, and infrastructure maintenance are made by specialized committees, each comprising a convenor and faculty members.

The Institutional Quality Assurance Cell (IQAC) plays a pivotal role in upholding academic and extracurricular quality. The Administrative Office comprises three sections—Establishment, Examination, and Accounts—while the Academics Branch oversees various departments, each led by a respective Head of Department. Support services such as the Dean of Student Welfare, Library, Research Labs, and Media Cell contribute to the College's enhancement.

For holistic development:

- 06 societies focusing on environmental awareness and sustainability
- 06 Departmental Societies
- 12 societies/clubs/units for Extension and Outreach Programs
- 10 Professional and ten Holistic Development Cells
- Anti-Ragging Cell, Grievance Redressal Cell, and Internal Complaints Committee handle grievance redressal

File Description	Documents
Paste link for additional information	https://www.sggscollege.ac.in/ContentPage.aspx?Id=687BqPyL7FyaHd+/UyOn0XyIfpAyf1Niq0t1QBq2CYtYeQ=
Link to Organogram of the institution webpage	https://sggscollege.ac.in/downloads/637881405776332993.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

College provides effective welfare measures, both statutory and voluntary, exercising social responsibility towards its work force:

? Retirement benefits of contributory provident fund, gratuity and other welfare schemes as per rules for all the staff members.

? Grant of leaves for all employees as per UGC norms (child care, maternity leave).

? Duty leaves for teaching staff to attend academic programmes.

? Group Insurance Scheme (Master Policy No. 49944)

? Gratuity and leave encashment on superannuation.

? Provision of Employees Provident Fund.

? Refundable and non-refundable loan from GPF accounts of employees for their unforeseen monetary needs.

? Fee concession to wards of permanent staff studying in any of the academic institutions of the Management.

? Uniforms and winter apparels for Class IV employees.

? Fully Wi-Fi campus.

? Research lab with computers and college library for research.

? Boarding, lodging and lunch in college hostels at subsidized rates.

? Regular fogging for controlling mosquitoes.

? On-campus Gurudwara for spiritual well being

? Dispensary (Bhai Kanhaiya Health Centre) and medical room for healthcare

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/public/index.php/admin/get_file?file_path=eyJpdiI6ImpRYUZzalJgcU4zeVo0a0gvSlFHNHc9PSIsInZhbHVlIjoisWRndzhpZDlPczJDRGNtSlJWUmJIdXNGU3dERUtXSmU5YVRsTTAydm3b0NKd0pxNkt6NkJMdGI5cWNjcHZkaiIsImlhYyI6Ijd0OGU1ZjBjM2UyOTA5OTEyNTg3MmIwZjhlZThkMmE0YzQ1MmQxMWUyYTNjMTIzODc2ZTkxZWZlYzZWMzOTMiLCJ0YWciOiIifQ==
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

30

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

37

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College operates through a transparently structured rigorous performance appraisal system to evaluate and support the professional growth of its teaching staff and non-teaching staff while complying with the standards set by the regulatory bodies. Regular reviews and open communication are adopted ensuring alignment with the College's mission and values through following initiatives:

- Self-assessment cum performance appraisal forms for teachers in resonance with the UGC API criteria
- Publication of job vacancies in leading national and regional newspapers
- Adherence to the norms of selection committee
- Adherence to the norms of recruitment procedure
- Transparent promotions of teaching faculty on the basis of API score(s)
- Performance appraisal of the non-teaching staff to evaluate their contributions, foster professional growth, and ensure alignment with the College's mission and values
- Non-teaching staff members are honoured for their hard work
- Regular in-house training with office software for non-teaching staff
- Feedback forms for stakeholders like students, parents, and alumni for evaluating and reviewing staff and institutional performance
- Effectuation of Student Satisfactory Survey to enhance the student experience and address their concerns

promptly

- Ensuring accurate and systematic documentation of achievements, ongoing projects and contributions

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/public/index.php/admin/get_file?file_path=eyJpdiI6IlhJT0VRWmVZcFp3K2FldjdUSE5saFE9PSIsInZhbnVlIjoiWEU2RUwwK0pSLzNSbGY0YlJlYmJuM0lpam5vUHplOHc5YU5UMHFET0VieJF0aUNzceFvdWVIRFdvWEN5V2QwSyIsImhYyI6IjhzZTRmMDE2ODRjMDgwMmFmN2Y0OGFhZmJhNGExZTNlYjI2YjQzNjExMDAyZDNlM2Y0ZGQ5YzJhNjA0ODUzZTMiLCJ0YWciOiIifQ==
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Ensuring transparency and accountability in fund utilization is essential for maintaining trust and fulfilling the responsibilities of an educational institution. To achieve this, the College implements several measures:

1. Appointment of a Bursar: A Bursar is designated from the teaching staff to oversee fund outflows in accordance with Panjab University rules.
2. Regular Audits: Both internal and external audits are conducted to uphold financial integrity, identify potential weaknesses, and ensure compliance with relevant regulations and standards.
3. Periodic Financial Reviews: The Management regularly reviews the financial status of the College to ensure sound fiscal practices.

Internal Audit: A dedicated committee, comprising members from other institutions managed by the same organization, conducts regular examinations of financial documents such as vouchers, bills, and quotations. This process ensures proper receipt and utilization of funds within the College.

External Audit: An independent chartered accountant is engaged to verify the financial statements of the College. This includes a thorough review of the balance sheet, income statement, cash flow statement, and statement of changes in equity. The external audit ensures adherence to statutory requirements set by regulatory bodies or government agencies.

These measures collectively reinforce the College's commitment to transparency, accountability, and financial best practices.

File Description	Documents
Paste link for additional information	https://www.sggscollege.ac.in/Downloads/POLICIES%2030%20MARCH.pdf#page=13
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

5.62768

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College has implemented an effective policy for resource mobilization and optimal utilization of available resources, fostering a sustainable and financially stable environment.

Sources of Funds

- **Tuition Fees:** Payments made by students for academic programs, courses, and other educational services.
- **Government Funding:** Grants received from organizations such as DHE, RUSA, UGC, ICSSR, and DST.
- **Program-Specific Funding:** Financial support for initiatives like NCC, NSS, UBA, Electoral Literacy Club, and Red Ribbon Club from respective agencies.
- **Endowments and Investments:** Contributions from alumni, philanthropists, and supporters through donations, investments, and bequests.
- **Research Grants:** Funding for specific academic research projects.
- **Auxiliary Enterprises:** Revenue generated from auxiliary services, such as bookstores, cafeterias, parking, and sports facilities.

Domains for Optimal Utilization of Funds

- **Academic Programs and Faculty Support:** Enhancing teaching quality and professional development
- **Student Services and Support:** Providing scholarships, counseling, and career services
- **Infrastructure and Facilities**
- **Technology and Information Systems:** Upgrading digital tools and IT infrastructure
- **Research and Development:** Supporting innovation and scholarly activities
- **Administrative Operations**
- **Library Resources and Learning Materials**
- **Community Engagement and Outreach:** Promoting social responsibility and public service programs
- **Sustainability Initiatives:** Implementing eco-friendly practices and projects
- **Security and Safety Measures:** Strengthening campus security and emergency preparedness

File Description	Documents
Paste link for additional information	https://www.sggscollege.ac.in/Downloads/POLICIES%2030%20MARCH.pdf#page=13
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC attempts to chisel out performance through a persistent focus on imparting quality education, through its innovative, comprehensive procedures adopted throughout the year. It carries out activities that encompass all aspects of the Institute's functioning especially by various quality control initiatives.

Two are summarized below:

1. Academic and Administrative Excellence:

- Promoting Accreditation and Recognition
- Development and Implementation of Quality Framework, which include setting benchmarks, designing evaluation mechanisms, and monitoring quality standards for various institutional activities.
- Promoting Research & Innovation
- Feedback Mechanisms

2. Social and Environmental Sensitization:

The College operates various clubs and societies as effective platforms to create a more socially responsible and environmentally conscious community through education, engagement, and action in NSS, UBA, Equal Opportunity Cell, MGNCRE-SGGS, Mohatbar-SGGS Rotaract Club, Gender Champions Club, DharatSuhavi Environment Society etc. Awareness campaigns, workshops, seminars, sustainable waste management practices, outreach programmes are undertaken resulting in following outcomes:

- Empathy and social awareness
- Behavioral Changes
- Community Engagement
- Empowerment
- Collaborative work for inclusion of differently abled students in the mainstream
- Collaborations with NGOs, Government bodies and industry stakeholders
- Hands-on learning
- Research and innovation
- Capacity building among rural communities
- Skill development

- Promotion of sustainable practices
- Holistic education

File Description	Documents
Paste link for additional information	https://www.sggscollege.ac.in/downloads/Prospectus%202024-25.pdf#page=21
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. Regular assessment and feedback mechanisms:

- **Feedback Forms:** Structured feedback is gathered from the various stakeholders and subsequently analysed for the effective evaluation, enhancement of teaching-learning process by the IQAC.
- Student Satisfactory Survey (SSS) is conducted on the basis of guidelines issued by NAAC to make desired changes to the pedagogy and the academics.
- Mentorship Programme and Parent Teaching Meeting as tool for establishing effective redressal of student and parents concerns and problems.
- Data-driven decision-making using data from assessments and feedback to implement necessary improvements.

1. Promotion of Innovation and Entrepreneurship

- Star ranking of 3.5 of Institution Innovation Cell
- IIC/Student Self Help Groups
- Only Institute from Chandigarh to be selected for "Innovation, Design and Entrepreneurship (IDE) Bootcamp" by All India Council for Technical Education and SGGSC Students are selected for Ministry of Education's Innovation Boot camp
- IIC got 3.5 stars for undertaking various activities prescribed by Innovation Cell, Ministry of Education, Government of India
- Entrepreneurship Development Programmes

File Description	Documents
Paste link for additional information	https://www.sggscollege.ac.in/ContentPage.aspx?Id=234CS0yC36FXqMsTNhjtT2+o+7UAcTwMsqlb0w0AT19jsdA=
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.sggscollege.ac.in/ContentPage.aspx?Id=406bDvXSVmd4/bjdAQJV1Z4maHQEFdDhVqv7oUqtukG2Xw=
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

An inclusive environment that facilitates gender equality is ensured by the College through the functioning of the

- **Equal Opportunity Cell**

- Grievance Redressal Cell
 - Anti Sexual Harassment Cell
 - Legal Literacy Cell
 - Dean Girl Students
 - NCC Girls Wing
 - Discipline Committee
 - Anti-Ragging Cell
 - Gender Champion Club
 - Counselling Cell
-
- Gender Sensitisation Policy

<https://sggscollege.ac.in/Downloads/POLICIES%2030%20MARCH.pdf#page=18>

- Anti-Sexual Harassment Policy

<https://sggscollege.ac.in/Downloads/POLICIES%2030%20MARCH.pdf#page=17>

Empowering Initiatives:

- Equal representation of girls in Students Council and women faculty in College committees. Curricular:
 - Curriculum addresses gender issues; faculty research on gender; academic excellence of girl students. Co-Curricular:
 - Observance of International Women's Day, Day of Girl Child, Beti Bachao Beti Padhao events.
 - Promotion of Mehar Baba Charitable Trust for reviving heritage crafts and empowering women.
 - Record of gender diversity of students and staff.
- Facilities:
- Scholarships, fee concessions, special leaves for women.
 - Girls' common room, washrooms on each floor, sanitary napkin vending machine, incinerator.
 - CCTV surveillance, Bhai Kanhaiya Health Centre, placement cell, mentoring system.

File Description	Documents
Annual gender sensitization action plan	https://www.sggscollege.ac.in/downloads/1.1%20Gender%20Action%20Plan%202023-2024.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.sggscollege.ac.in/downloads/1.%207.1.1%202023-24.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- The College strives for a zero-waste Campus by segregating waste at source and implementing the 5R's: Refuse, Reduce, Reuse, Repurpose, and Recycle.
- Solid Waste: Segregation in color-coded bins, including red bins for biomedical waste; composting of leaf litter; wet waste collected by a pig farmer; milk bag recycling; bins for single-use plastics; plastic-free campaigns and workshops.
- Liquid Waste: Greywater drainage via Municipal Corporation; AC wastewater reused for gardening.
- Rainwater Harvesting: A system with a 70sqm rooftop area and 64m³/year capacity. Biomedical Waste: Autoclaved lab waste; incinerator for sanitary waste.

- **E-Waste: Collection store and periodic disposal via authorized vendors.**

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft

A. Any 4 or all of the above

copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College embodies universal values, inclusiveness, and welfare through its diverse student and staff community.

- Students hail from varied socio-economic, regional, and linguistic backgrounds.
- Dean Foreign Students: Manages admissions and welfare of international students.
- Dean Girl Students: Ensures girls' representation and inclusion in events.
- Equal Opportunity Cell: Promotes equality among SC, ST, OBC, and Differently-Abled students.
- Scholarships, fee concessions, and a Book Bank support needy students.
- Linguistic diversity is celebrated through Matribhasha Diwas and multilingual contributions to Agammi Jyot.
- Curriculum sensitises students to human rights, peace, tolerance, compassion, and moral values.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College fosters socially responsible citizens by promoting constitutional obligations, rights, and duties through various initiatives:

- **Electoral Literacy Club:** Hosts National Voters Day, National Youth Day, and similar events to educate students on voting and the electoral process.
- **Awareness Events:** Observed National Constitution Day, Azadi Ka Amrit Mahotsav, Swachh Bharat Abhiyan, and Jal Shakti Abhiyan to instill social responsibility.
- **Red Ribbon Club:** Creates awareness on blood donation, HIV/AIDS, and first aid.
- **Equal Opportunity Cell:** Promotes equality among SC, ST, OBC, and Differently-Abled students.
- **Environmental Initiatives:** Dharat Suhavi Society raises environmental awareness and promotes sustainability.
- **Special Days:** Celebrated International Women's Day, National Girl Child Day, and International Day Against Child Labour.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.sggscollege.ac.in/downloads/9.7.1.9.pdf
Any other relevant information	https://www.sggscollege.ac.in/downloads/Prospectus%202024-25.pdf#page=21

7.1.10 - The Institution has a prescribed

A. All of the above

code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College celebrates national and international days to promote peace, brotherhood, and cultural heritage.

- Birth anniversaries of national leaders and Constitution Day, Independence Day are observed.
- Youth-focused days encourage holistic development.
- Environment-centric events like World Environment Day, Wildlife Week, and Green Diwali promote sustainability.
- International Yoga Day fosters wellness among students.
- Women's Day and Girl Child Day raise awareness about gender equality.
- Science and Mathematics Days inculcate scientific thinking.

- International Mother Language Day promotes multilingualism.
- Days against child labor and drug abuse spread awareness.
- Founder's Day and Sikh Gurus' commemorations inspire unity and humanity.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Keeping in mind the National Educational Policy 2020 and National Biodiversity Targets 2020, the College strives to sensitise its stakeholders about the importance of sustainability with innovative initiatives. The College has undertaken sustainable initiatives for improving the quality of life, protection of the ecosystem and preservation of natural resources along with representing cultural diversity. The two Best Practices includes:

1. **Environmental Sustainability:** The College has carved a niche for itself in the field of environment sustainability with the creation of a mini urban forest on-campus with native species of trees amalgamating tradition and modernity. Numerous other green initiatives are undertaken for: expanding and maintaining green cover, waste management, using renewable sources of energy and water conservation by involving the youth and intelligentsia. The Environment, Green and Energy Audits along with the awards and accolades received in last five years are evidence of success.

2. **Heritage and Cultural Preservation:** This includes promotion of dwindling heritage, historical legacy,

multicultural expressions and Punjabi Maa Boli (mother-tongue). The values of unique Sikh practice of Seva (selfless service) and Sarbat da Bhala (welfare of all) are imbibed through Community Outreach Programmes for transforming students into socially responsible citizens.

File Description	Documents
Best practices in the Institutional website	https://www.sggscollege.ac.in/downloads/Best%20Practice%20Environment%20Sustainability%20.pdf
Any other relevant information	https://www.sggscollege.ac.in/downloads/Best%20practice%20Heritage%20and%20Cultural%20Preservation%20.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Sri Guru Gobind Singh College, Chandigarh, is a beacon of sustainability, fostering holistic student development and a steadfast dedication to academics enriched with philanthropy, morality, and social inclusiveness. Anchored in the teachings and noble ideals of Sri Guru Gobind Singh Ji, after whom the College is named, its innovative pedagogy seamlessly integrates a robust value system. The unique Sikh tradition of seva (selfless service) is deeply ingrained in the academic and daily operations of the institution. This commitment was vividly demonstrated during the recent pandemic through the College's numerous initiatives and the exemplary contributions of its NCC and NSS Units.

The College continues to carve a distinctive path in environmental sustainability by establishing a mini urban forest with native tree species while simultaneously championing heritage and cultural preservation. Renowned for its tradition of excellence in sports, the College boasts athletes who have represented India on international platforms. Furthermore, its Alumni, excelling across diverse fields, actively support the institution's sustainable endeavours, embodying the enduring spirit of their alma mater.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- Implement NEP 2020 by introducing multidisciplinary courses, credit-based learning, and flexible curriculum options.
- Enhance Academics and Research: focus on experiential learning, and support faculty research.
- Prioritize Student Support: Provide diverse support services, foster inclusion, and organize co-curricular activities.
- Upgrade and Maintain Infrastructure and Sustainability: Upgrade facilities, and
- Establish new MoUs to foster interdisciplinary research, internships, and faculty exchanges.
- Ensure Institutional Quality: Conduct regular reviews, organize faculty development, and strengthen industry collaborations.
- Promote Environmental Sustainability: Promote green initiatives and Continue the existing efforts through waste management, renewable energy, and biodiversity conservation, Gurn Nanak Sacred Forest
- Strengthen Heritage and Cultural Preservation: Continue initiatives that promote and preserve the rich culture and heritage of Punjab.
- Increase solar power generation capacity through additional rooftop installations and energy-efficient practices.