

Sri Guru Gobind Singh College

Sector-26

Chandigarh-160019 (UT)



ANNUAL QUALITY ASSURANCE REPORT

Academic Session: July 1st, 2016-June 30th, 2017

Submitted to

National Assessment and Accreditation Council

Bangalore

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ANNUAL QUALITY ASSURANCE REPORT

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Part – A

1. Details of the Institution

1.1 Details of the Institution

Address Line 1

Sri Guru Gobind Singh College

Address Line 2

Sector 26

City/Town

Chandigarh

State

Chandigarh (U.T)

Pin Code

160019

Institution e-mail address

principal.sggs26@gmail.com

Contact No. (O)

0172-2792754 (Landline)

0172-2790312 (Telefax)

Head of the Institution:

Ms Rita Singh, Associate Professor

Tel. No. with STD Code:

0172-2792754 (Landline)

0172-2790312 (Telefax)

Mobile:

7341123711

Name of the IQAC Coordinator:

Dr Amit Joshi

Mobile:

8427035577

IQAC e-mail address:

iqacsggs@gmail.com

1.3 NAAC Track ID

CGCOGN11028

1.4 NAAC Executive Committee No.
& Date:

EC(SC)/13/A & A/67.2 Dated: March 17, 2016

Valid till March 16, 2021

1.5 Website address:

www.sgggcollege.ac.in

Web-link of the AQAR:

<http://www.sgggcollege.ac.in/IQAC.ASPX>

1.6 Accreditation Details:

S. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1.	1 st Cycle	B++	80.85	2004	2004-2009
2.	2 nd Cycle	B	2.86	2016	2016-2021

1.7 Date of Establishment of IQAC:

02.07.2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

S.No.	Document Submitted	Session	Date
i	AQAR	2004-05	05.04.2005
ii	AQAR	2005-06	05.05.2006
iii	AQAR	2006-07	11.07.2013
iv	AQAR	2007-08	11.07.2013
v	AQAR	2008-09	11.07.2013
vi	AQAR	2009-10	11.07.2013
vii	AQAR	2010-11	11.07.2013
viii	AQAR	2011-12	13.03.2013
ix	AQAR	2012-13	27.08.2013
x	AQAR	2013-14	30.07.2015
xi	AQAR	2014-15	08.11.2015
x	AQAR	2015-16	27.12.2018

1.11 Name of the Affiliating University (for the Colleges)

Panjab University, Chandigarh (UT)

1.12 Special Status Conferred by Central/ State Government UGC /CSIR /DST /DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="-"/>	UGC-COP Programmes	<input type="text" value="-"/>
University with Potential for Excellence	<input type="text" value="-"/>	UGC-CPE	<input type="text" value="-"/>
DST Star Scheme	<input type="text" value="-"/>	UGC-CE	<input type="text" value="-"/>
UGC-Special Assistance Programme	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>
UGC-Innovative PG Programmes	<input type="text" value="-"/>	Any other (Specify)	<input type="text" value="-"/>

2. IQAC Composition and Activities

2.1	No. of Teachers	<input type="text" value="23"/>
2.2	No. of Administrative/Technical staff	<input type="text" value="2"/>
2.3	No. of students	<input type="text" value="1"/>
2.4	No. of Management representatives	<input type="text" value="1"/>
2.5	No. of Alumni	<input type="text" value="2"/>
2.6	No. of any other stakeholder and Community representatives	<input type="text" value="2"/>
2.7	No. of Employers/ Industrialists	<input type="text" value="2"/>
2.8	No. of other External Experts	<input type="text" value="2"/>
2.9	Total No. of members	<input type="text" value="35"/>
2.10	No. of IQAC meetings held	<input type="text" value="2"/>

2.11 No. of meetings with various stakeholders:Faculty: General Staff Meeting and Meetings with various committees Non-Teaching Students Alumni Parents **2.12 Has IQAC received any funding from UGC during the year? YES NO** If yes, mention the amount **2.13 Seminars and Conferences (only quality related)****i. No. of Seminars/Conferences/ Workshops/Symposia organised by the IQAC**

Total Nos.	30	International	-	National	05	University Level	02	Institution Level	23
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ii. Themes Seminars / Workshops held in 2016-17

S No	Details	Date	Place
1.	Girls Student Welfare Committee organised an interactive session for girls students on 'Intimate Hygiene and Women Safety' (The Kavach Campaign)	Apr 1, 2017	College campus
2.	Research Committee in association with Deptt of Biotechnology and Microbial Biotechnology organised one-day Workshop on LaTeX in collaboration with Spoken Tutorial IIT Bombay was conducted by ErTanvir Singh	Mar 31, 2017	College campus
3.	Deptt of Computer Science conducted IT Fest. Dr HK Sardana, Chief Scientist, CSIR-CSIO Chd was the Chief Guest and Keynote Speaker and Mr Vivek Atray (IAS) Author, Advisor & Motivational Speaker was the Guest of Honour for the event.	Mar 30, 2017	College campus
4.	National Seminar on 'Post Colonial Punjab: Challenges, Continuity and Change' (1947-1966) was organised by Deptt of History and sponsored by ICSSR	Mar 17, 2017	College campus
5.	7 Day FDP on 'E-Skills Empowerment of Faculty' (Teaching and Non-Teaching) was organised by PG Deptt of Computer Science under the aegis of RUSA	Mar 15 - 21, 2017	College campus
6.	PG Deptt of English in collaboration with Deptt of	Mar 10, 2017	College campus

	English, GGSCW Chd organised Guest Lecture on 'World Drama' by Prof Rana Nayar of Panjab University, Chandigarh .		
7.	Deptt of Computer Science organised a seminar on 'Advanced Technologies used by IT Companies' by MrManjit Singh, Director OOPs Info Solutions Pvt Ltd	Mar 10, 2017	College campus
8.	PG Deptt of English in collaboration with the Deptt of English, GGSCW Chd organised a Guest Lecture on 'Postcolonial Theory' by Prof Maninder Sidhu	Mar 7, 2017	College campus
9.	Young Managers Contest was organised by Chandigarh Management Association to provide a platform to budding managers to exhibit their talent, knowledge and creativity, preparing them to be 'Leaders for Tomorrow'	Mar 6, 2017	College campus
10.	Celebration of National Science Day	Feb 28, 2017	College campus
11.	7 Day FDP on 'Research Methodology and Project Development' was organised under the aegis of RUSA	Feb 25 - Mar 4, 2017	College campus
12.	National Workshop on 'ICT Skills, E-learning and MOOCs for Educators' was organised by PG Deptt of Chemistry and PG Deptt of Computer Science in association with Guru Angad Dev Teaching Learning Center of MHRD, Govt of India	Feb20-21, 2017	College campus
13.	Environmental Society in collaboration with Punjab State Council of Science and Technology, Chd organised an Expert Lecture on 'Water Management' by Prof UN Roy, Head, Deptt of Rural Development, NITTTR, Sec 26 Chd.	Feb 18, 2017	College campus
14.	PG Deptt of Zoology organised One Day Workshop on 'Molecular Approaches to Taxonomy of Organisms and Human Identity and Paternity Disputes' sponsored by College Development Council, PU Chd.	Feb 18, 2017	College campus
15.	National Seminar on 'Multiculturalism in Literature: Re-Inventing Identities' was organised by PG Deptt of English, sponsored by the Sikh Educational Society	Feb 17, 2017	College campus
16.	PG Deptt of Economics organised Panel Discussion on Punjab's Progress: 1966 Onwards.	Feb 16, 2017	College campus

17.	The Environmental society in collaboration with Deptt of Science and Technology (DST) Chd organised Collage Making and Slogan Writing competition on the theme 'Clean and Green Environment for Better Future' to celebrate 'Pollution Prevention Day'	Feb 3, 2017	College campus
18.	Centre for Sikh Studies organised a Gurmukhi Calligraphy Workshop to commemorate the 350 th ParkashPurb of Sri Guru Gobind Singh Ji. It was conducted by the Qalm Dawaat Society of team Chandigarh in colobration with the College students who conduct Gurmat Hobby classes .	Jan 30, 2017	College campus
19.	PG Deptt of Commerce organised one Day Workshop on 'Research Talk and Presentation' under the aegis of RUSA	Jan 25, 2017	College campus
20.	One Day Workshop on 'Communicative Skills and Public Speaking' was organised by RUSA	Jan 24, 2017	College campus
21.	PG Deptt of Chemistry and Deptt of Physics along with various Science Departments organised two Day Workshop on 'Development of Laboratory Maintenance Skills for the Lab Staff 'under the aegis of RUSA	Jan 20-21, 2017	College campus
22.	One Day Workshop on 'Building Digital Library Using Greenstone Digital Library (GSDL) Software' was organised by Bhai Kahan Singh Nabha Library under the aegis of RUSA	Jan 12, 2017	College campus
23.	Red Ribbon Club organised a lecture on 'Vitality of Healthy life' by Dr Sanjay Badada, Associate Professor, Deptt of Endocrinology, PGI. Dr Atul Sachdev, Director Principal, Government Medical College and Hospital, Sec 32, Chd motivated the students and faculty to fight the menace of AIDS.	Dec 1, 2016	College campus
24.	National Seminar on 'Jasbir Mand de Nawlandian Galap Jugtan Bol Mardanyan de Vishesh Sandarabh Vich' was organised by PG Deptt of Punjabi	Nov 29, 2016	College campus
25.	The PG Deptt of Computer Science conducted Workshop on 'Network and Data Security: Scope and Emerging Trends'	Nov 18, 2016	College campus
26.	Placement and Career Counseling Cell in association	Nov 17, 2016	College campus

	with Deptt of Biotechnology and Microbial Biotechnology organised aLecture on 'Entrepreneurship in Biotechnology' by Dr Rupinder Tiwari, Coordinator, DST-Centre for Policy Research, PU Chd		
27.	Deptt of Biotechnology and Microbial Biotechnology organised a Lecture on 'Digital PCR: Concepts and Applications'	Aug 30, 2016	College campus
28.	Mr Sandeep Singh Gill faculty of English Deptt of the College joined as IPS Officer inspired the students by motivational talk on 'Importance of Placements and Job Opportunities in Diverse Fields'	Aug 27, 2016	College campus
29.	The Research Committee in collaboration with the Bhai Kahan Singh Nabha Library organised an expert Lecture on 'Publishing Research Papers in High Impact Journals'	Aug 6, 2016	College campus
30.	The College organised 'Panth Rattan JathedarGurcharan Singh Tohra Memorial Award Function' in association with Sikh Educational Society to honour prominent personalities from the field of Religion, Culture, Literature who had made contributions to the cause of Punjab History, Culture and Sikh value system.	July 13,2016	College campus

2.14 Significant Activities and contributions made by IQAC

- Seminars/Conferences/Workshops/Expert Lectures were organised by PG Deptts of English, Biotechnology and Microbial Biotechnology, Mathematics and Computer Sciences ,Punjabi, Economics , Zoology and Research Committee
- RUSA workshops organised :One Day Workshop on 'Building Digital Library Using Greenstone Digital Library (GSDL) Software' , 'Communicative Skills and Public Speaking' , 'Research Talk and Presentation' and 2 Day Workshop on 'Development of Laboratory Maintenance Skills'
- National Seminar were organised by Deptt of History, PG Deptts of English and Punjabi
- 7 Day FDP on 'E-Skills Empowerment of Faculty' (Teaching and Non-Teaching), 7 Day FDP on 'Research Methodology and Project Development' were organised under the aegis of RUSA
- National Workshop on ICT Skills, E-learning and MOOCs for Educators was organised

by PG Deptt of Chemistry and PG Deptt of Computer Science in association with Guru Angad Dev Teaching Learning Center of MHRD, Govt of India

- The Societies, Clubs and Associations of the College were motivated to pursue student oriented, community-centric and environmental awareness programmes.
- IQAC motivates the faculty to pursue Minor/Major Projects, to pursue PhD, conduct active research, present/publish research articles/papers at National/International level
- Faculty is continuously encouraged to guide PhD students
- Spiritual and holistic development of faculty and students is promoted through the activities of GurmatVichaarSabha and Centre of Sikh Studies
- The Placement and Career Counseling Cell of the College organises motivational lectures and placement drives for students to have access to latest career updates, hiring trends by Industry and job openings in Govt and Private sectors
- Educational trips and tours are encouraged for an all-round development of the students
- IQAC ensures the release of the Annual College Magazine 'AgammiJyot' which offers a platform to budding student writers faculty and alumni to express their creativity and innovative ideas on a specific theme

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year

S No	Plan of Action	Achievements
1	Preparation of Academic plan	<ul style="list-style-type: none"> • All the departments were encouraged to prepare an academic plan in the beginning of the year to focus on curricular, research and extension activities.
2	Promotion of Research	<ul style="list-style-type: none"> • College received Rs37,12,746/-funds for minor and major research projects including travel grants from various funding agencies and other organizations. • Cultivating research climate by encouraging research at Postgraduate levels • 13 teaching faculty guide 39 PhD students • Faculty published 24 research papers in peer reviewed International and 10 in National journals. • Faculty published 14 Books and 34 chapters in

		<p>edited books with ISBN Number.</p> <ul style="list-style-type: none"> • Seminars/ Conferences/ Workshops/Expert Lectures/FDP were organised
3	Holistic development of students	<ul style="list-style-type: none"> • Centre of Sikh Studies preserves heritage and culture through its activities • Gurmat Hobby Classes like Calligraphy, Gurmat Sangeet, Shudh Gurbani Path, Shastra Vidya and Gatka training conducted by the students of the College for the students of all SES Institutes on-campus. • Gurmat Vichaar Sabha organised various inter-college events like Turban Tying, Gurbaani Recitation, Quiz (Gurmat), and a Declamation Contest on September 14, 2016. • Social Outreach Programmes organised by NSS and Red Ribbon Club on regular basis • Sports Activities : College offers latest equipment and infrastructure, specialized training for various sports under supervision of competent coaches, free boarding facility ,diet money and scholarships • Co - curricular Activities and maximum participation through Youth Festivals • Annual College Magazine ‘AgammiJyot’ offers a platform to budding student writers to express their creativity and innovative ideas on a specific theme through a language of their choice i.e English, Hindi or Punjabi. • Mentoring System
4	Golden Jubilee Celebrations	<p>The Golden Jubilee of the college coincided with the 350thParkashPurb of Guru Gobind Singh Ji. Various mega events were organised :</p> <ul style="list-style-type: none"> • 03 National Seminars

		<ul style="list-style-type: none"> • A Story Telling Session • ‘Kavi Sandhi’ • Inter College Library events • 04 Expert Lectures • Inter class PPT contest on Pollution • 07 Specialised Workshops under aegis of RUSA • 01 Panel Discussion • 7- Day FDP under aegis of RUSA • National Science Day celebrations
5	Corporate Social Responsibility	<ul style="list-style-type: none"> • Blood Donation camp was organised in association with PGIMER, Chandigarh in which 112 units of blood was donated by staff and college students. • Awareness regarding increasing Pollution was imparted by organising various events like Collage Making and Slogan Writing on the theme ‘Clean and Green Environment for Better Future’. • A Tree Plantation Drive was carried out and plants were distributed among the students and staff.
6	Strengthening the Placement and Career Counseling Cell	<ul style="list-style-type: none"> • Job Fair was organised on April 01, 2017 in which 17 National companies and MNC’s like P&G, Kotak Mahindra Bank, Competent Synergies, Eureka Forbes, Spectraforce Technology, CCD, etc visited the College. • 230students from diverse educational streams were shortlisted. • 02 MOUs with Job Destination
7	Conducting of meetings with Stake Holders	Feedback forms from students and alumni were received and suggestions obtained were implemented for overall quality enhancement of the Institute
8	Organising Annual Alumni Meet	<ul style="list-style-type: none"> • An Annual Alumni Meet was held on February 23, 2017. • An Organ Donation Camp was organised on the occasion. • A proposal regarding setting up of Digital library was also discussed.
9	Celebration of National Science Day	<ul style="list-style-type: none"> • Around 300 students participated in Project Exhibition, Power Point Presentation, Poster and Rangoli Making Competition organised during National Science Day celebration.

* Academic Calendar Attached (Annexure 1)

2.16 Whether the AQAR was placed in statutory body .Yes

Management

Principal

any other body

College IQAC

Provide the details of the action taken

All the reports regarding the action plan and achievements presented before the statutory body and suggestions incorporated from time to time.

ANNEXURE -I

(SESSION 2016-17)

**For the affiliated Colleges with UNDERGRADUATE/ POSTGRADUATE COURSES
(Arts, Science and Commerce) having Semester System of Examination**

Summer Vacations	May 25, 2016 (Wednesday) to July 6, 2016 (Wednesday)	43 days
College Reopens on July 7, 2016 (Thursday)		
Normal Admission for ONGOING CLASSES and NEW CLASSES [except for classes in which admission is through PU-CET (PG)]	July 7, 2016 (Thursday) to July 16, 2016 (Saturday)	9 days
Late Admission for ONGOING CLASSES and NEW CLASSES to be allowed by the Principal of the College with late fee of ₹560/-per student	July 18, 2016 (Monday) to August 1, 2016 (Monday)	13 days
Late Admission for ONGOING CLASSES and NEW CLASSES to be allowed by the Vice - Chancellor with late fee of ₹2040/- per student	August 2, 2016 (Tuesday) to August 20, 2016 (Saturday)	16 days
Teaching Starts for ONGOING CLASSES on July 11, 2016 (Monday)		
Teaching Starts for NEW ADMISSION CLASSES [through PU-CET (PG)] tentatively from July 18, 2016 (Monday)		
Academic Term I a (Semester I, III, V)	July 11, 2016 (Monday) to October 10, 2016 (Monday)	75 days
Autumn Break	October 11, 2016 (Tuesday) to October 17, 2016 (Monday)	7 days
Academic Term I b (Semester I, III, V)	October 18, 2016 (Tuesday) to December 2, 2016 (Friday)	38 days
Total Teaching days of Academic Term I : 75 + 38 = 113 days		
End Semester Exams (Semester I, III, V)	December 3, 2016 (Saturday) to December 28, 2016 (Wednesday)	22 days
Winter Break	December 29, 2016 (Thursday) to January 10, 2017 (Tuesday)	13 days
College Reopens on January 11, 2017 (Wednesday)		
Academic Term II (Semester II, IV, VI)	January 11, 2017 (Wednesday) to May 5, 2017 (Friday)	94 days
Total Teaching days of Academic Term II : 94 days		
End Semester Exams (Semester II, IV, VI)	May 6, 2017 (Saturday) to May 31, 2017 (Wednesday)	22 days
Total Teaching days of Academic Term I & II : 113 + 94 = 207 days		
Summer Vacations (Tentative)	June 1, 2017 (Thursday) to July 8, 2017 (Saturday)	39 days

CRITERION-I

CURRICULAR ASPECTS

Criterion – I
Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of Programmes added during the year	Number of Self-financing Programmes	Number of Value added / Career Oriented Programmes
PhD	-	-	-	-
PG	9	1	4	-
UG	8	-	3	-
PG Diploma	1	-	1	1
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	18	1	8	1

Interdisciplinary	3*	-	2	-
Innovative	-	-	-	-

Interdisciplinary Programme	BSc (Computer Science), BSc Biotech (Elective), BA (IT)
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1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

Core/Elective Option: Yes.

(ii) Pattern of programmes:

Pattern	Number of Programmes
Semester	19 (8 UG, 10 PG and 1 PG Diploma)
Trimester	-
Annual	-

1.3 Feedback from stakeholders

Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating Schools (for PEI)

**Analysis of the feedback in Annexure-II*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- The Board of Studies of Panjab University, Chandigarh decides the revision and updates in syllabi. 10 faculty members of the College from different Departments are members of the UG and PG Board of Studies, 07 Faculty members of the College from different Departments are added members of Faculty, 01 Faculty as a member of Committee for Revision/ Upgradation of syllabi of Undergraduate and Postgraduate Courses and 02 Faculty member of the University Senate. In this capacity they participate actively in revising and updating the syllabi.
- In the academic session of 2016-17, the final transition phase of the semester system was implemented for the final year as well, converting all the three years of undergraduate courses to semester system. Consequently, the syllabi was judiciously divided into Semester 1 and Semester 2 keeping in mind the number of teaching hours allotted for the same to be covered in the class.
- The revision of Courses/Syllabi of various disciplines, by the Board of Studies of Panjab University, Chandigarh is brought to immediate implementation by the College.
- In this session, there were various modifications in the syllabi through University in various subjects/courses which were immediately implemented by the College. The active participation of the College in this process is through the representation from various departments in the Board of Studies and University Senate.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

MSc Chemistry

ANNEXURE - II

Analysis of Feedback Collected from Students

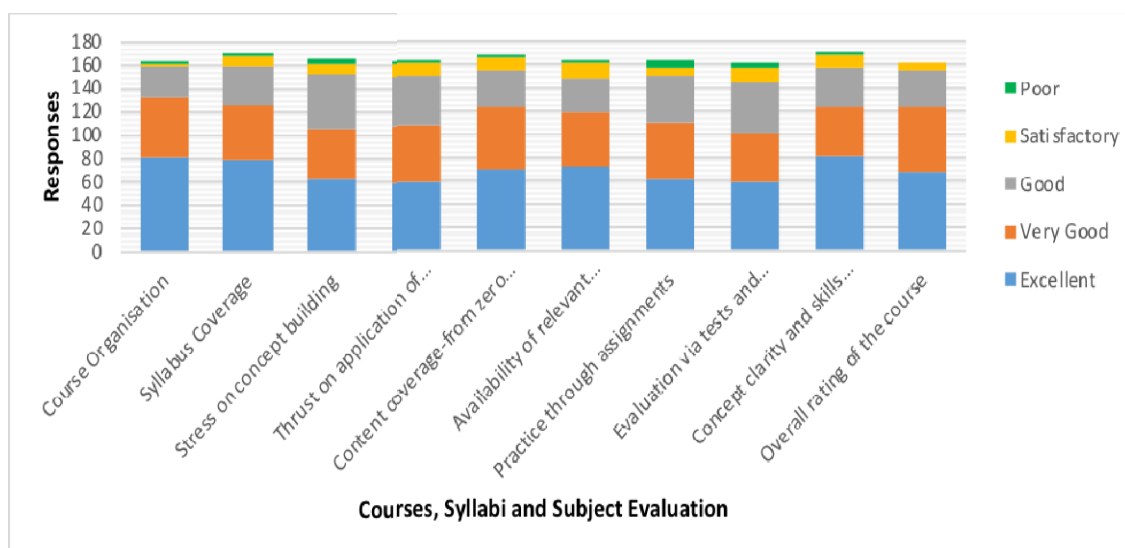
The College regularly collects feedback from students on specific Proforma:

- **Teacher Feedback** - Courses, Syllabi and Subject Evaluation, Teacher

Teacher Feedback *

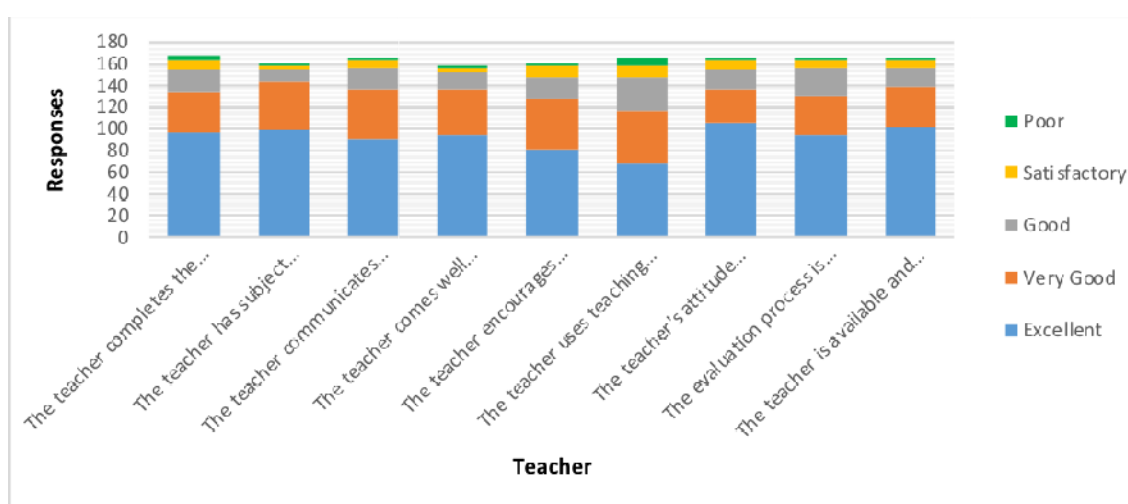
1. Courses, Syllabi and Subject Evaluation

Criteria	Excellent	Very Good	Good	Satisfactory	Poor
Course Organisation	80	51	27	3	1
Syllabus Coverage	78	47	32	9	1
Stress on concept building	63	41	48	9	3
Thrust on application of concepts learnt	59	47	43	12	2
Content coverage-from zero level to advanced	69	53	31	12	1
Availability of relevant study material	72	46	29	13	2
Practice through assignments	60	49	39	8	6
Evaluation via tests and viva-voce	59	42	43	12	3
Concept clarity and skills developed	80	43	33	10	1
Overall rating of the course	68	55	31	7	0



2. Teacher

Criteria	Excellent	Very Good	Good	Satisfactory	Poor
The teacher completes the entire syllabus in time	96	37	20	10	4
The teacher has subject knowledge	98	44	12	5	1
The teacher communicates clearly and inspire me by his/her teaching	90	47	18	7	2
The teacher comes well prepared in the class	95	41	16	4	3
The teacher encourages participation and discussion in the class	81	45	20	11	3
The teacher uses teaching aids	68	48	32	10	7
The teacher's attitude towards students is friendly & helpful	106	31	16	9	1
The evaluation process is fair and unbiased	94	36	25	7	1
The teacher is available and accessible in the department	100	39	16	7	1



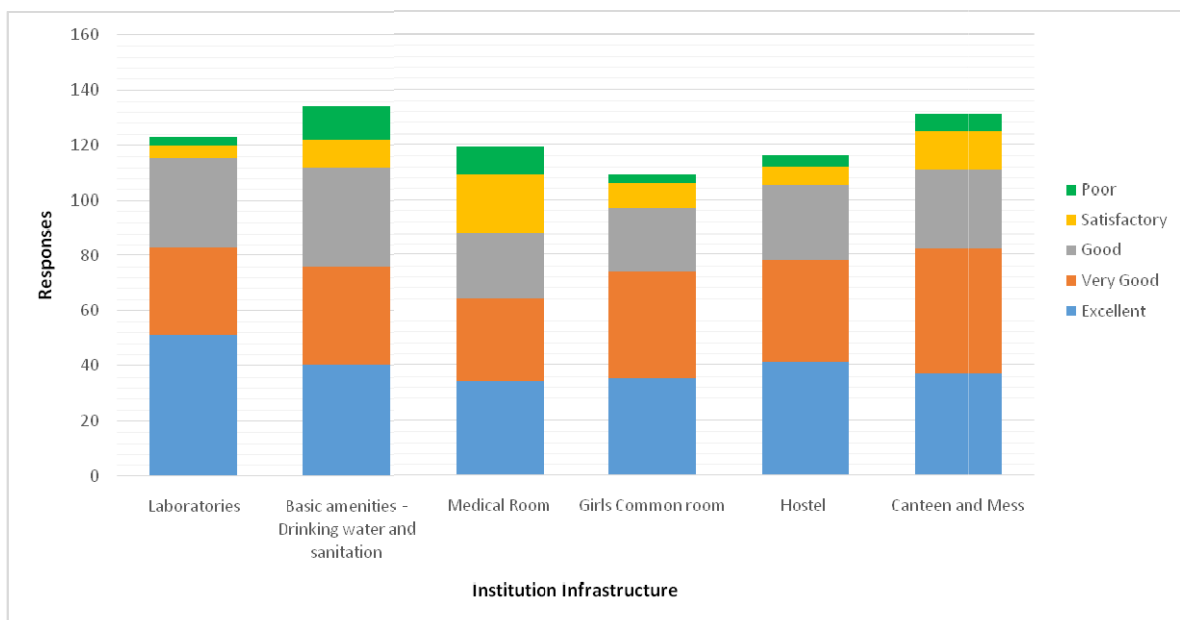
* From all the received forms, around 120 forms were randomly selected for analysis purpose. Information in some of the cells was not filled by the students.

Infrastructure Feedback **

- Infrastructure Feedback-** Institution Infrastructure, Administration and Foreign Student
 The feedback is analysed and the conclusions are passed on to decision-making authorities through Principal for incorporation in the improvement process at the College level

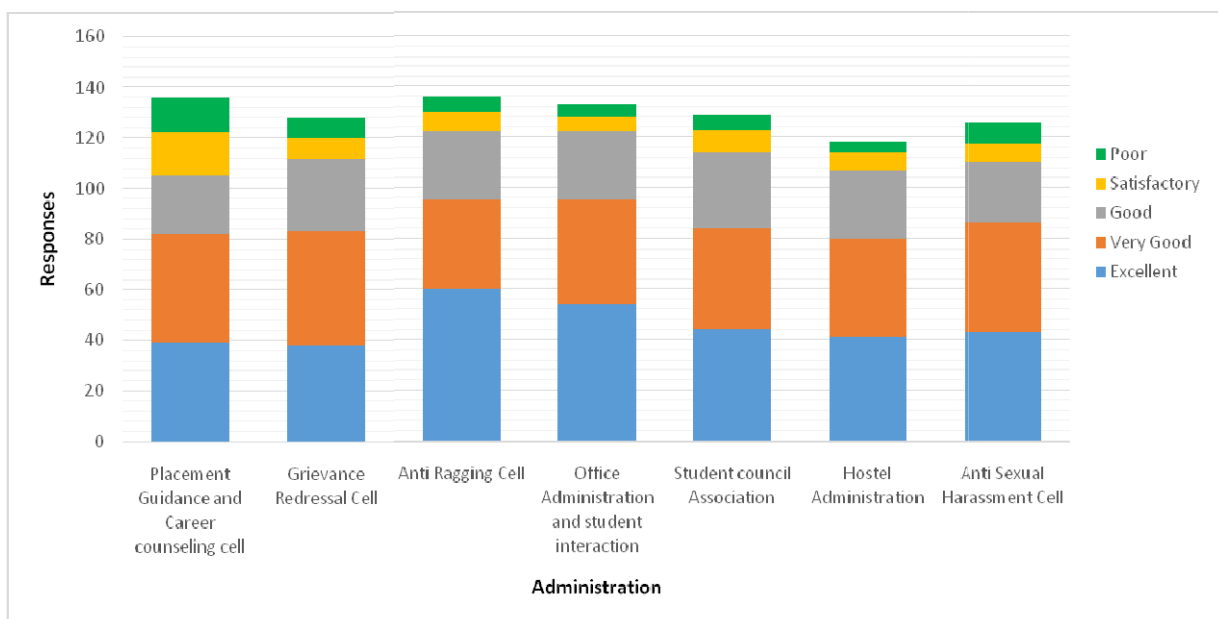
1. Institution Infrastructure

Criteria	Excellent	Very Good	Good	Satisfactory	Poor
Laboratories	51	32	32	5	3
Basic amenities - Drinking water and sanitation	40	36	36	10	12
Medical Room	34	30	24	21	10
Girls Common Room	35	39	23	9	3
Hostel	41	37	27	7	4
Canteen and Mess	37	45	29	14	6



2. Administration

Criteria	Excellent	Very Good	Good	Satisfactory	Poor
Placement Guidance and Career Counseling cell	39	43	23	17	14
Grievance Redressal Cell	38	45	29	8	8
Anti-Ragging Cell	60	35	27	8	6
Office Administration and student interaction	54	41	27	6	5
Student council Association	44	40	30	9	6
Hostel Administration	41	39	27	7	4
Anti-Sexual Harassment Cell	43	43	24	7	9



3. Foreign Student

Criteria	Excellent	Very Good	Good	Satisfactory	Poor
Level of support at the time of admission	4	7	3	0	0
Study environment	2	7	4	1	0
Cultural experiences	2	5	7	0	0
Overall Experience	3	4	6	1	0

*** From all the received forms, around 150 forms were randomly selected for analysis purpose. Information in some of the cells was not filled by the students.*

Need for improvement of infrastructure

The students seem to be satisfied with most of the functional aspects of the College. Further following suggestions were reflected after the analysis of the received feedback:

- Requirement for more smart class rooms with technically upgraded infrastructure.
- Access to clean and hygienic washrooms
- Wi-Fi facility across campus needs to be expanded so that information can be cross referenced and checked in real time. This will also make it possible to access reading and teaching material in the paperless format
- More elective options could be given at UG level
- More activities should be taken up by the Placement and Career Counseling Cell
- Online admission facility needs to be made available to all potential future students so that they can avail the educational opportunity provided by the College without letting physical distance or the cost of travel become an issue for them in getting admission
- Online fee payment facility should be provided to save time of the students and parents
- To make the reading more comprehensive and encompassing for the students, there is a requirement of wider range of book titles and reference books in the library

On the basis of feedback received from students, the following changes have been implemented during the academic session of 2016-17:

- MSc Chemistry was introduced as a PG course
- Two new Laboratories have been developed in the PG Deptt of Chemistry

- The PG Deptt of Biotechnology and Microbial Biotechnology has been equipped with new instruments: In Vitro Diagnostic PCR system, Inverted Microscope, Analytical Grade Water Distillation System, - 80°C Cryofreezer, UV-VIS Spectrophotometer, Laminar Flow, Two hot plates and a pH meter.
- PG Depttof Zoologyin the current session purchased Centrifuge (10,000 rpm), Digital Camera for the Zoom Binocular Microscope, Electrophoretic Kit, Storage Almira for Teaching Charts
- Deptt of Physics purchased Ultrasonic, Hartley and Colpitt, Digital Storage Oscilloscope and GM setup. MSc Physics Lab established with equipments like Four Probe Setup, Magnetic Hysteresis, AM/FM Modulation, Air Track Apparatus, Planck's Constant Setup, Oscilloscopes and Function Generators, H-Parameter, 555 Timer, PN Junction and Physics Book Bank enriched
- The College Libraryspent Rs 2,81,850.65/- on the purchase of books of various subjects, and Rs 1,41,962/- on journals and magazines .
- The Placement and Career Counseling Cell, during the session organised Placement drives, Lectures, Educational trip, Aptitude test, Fun activities and Seminar. A Job Fair was organised in the College campus. 17 national companies and MNCs like P&G, Kotak Mahindra Bank, Competent Synergies, Eureka Forbes, Spectraforce Technology, CCD, etc visited the College. 230 students from diverse educational streams were shortlisted in various sectors like Banking, Finance, IT, Insurance, Marketing, Retail Consultant, Pharmacy, etc
- Expert Talks and Lectures have been arranged by various departments on relevant topics for the students like Digital PCR, World Drama, Postcolonial Theory, Network and Data Security, LaTeX, etc. Extension Lectures, Talks, Presentations and Workshops regarding Research, Communicative skill and Public Speaking have also been organised for the students. The student turnover has been encouraging and their participation for the same reflects their interest in the College programs

CRITERION-II

TEACHING, LEARNING AND
EVALUATION

Criterion – II
Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
101	67	34	--	--

2.2 No. of permanent faculty with Ph.D.

47

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
09	03	--	--	--	--	--	--	09	03

2.4 No. of Guest and Visiting faculty and Temporary faculty

--
--
68

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	40	149	121
Presented papers	29 (Research papers) 05(Poster presentations)	82 (Research papers) 18(Poster presentations)	63 (Research papers) 12(Poster presentations)
Resource Persons	01	21	12

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The following technologies and facilities are available and used by the faculty for effective teaching:

- Being a member of UGC-approved INFLIBNET N-LIST Programme, the faculty can access a wide range of e- journals and e- books
- The faculty can access computer labs and other ICT tools
- Smart Boards are used by the faculty and it makes teaching more interactive, effective and interesting
- Teachers assess student's abilities to work as a team, leadership skills, or presentation abilities by conducting group projects and discussions etc
- Students are encouraged to present papers in conferences/seminars
- Case-studies during class room interaction are conducted
- Field studies are done to supplement the curriculum
- Quiz Competitions, Debates, Writing Competitions and Paper Reading Contests are conducted at Departmental as well as at the College level
- Group discussions are often organised in the class rooms on various topics to enhance cognitive abilities of the students
- Efforts are also made to improve the communication skills of the students by encouraging them to present syllabus related topics in the classrooms

2.7 Total No. of actual teaching days during this academic year

207 as per PU Academic calendar (Annexure I)

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- The examinations are conducted as per the rules of the Panjab University, Chandigarh. Pre-bound answer booklet UG (36 pages) & PG (40 Pages), is provided to the student, simplifying the examination and evaluation process.
- All the examination booklets are Bar Coded to ensure a proper follow up mechanism.
- Semester based Evaluation system is followed by the College
- The Controller Examinations ensures smooth conduct of College/University Examinations and is assisted by one non- teaching staff member
- To facilitate a continuous learning and assessment based atmosphere, a detailed evaluation policy, regarding Mid-Semester Assessment has been prescribed and is shared with the students at the start of the year,
- MST (mid-semester term) is conducted in the middle of the semester. The purpose of the test is to make a final review of the topics covered and assessment of each student's knowledge of the subject. MST prepares students for final examination and is helpful in pinpointing the students, who need remedial classes.

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/curriculum Development workshop

03 PG Board of Studies	06 UG Board of Studies	02 Member of school Boards (PSEB, CBSE)	01 Revision of syllabi UG & PG	07 Members of various Faculties PU, Chandigarh
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Faculty who are Members of Postgraduate Board of Study

S. No.	Name of Faculty	Department	University/ College(Autonomous)
1.	Dr Amit Joshi	Biotechnology	Panjab University, Chandigarh
2.	Dr Amit Joshi	Microbial Biotechnology	Panjab University, Chandigarh
3.	Dr Inderpal Singh Sidhu	Zoology	Punjabi University, Patiala

Faculty who are Members of Undergraduate Board of Study

S. No.	Name of Faculty	Department	University/ College(Autonomous)
1.	Dr Amit Joshi	Biotechnology	Panjab University, Chandigarh
2.	Mr AS Chahal	Chemistry	Panjab University, Chandigarh
3.	Dr Manmeet Gill	Physical Education	Panjab University, Chandigarh
4.	Dr Inderpal Singh Sidhu	Zoology	Punjabi University, Patiala
5.	Dr Inderpal Singh Sidhu	Zoology	Khalsa College, Patiala
6.	Dr Inderpal Singh Sidhu	Agriculture	Khalsa College, Patiala

Faculty who are Members of Board of Study of different Boards (schools)

S. No.	Name of Faculty	Board
1	Dr Inderpal Singh Sidhu	PSEB
2	Dr Jaswinder Singh	CBSE

Faculty who are Member of Committee for Revision/Upgradation of syllabi of Undergraduate and Postgraduate Courses

S. No.	Name of Faculty	Department
1.	Dr Amit Joshi	Biotechnology

Following are the members of faculty of different Departments of Panjab University, Chandigarh

S. No.	Name of Faculty	Department	Faculty
1.	Dr TS Brar	Commerce	Faculty of Business Management and Commerce, PU, Chd for the term 2015-17.
2.	Dr Taranjit Rao	Commerce	Faculty of Business Management and Commerce, PU, Chd for the term 2015-17
3.	Dr Seema Chopra	Commerce	Faculty of Business Management and Commerce, PU, Chd for the term 2015-17
4.	SHarbhajan Singh	Botany	Faculty of Dairying, Animal Husbandry and Agriculture, PU, Chd for the term 2015-17
5.	Dr Sonia Kanwar	Physical Education	Faculty of Education (2015-17), PU, Chd ;member of PU Sports Committee for the

			session 2016-17
6.	Dr Davinder Singh	Punjabi	Faculty of Languages,PU,Chd.
7.	Dr Jaswinder Singh	Punjabi	Faculty of Languages,PU,Chd.

2.10 Average percentage of attendance of students: 75% - as per PU Rules

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division (2016-2017)				
		Distinction %	I %	II %	III %	Pass %
MSc Zoology (Sem I)	51	19.5	89.13	10.87	--	90.20
MSc Zoology (Sem II)	40	40.00	88.00	6.00	6.00	100
MSc Zoology (Sem III)	42	17.1	73.17	26.83	--	97.62
MSc Zoology (Sem IV)	45	23.2	76.74	13.95	9.30	95.56
MCom (Sem I)	84	2	60.00	40.00	--	59.52
MCom (Sem II)	80	--	39.22	47.06	13.73	63.75
MCom (Sem III)	86	1.29	55.84	44.16	--	89.53
MCom (Sem IV)	85	1.4	68.49	--	31.51	85.88
MSc Biotech (Sem I)	34	--	33.33	66.67	--	70.59
MSc Biotech (Sem II)	34	2.9	55.88	17.65	26.47	100
MSc Biotech (Sem III)	27	--	88.46	11.54	--	96.30
MSc Biotech (Sem IV)	27	3.70	81.48	3.70	14.81	100
MSc IT (Sem I)	06	--	100.00	--	--	50.00
MSc IT (Sem II)	05	--	100.00	--	--	60.00
MSc IT (Sem III)	08	40.00	100.00	--	--	62.50

MSc IT (Sem IV)	08	37.5	37.50	--	62.50	100.00
MSc Microbial Biotech (Sem I)	34	13.00	73.91	26.09	--	67.65
MSc Microbial Biotech (Sem II)	34	05	75.00	15.00	10.00	58.82
MSc Microbial Biotech (Sem III)	20	5.2	63.16	36.84	--	95.00
MSc Microbial Biotech (Sem IV)	20	15	75.00	--	25.00	100.00
PGDCA (Sem I)	22	13.3	100.00	--	--	68.18
PGDCA (Sem II)	25	17.6	70.59	--	29.41	68.00
MSc Maths (Sem I)	66	4.00	76.00	24.00	--	37.88
MSc Maths (Sem II)	60	12.8	84.62	15.38	--	65.00
MSc Maths (Sem III)	63	2.17	86.96	13.04	--	73.02
MSc Maths (Sem IV)	63	4.5	68.18	4.55	27.27	69.84
MA English (Sem I)	32	--	12.50	87.50	--	25.00
MA English (Sem II)	31	--	8.33	50.00	41.67	38.71
MA English (Sem III)	22	--	30.00	50.00	20.00	45.45
MA English (Sem IV)	22	--	--	50.00	50.00	27.27
MA Punjabi (Sem I)	25	--	25.00	75.00	--	16.00
MA Punjabi (Sem II)	24	--	9.09	63.64	27.27	45.83
MA Punjabi (Sem III)	23	--	--	66.67	33.33	13.04
MA Punjabi (Sem IV)	24	--	--	22.22	77.78	37.50
MA Economics (Sem I)	33	--	47.37	52.63	--	57.58
MA Economics (Sem II)	30	--	43.48	47.83	8.70	76.67

MA Economics (Sem III)	30	--	40.91	50.00	9.09	73.33
MA Economics (Sem IV)	30	--	26.92	15.38	57.69	83.87
MSc Chemistry (Sem I)	40	--	60.00	36.00	4.00	62.50
MSc Chemistry (Sem II)	40	2.8	48.57	20.00	31.43	87.50
BA (Sem I)	1461	--	5.73	31.21	63.06	36.89
BA (Sem II)	1494	--	33.82	46.86	19.32	13.86
BA (Sem III)	749	--	2.49	30.35	67.16	53.17
BA (Sem IV)	716	--	63.83	30.40	5.78	45.95
BA (Sem V)	692	0.24	10.89	41.58	47.52	62.82
BA (Sem VI)	692	--	7.71	29.52	62.78	53.38
BCA (Sem I)	126	3.38	52.54	45.76	1.69	46.83
BCA (Sem II)	121	2.59	2.60	32.47	64.94	63.64
BCA (Sem III)	92	10.5	10.53	52.63	36.84	20.65
BCA (Sem IV)	93	--	3.85	73.08	23.08	27.96
BCA (Sem V)	107	--	57.53	42.47	--	68.22
BCA (Sem VI)	107	--	25.86	3.45	70.69	54.21
BSc CSC (Sem I)	83	*	55.17	34.48	10.34	34.94
BSc CSC (Sem II)	75	*	52.38	47.62	--	28.00
BSc CSC (Sem III)	35	*	6.67	26.67	66.67	42.86
BSc CSC (Sem IV)	36	*	44.44	44.44	11.11	25.00
BSc CSC (Sem V)	62	*	3.23	51.61	45.16	50.00
BSc CSC (Sem VI)	59	*	12.50	56.25	31.25	27.12

BSC Medical (Sem I)	95	*	58.33	12.50	29.17	25.26
BSC Medical (Sem II)	87	*	95.12	4.88	--	47.13
BSC Medical (Sem III)	61	*	5.56	16.67	77.78	59.02
BSC Medical(Sem IV)	58	*	89.13	10.87	--	79.31
BSC Medical(Sem V)	70	*	3.51	21.05	75.44	81.43
BSC Medical(Sem VI)	66	*	30.51	25.42	44.07	89.39
BSc Non Medical (Sem I)	139	*	19.15	44.68	36.17	33.81
BSc Non Medical (Sem II)	131	*	52.78	41.67	5.56	27.48
BSc Non Medical (Sem III)	129	*	12.50	26.56	60.94	49.61
BSc Non Medical (Sem IV)	127	*	69.23	30.77	--	61.42
BSc Non Medical (Sem V)	201	*	3.07	28.83	68.10	81.09
BSc Non Medical (Sem VI)	198	*	25.00	47.97	27.03	74.75
BSc Biotech-Elective (Sem I)	31		22.22	44.44	33.33	29.03
BSc Biotech- Elective (Sem II)	29		92.31	7.69	--	44.83
BSc Biotech-Elective (Sem III)	22		--	23.08	76.92	59.09
BSc Biotech-Elective (IV Sem)	22		100.00	--	--	54.55
BSc Biotech-Elective (V Sem)	19		10.00	10.00	80.00	52.63
BSc Biotech-Elective (V Sem)	19		17.65	17.65	64.71	89.47
BSc Biotech Hons (Sem I)	27	--	70.00	30.00	--	37.04

BSc BiotechHons (Sem II)	25	--	69.57	30.43	--	92.00
BSc Biotech Hons (Sem III)	33	--	66.67	--	33.33	18.18
BSc Biotech Hons (Sem IV)	33	--	75.00	25.00	--	12.12
BSc Biotech Hons (Sem V)	28	21.4	82.14	17.86	--	100
BSc Biotech Hons (Sem VI)	28	02	74.07	3.70	22.22	27
BCom (Sem I)	275	1.22	37.42	52.76	9.82	59.27
BCom (Sem II)	240	1.017	47.50	48.13	4.38	66.67
BCom (Sem III)	270	1.12	31.07	53.67	15.25	65.56
BCom (Sem IV)	264	1.45	50.80	40.64	8.56	70.83
BCom (Sem V)	299	1.09	43.07	49.64	7.30	91.64
BCom (Sem VI)	296	--	33.57	42.14	24.29	24.29

Please note:

*Distinction % for BSC (Sem I) –3%

BSC (Sem II) – 12.9%

BSC (Sem III) – 3.4%

BSC (Sem IV) – 5.6%

BSC (Sem V) – 0.39%

BSC (Sem VI)- 2.4%

Achievements in Academics

The quality of teaching-learning receives a tremendous boost when our students make a mark for themselves in the Panjab University annual results and bag top positions in various classes.

NAME	CLASS	SUBJECT	UNIV. POSITION
Tanu	MSc Microbial Bio-Tech Sem II	Microbial Bio-Tech	I
NavjotKaur	MSc Microbial Bio-Tech Sem II	Microbial Bio-Tech	III
Yogita	MSc Microbial Bio-Tech Sem II	Microbial Bio-Tech	IV
Jyoti	MSc Microbial Bio-Tech Sem II	Microbial Bio-Tech	V
Anika Sharma	MSc Microbial Bio-Tech Sem II	Microbial Bio-Tech	VII
Vishal Singh	MSc Microbial Bio-Tech Sem II	Microbial Bio-Tech	VIII
Swati	MScMicrobial Bio-Tech Sem II	Microbial Bio-Tech	IX
Kiran Deep Kaur	MSc Microbial Bio-Tech Sem II	Microbial Bio-Tech	X
NehaBhardwaj	MSc Microbial Bio-Tech Sem III	Microbial Bio-Tech	IV
JasmeetKaur	MSc Microbial Bio-Tech Sem III	Microbial Bio-Tech	V
Sanjana Malik	MSc Microbial Bio-Tech Sem III	Microbial Bio-Tech	VII
ShilpaSiwach	MSc(Zoology) Sem III	Zoology	VII
RituChoudhary	MSc (Zoology) Sem III	Zoology	VIII
JapjitKaur	MSc (Zoology) Sem III	Zoology	X
SerajAnwer	MSc (Zoology) Sem III	Zoology	XIII
SandeepNegi	MSc (Zoology) Sem IV	Zoology	VII
Sonam	MSc (Zoology) Sem Iv	Zoology	XI
Shweta Rani	MSc (Zoology) Sem IV	Zoology	XII
NehaBhardwaj	MSc Microbial Bio-Tech Sem IV	Microbial Bio-Tech	IV
JasmeetKaur	MSc Microbial Bio-Tech Sem IV	Microbial Bio-Tech	VI
Sanjana Malik	MSc Microbial Bio-Tech Sem IV	Microbial Bio-Tech	VII
MahimaTalwar	MSc Microbial Bio-Tech Sem IV	Microbial Bio-Tech	XI

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Academic Calendar is prepared at the beginning of the session
- A Unitised Teaching Plan is sought from the from all the Staff Members at the beginning of the session
- Time to time meetings with the Head of the Departments, Deans and Coordinators of various Committees/ Cells/ Clubs are held
- Remedial classes are conducted for the students with poor performance in the Mid Semester Exams/ Class tests
- IQAC conducts extra classes for Soft Skill Development, UGC NET and Civil Services Entrance Examinations
- IQAC encourages Departments to organise and conduct Guest Lectures/ Seminars/ Workshops/ Conferences to facilitate the Teaching-Learning Process
- IQAC motivates the Faculty to participate in Seminars, Refresher Courses, Conferences, Orientation Programs to update their knowledge/ skills
- The Deptt of Physical Education has contributed in achieving outstanding results in sports
- Feedback forms are collected from the students on regular basis and suggestions are implemented to improve the Teaching-Learning Processes
- Departmental Evaluation Reports are sought from every Department at the end of the session

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of facultybenefitted
Refresher courses	11
UGC – Faculty Improvement Programme	88
HRD programmes	205
Orientation programmes	05
Faculty exchange programme	--
Staff training conducted by the university	25
Staff training conducted by other institutions	05
Summer / Winter schools, Workshops, etc.	180
RUSA Workshop/FDP	166

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	Aided- 09 Regular- 29	--	Aided-- Regular- 04	02
Technical Staff	Aided- 16 Regular-14	--	Aided- 03 Regular- 02	02

CRITERION-III

RESEARCH, CONSULTANCY AND
EXTENSION

Criterion – III

Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- For promoting multidisciplinary and quality research in the College, Research Committee was established in 2013. The committee comprises of Dean Research and other members representing the Faculty of Life Sciences, Humanities and languages and works in collaboration with UGC Cell and Library.
- College Library is member of UGC - approved INFLIBNET N- LIST Programme for accessing research journals. Computers with internet facility are available for the faculty to access the e-resources.
- An Academic Research Lab fully equipped with hi tech computers, printers and internet facility is available for the faculty to access internet for research purpose
- Faculty members are encouraged to pursue PhD. There is a provision for faculty to avail leave for 2 years as per UGC regulations to carry out research.
- Faculty is motivated for participating and presenting papers at National and International conferences. Duty leave is sanctioned for the same.
- Faculty is encouraged to apply for research projects to various funding agencies.
- College provides facilities and infrastructure to faculty for implementation of research projects.
- Faculty members of various departments are guiding PhD students in collaboration with Panjab University, Chandigarh and other Universities/Research Institutes.
- Faculty members are encouraged to publish research work in reputed Journals to take benefit of CAS
- Various Seminars, Conferences, Workshops, Lectures and Faculty Development Programmes are conducted where eminent scholars of National and International repute are invited throughout the year.
- Interdisciplinary Scholarship Committee of the College encourages the students to apply for various financial assistance schemes.
- UG/PG students are encouraged to present research papers at National and International Conferences/Seminars/Workshops.
- Reimbursement of registration fees for Seminars and Conferences attended by students.
- Subscription of Journals and purchase of Books.
- MOUs with reputed Institutions and Companies have been signed for skill enhancement.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	01	-	-
Outlay in Rs. Lakhs	10,00,800/- 12,59,300/-	4,00,000/-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	01	-
Outlay in Rs. Lakhs	-	-	2,00,000/-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	24	10	-
Non-Peer Review Journals	-	03	-
e-Journals	24	13	-
Conference proceedings	02	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	1.5	ICSSR	4,00,000/-	1,60,000 (2 nd installment of project : DrHarmeetKaur)
	2	ICSSR	*Rs. 4,00,000/-	30,000 (3 rd Installment of project: Dr Manjinder Singh)
	3	UGC	*7,91,800/-	5,37,121/- (2 nd installment: Dr Sonia Chaman)
Minor Projects	1.5	ICSSR	2,00,000/-	80,000/- (1 st installment: DrSeema Chopra)
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (<i>other than compulsory by the University</i>)	-	-	-	-
<u>Travel grant</u> 1.Dr Harjeet Virk received Travel Grant to attend an International Human Resource Management (IHRM) Conference		UGC	2,01,372/-	2,01,372/-

organised by Royal Roads University, Canada				
2. Dr J S Bhatti received travel grant for Raman Fellowship at Garrison Institute on Aging, Texas Tech University Health Sciences Center, Texas, USA (Aug 2016-Aug, 2017)		UGC	1,90,501/-	1,90,501/-
<u>UGC Raman Fellowship</u> Dr J S Bhatti received UGC Raman Fellowship at Garrison Institute on Aging, Texas Tech University Health Sciences Center, Texas, USA (Aug 2016-Aug, 2017)		UGC	27,05,153/-	25,13,752/- (1 st installment)
Total				37,12,746/-

3.7 Number of books published

i) With ISBN No.

14

Chapters in Edited Books

34

ii) Without ISBN No.

-

3.8 Number of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE

Any Other (specify)

UGC, DSTChd, RUSA, Deptt of Enviornment Chd and Govt Fund

3.10 Revenue generated through consultancy

3.11 Number of conferences organised by the Institution

Level	International	National	State	University	College
Number	-	05	-	02	23
Sponsoring agency	-	SES, RUSA, ICSSR, Guru AngadDev Teaching Learning Center of MHRD-Govt of India	-	RUSA	College Development Council PU Chd, SES, DST Chandigarh, RUSA

3.12 Number of faculty served as experts, chairpersons or resource persons

3.13 Number of collaborations

International National Any other

3.14 Number of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College*

*Lab expenses and equipments

Total

3.16 Number of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/recognitions received by faculty and research fellows of the institute in the year 2016-17

Total	International	National	State	University	District	College
03	01	01	-	-	-	01

- Mr Parminder Singh, faculty of English department received Panth Rattan Jathedar Gurcharan Singh Tohra Award for his valuable contribution to Punjabi Language by Sikh Education Society on Jul 13, 2016.
- Dr Jasvinder Singh Bhatti, faculty of Deptt of Biotechnology and Microbial Biotechnology was selected for a very prestigious award 'Raman Post-Doctoral Fellowship in USA' for one year by University Grants Commission, Govt of India and joined Texas Tech University Health Sciences Center, Lubbock Texas, United States from Aug, 2016-17.
- Dr Kanwaljit Kaur, faculty of Economics department received Life Time Education Achievement Award given by International Institute of Education and Management, New Delhi on Sep 04, 2016.

3.18 Number of faculty from the Institution

PhD Guides

13

And students registered under them

39

3.19 Number of PhD awarded by faculty from the Institution

-

3.20 Number of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 Number of students Participated in NSS events:

University level State level

National level International level

3.22 Number of students participated in NCC events:

University level State level

National level International level

3.23 Number of Awards won in NSS:

University level State level

National level International level

3.24 Number Of Awards won in NCC:

University level State level

National level International level

3.25 Number of Extension activities organised

University forum College forum

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

To promote research following events were organized under the aegis of RUSA:

- Two day Workshop on Development of Laboratory Maintenance Skills for the Lab Staff was organised by PG Deptt of Chemistry and Deptt of Physics along with various Science Departments
- Two Faculty Development Programmes were organised
 1. ‘Research Methodology and Project Development’ to discuss research methodology and use of various softwares for data and statistical analysis, plagiarism in academia.
 2. ‘E- Skills Empowerment of Faculty’ was organised by PG Deptt Of Computer Science where topics like Open-Access Resources and e-learning, Search-Engines and e-Portals were discussed.

The Research Committee in collaboration with the Bhai Kahan Singh Nabha Library organised following events:

- A Workshop on ‘Building Digital Library’ using Greenstone Digital Library software
- One day workshop on ‘Research Talk and Presentation’, where the participants were apprised about the concept and benefits of research in enhancing their research aptitude.
- A lecture on ‘Publishing Papers in High Impact Journals’ by Dr Neeraj Kumar, Assistant Librarian, PU Chd.
- Punjab Digital Library, Chandigarh in collaboration with Bhai Kahan Singh College library put up a stall to educate the visitors and students on their Adopt-A-Book programme. Well-known publishers displayed their books in an exhibition to encourage reading habits of students.

With the vision to impart quality Education, College organised a series of lectures on:

- Digital PCR
- Post-colonial theory
- Lecture on World Drama
- Importance of Healthy Life
- Road Safety

To celebrate Golden Jubilee year of the College a number of Workshops and Seminars were organised:

- Workshop on ‘Jasbir Mandde Nawlan Dian Galap Jugtan Bol Mardanyan de Vishesh Sardarabh Vich’
- National workshop on ICT Skills, e-learning and MOOCs for Educators was organised for development of effective online lectures
- One day Workshop on Communicative Skills and Public Speaking
- National Seminar on ‘Multiculturalism in Literature’
- Workshop on ‘Molecular Approaches to Taxonomy of Organisms and Human Identity and Paternity Disputes’
- ‘Kavi Darbaar’ was organised on the theme ‘Sarbat da Bhala’ (Well-being of Mankind). Renowned poets participated in this poetic symposium organised by Sikh Educational Society in collaboration with Sahitya Akademi, New Delhi.
- Story Telling Session was organised to commemorate the 136th birth anniversary of Munshi Premchand.

To promote Organisational skills among students ,different clubs organised various activities:

- IT Fest ‘Techbeats’ was organised by PG Deptt of Computer Science to promote professional skills among students.
- Management Fest ‘Expressions’ was organised by PG Deptt of Commerce where business and management events were conducted.
- Young Speakers Association organised Inter College Poetry Recitation and Declamation Competitions.
- AIDS Awareness rally and candle light procession was carried out on World AIDS Day by Red Ribbon Club.

To nurture social responsibility among students, the Environmental Society of the College organised various events:

- Collage Making and Slogan Writing on the theme ‘Clean and Green Environment for Better Future’ to celebrate Pollution Day.
- A Tree Plantation Drive was also carried out and plants were distributed among the students.

The college has 3 NSS units actively involved in various activities:

- Blood Donation Camp was organised where staff and students of the College donated 112 units of blood to PGIMER Chandigarh.
- To promote patriotism among students an exhibition ‘Know Your Army’ was organised
- TirangaDiwas initiative ‘YaadKaroQurbani’ was taken to commemorate the 70th year of Independence. During the occasion, a Flag March was organised and a documentary on freedom struggle was exhibited.
- NukkadNatak focusing on Swachh Bharat was enacted

CRITERION-IV

INFRASTRUCTURE AND LEARNING
RESOURCES

Criterion – IV
Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	15 Acres	-	-	15 Acres
Class rooms	56	01	Management	57
Laboratories	26	02	Management	28
Seminar Halls	02	-	Management	02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	16	8	Management	24
Value of the equipment purchased during the year (Rs. in Lakhs)	Rs 93,82,058/-	Rs 68,22,715/-	Management	Rs 1,62,04,773/-
Others {Books, newspapers, magazines, journals(e and printed), CD and video}	Rs 26,10,249/-	Rs 4,50,908/-	UGC	Rs 30,61,157/-

4.2 Computerisation of Administrative office and Library

Administrative Office :

- To manage the examination fee, an ERP based customized software is used by examination branch of the college.
- Tally software is used for finance and accounts management.
- The examination branch is linked with online University portal for the Semester Examinations of all classes.

Library:

- The library is partially automated with SOUL 2.0 software.
- Bar code reader is used to get details of books.
- Online Public Access Catalogue available
- NLIST- E-Resources from INFLIBNET available
- Electronic Resources likee-journals and e-books are available
- Internet facility available for faculty

4.3 Library services:

Library Facilities	2016-17		
	No.		Amount (in Rs)
Text Books and Reference Books	643 (Newly Added)	50432 (Acc. No.)	281850.65/-
Newspapers	16		27096.00/-
Magazines	20		33534.00/-
Journals (Print)	41		108428.00/-
e-Journals	20		Online Subscription with Print Journals
CD and Video	336		complimentary with Books
Digital Database	1. Library Automation Software- Soul (From INFLIBNET, Ahmedabad) 2. N-List E-Resources Subscribed from INFLIBNET - Annual Subscription = Rs 5000/- (Including e-journals, e-books, e-databases)		

4.4 Technology upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	157	5	*	02	1	20	25	04
Added	-	-	-	-	-	-	-	-
Total	157	5	*	02	1	20	25	04

* Wi-Fi enabled campus

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc)

- The campus is fully Wi-Fi enabled. Both students and faculty members can access internet services on their tablets, laptops and mobile phones.
- The Deptt of Computer Science provides and manages the internet access to the various departments in the college.
- Lectures are given using technical methods. There are 4 LCD projectors in the College.

- The campus is fully secured by 36 CCTV cameras.
- The PG Deptt of Computer Science organised the following events to upgrade technical knowledge among students and faculty:
 1. Inter-class power point presentation creation contest on ‘Pollution’ on November 16, 2016.
 2. Workshop on ‘Network and data security: Scope and emerging trends’ on November 18, 2016.
 3. Seven day FDP on ‘E-skills Empowerment of faculty’ under the aegis of RUSA in March, 2017.

4.6 Amount spent on maintenance in lakhs:

i) ICT	5,62,799/-
ii) Campus Infrastructure and facilities	37,20,916/-
iii) Equipments	15,33,316/-
iv) Others	1,69,83,591/-
Total:	2,28,00,622/-

CRITERION-V

STUDENT SUPPORT AND
PROGRESSION

Criterion – V

Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC comprises of faculty and students as members, and therefore all the support which is needed by the students is noted and passed on to the higher authorities for implementation
- Notice boards are regularly updated to ensure active participation by students in various activities
- Parent Teacher Association, Alumni Meets, Grievance Redressal Committee, Placement and Career Counseling Cell, Dean Student Welfare and Dean Culture, all contribute towards awareness, betterment and development of students
- There are about 58 functional committees* which work throughout the year for the overall progress and smooth functioning of the administration.

*List of committees is attached as an Annexure-III at the end of this criterion.

5.2 Efforts made by the institution for Tracking the Progression

- Feedback was collected from different stakeholders at the time of Convocation, Prize Distribution, and through Facebook page of the college
- College seeks feedback from its ex-students through Alumni Association of the college. Alumni provide suggestions to improve college infrastructure and teaching-learning methods during meets
- Tutorial groups were created to maintain a detailed record of student's progress in studies and other activities. The students are placed under the guidance of tutors who keep track of their performance. Also, timely meetings of parents and teachers were organised to inform them about their ward's performance.
- Views shared and suggestions given by the Alumni and Parent Teacher Association on these aspects help the College and its authorities on several fronts
- The performance of the teaching faculty is tracked through feedback forms obtained from the students enabling them to deliver better.
- Remedial classes were conducted to solve the problems of student related to their subjects.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
5540	851	-	-

(b) No. of students outside the state

3906

(c) No. of International Students

57

No	%
4300	67

Men

No	%
2091	33

Women

Last Year (2015-16)						This Year (2016-17)					
Gener al	SC	ST	OB C	Physically Challeng ed	Total	Gener al	SC	ST	OB C	Physicall y Challeng ed	Total
4707	456	270	274	07	5714	5088	60 4	34 9	337	13	6391

Demand ratio: 1: 1.4

Dropout % : 5.6

** No. of students admitted 6391 : No. of Forms sold 9200**** No. of students discontinued : 360***5.4 Details of student support mechanism for coaching for Competitive Examinations (If any)**

- RUSA Cell of the College conducted UGC NET classes for MSc IT ,MSc Maths, MSc Chemistry , MSc Zoology , MCom and MA Economics in the March, 2017
- PG Deptt of English trains BA/BSc/BCom students in group discussion and public speaking like debate and declamation to prepare them for interviews
- PG Deptt of Commerce helps and guides the students for CA, CS, CMA and Bank competitive exam during their Tutorial classes
- Library of the College provides adequate books, magazines, journals and N-List E-resources for competitive exams

No. of student beneficiaries

78

5.5 No. of students qualified in these examinations

NET	<input type="text" value="-"/>	SET/SLET	<input type="text" value="-"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="2"/>
IAS/IPS etc	<input type="text" value="-"/>	State PCS	<input type="text" value="-"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="1"/>

CAT: 2* Computer Science: Rahul Jaswal: 1 Commerce: Harmanjot Singh:1

Others: 1* Science: Mohd. Parul

5.6 Details of Student Counseling and Career Guidance

- Placement and Career Counselling Cell of the College was actively involved in student counselling and career guidance
- A Motivational Talk on 'Importance of Placements and Job Opportunities available in Diverse Fields' was delivered by Mr Sandeep Singh Gill, IPS on August 27, 2016.
- A lecture on 'Entrepreneurship in Biotechnology' was delivered by Dr Rupinder Tiwari, Coordinator, DST-Centre for Policy Research, Panjab University, Chandigarh on November 17, 2016.
- An event was organised by Bennett, Coleman & Co. Ltd. (BCCL) on January 17, 2017 to motivate the students to showcase their talent in singing, dancing and other activities and to involve themselves in extracurricular activities. 46 teams and total of 173 students participated out of which a group of 5 students were selected for a video shoot in Goa with fully paid trip and accommodation. Gift vouchers were distributed to the students performers.
- An Educational trip of students for attending Workshop on 'Career Options and Self Development' at Institute of Management Studies, IET, Baddal, was organised on February 28, 2017. 100 students of the college attended the Workshop and 20 students were awarded with certificates. 3 students were offered scholarship worth Rs. 10,000 if they sought admission in IET, Baddal.
- Young Managers Contest was conducted which aimed at providing an excellent platform to young budding managers to exhibit their talent, knowledge and creativity and to prepare them to become 'Leaders for Tomorrow' on March 06, 2017 by Chandigarh Management Association. More than 250 students from all streams appeared for the test. Winners of the Quiz were given T-shirts, pens, chocolates and discount coupons. For Aptitude Test 10-15 students were shortlisted for second round held at Hotel Hyatt on March 25, 2017.

No. of students benefitted

773

5.7 Details of Campus Placement

Number of Organizations Visited	<i>On campus</i>		<i>Off Campus</i>
	Number of Students Participated	Number of Students Placed / Shortlisted	Number of Students Placed / Shortlisted
1. Axis Bank	55	16	-
2. ICICI Prudential	40	5	-
3. ICICI Prudential	31	13	-
4. Kotak Mohindra Bank	300	230	-
5. Dial a Bank			
6. Competent Synergies			
7. Just Dial			
8. Veritas Info solutions			
9. Financial Guru			
10. Eureka Forbes			
11. Café Coffee Day			
12. P&G			
13. IDS Infotech Ltd.			
14. Krishna Enterprises			
15. Kaizen			
16. Finvasis Securities			
17. LIC of India			
18. Dealxpress.in			
19. Kabera Global Technologies Pvt. Ltd.			
20. Spectraforce Technologies Pvt. Ltd.			
Total 20*	426**	264***	-

* AXIS Bank, ICICI Prudential, ICICI Prudential and 17 national companies & MNC's (P&G, Kotak Mahindra Bank, Competent Synergies, Eureka Forbes, Spectraforce Technology, CCD etc) visited the College campus on September 22, 2016, January 19, 2017, March 10, 2017 and April 01, 2017 respectively

** 55 students participated in an interview conducted by AXIS Bank, 40 students participated in interview conducted by ICICI Prudential on January 19, 2017, 31 students participated in interview conducted by ICICI Prudential which visited on March 10, 2017 and 300 students participated in interview conducted by 17 national companies and MNC's on April 01, 2017

*** 16 students were selected by AXIS Bank on September 22, 2016, 5 students were shortlisted by ICICI Prudential on January 19, 2017, 13 students were selected by ICICI Prudential on March 10, 2017 and 230 students were shortlisted by 17 national companies and MNC's.

5.8 Details of Gender Sensitisation Programmes

- Dean Student Welfare (Girls) organised an interactive session for girl students, with the city based gynaecologist, Dr Nirmal Bhasin (Infertility specialist) on the topic 'Personal Hygiene and Women Safety, Kavach campaign' on April 01, 2017
- Anti –Sexual Harassment Cell, Grievance Redressal Cell and Anti-Ragging Cell are actively involved in informal discussions with the students to create awareness on violence against women and sexual harassment

5.9.1 Number of students participated in Sports, Games and Other Events

State/ University level National level International level

Number of students participated in Cultural Events

State/ University level National level International level

5.9.2 Number of medals /awards won by students in Sports, Games and Other Events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

Sports:

International Level Position Holders

Sr. No.	Name	Championship	Position
1	Dheeraj	SepakTakraw World Championship	First
2	Jaspreet Singh	Junior Rowing Asian Championship	Third
3	Sahil	Cycling Junior Championship	Third

National and Federation Cup

Sr No	Name	Championship	Position
1	Yaiphaaba	27th National Canoeing Sprint Championship	Second
2	Gulshan	35th Sr National Rowing Championship	Third
3	KiratPartap Singh	35th Sr National Rowing Championship	Third
4	Jaspreet Singh	34th Sr National	Second
5	Dheeraj	Sr National SepakTakraw Championship	Third
6	Deepak Kumar	Sr National SepakTakraw Championship	Third
7	Mujahid Beg	Sr National Malkamb Championship	Second
8	Dheeraj	7th Federation Cup in SepakTakraw	Third
9	Bhavneet	7th Federation Cup in SepakTakraw	Third
10	Sachin	7th Federation Cup in SepakTakraw	Third
11	Sachin	Sr Federation Cup WUSHU Championship	Second
12	Jashandeep Singh	Sr National Aquatic Championship	Third

All India Intersarsity Position Holders

Sr. No.	Name	Championship	Position
1	Lakshay Chauhan	Badminton	First
2	Nitin Kumar	Baseball	First
	Ajay Kumar Nepali		
	Arun Thakur		
	Kamalpreet Singh		
3	Yaiphaaba	Canoeing	Third
	Nighthaujan		First
	Sanjeet		
4	Manoj Kumar	Fencing	Second
	Deepak Singh Bisht		Third
	Sahil		Third
	Gopal		Second
	Shubham Gupta		Third
5	Sarabjit Singh	Football	Second
	Salman Lateef		
	Jatinder Kumar		
	Narinderdeep Singh		
	Akash Sangwan		
	Sandeep		

	Amandeep Singh		
6	Taranjeet Singh	Gatka	First
7	Muhajid Beg	Msalkhamb	First
8	Kirat Pratap Singh	Rowing	Second
	Sachin		
9	Dheeraj	SepakTakraw	Third
	Deepak Kumar		
	Sachin Rana		
	Bhavneet Kumar		
10	Simrat Singh Gill	Softball	Fourth
	Nitin Kumar		
	Jeevan		
	Arun Thakur		
11	Jashandeep Singh (3 gold)	Swimming	First
	Heman		
	Tejinder Singh (3 gold)		
12	Harsimranjit Singh	Cycling	First
	Harshit Sharma		
	Sahil		
	Harjit Singh Pannu		
13	Surinder Singh	Tug Of War	Third
	Jashanpreet Singh		
	Charanpreet Singh		
	Surjit Khan		
	Parminder Singh		
	Arshdeep Singh		
14	Kuldeep Singh	Waterpolo	First
	Mohit ,Nitin		
	Karandeep Singh		
15	Manvir Singh	Rollball	Second
	Ramanpreet Singh		
	Mandeep Singh		
	Pardeep Singh		
	Gagandeep Singh		
16	AashishOtwal	Diving	First
	Udit Mishra		
17	Aman Thenaw	American Football	Third
	Manjot Singh Kalra		
	Balpreet Singh		
	Pankaj Dev		
	Vikas Chauhan		
18	Shubham Gupta	Boxing	First
	Dargesh Kumar		Second
19	Sumit	Best Physique	Third
20	Yaiphaaba	Canoing	First(3)

	Nighthaujan		Second(1)
21	Sagar Ruhil	Judo	Second
	Rahul		Third
	Vishant Singh Ruhil		Third
22	Jashandeep Singh	Swimming	First, Second
23	Ranjeet Kumar	Cross Country	Second
24	Harsimranjit Singh	Cycling	Third
25	Akshay Kumar Salwan	Weight Lifting	Second
26	Neeraj Paswan	Wushu	First

Panjab University Inter College Tournaments

Position	Game	Number of Teams
First	Athletics, Archery, Canoeing, Cycling road, Cycling track, Judo, Kabaddi(ns), Kho-kho, Korfball, Malkhamb, Netball, Rowing, Sepaktakraw(regu), Sepaktakraw(double), Swimming, Diving, WUSHU and Roll Ball	18
Second	Badminton, Basketball, Best physique, Boxing, Fencing, Gatka, Hockey 5 side, Softball, Waterpolo and Weight lusting	11
Third	Cricket, Football, Kayaking, Shooting, Volley ball, Wrestling and Power lifting	07
Fourth	Ball badminton, Baseball, Gymnastic(artistic), Handball, Table tennis and Taekwondo	06

Number of Medals won by Students in Sports and Games

International Level

SepakTakraw World Championship	1	Gold Medal
Junior Rowing Asian Championship	1	Bronze Medal
Cycling Junior Championship	1	

National and Federation Cup

27th National Canoeing Sprint Championship	1	Silver Medal
34th Sr National	1	
Sr National Malkamb Championship	1	
Sr Federation Cup WUSHU Championship	1	
35th Sr National Rowing Championship	2	Bronze Medal
Sr National SepakTakraw Championship	2	
7th Federation Cup in SepakTakraw	3	
Sr National Aquatic Championship	1	

All India Intersarsity Position Holders

Badminton	1	Gold Medal
Baseball	4	
Canoeing	1	
Gatka	1	
Msalkhamb	1	
Swimming	7	
Cycling	4	
Waterpolo	2	
Diving	2	
Boxing	1	
Canoeing	3	
Wushu	1	
Fencing	2	
Football	7	
Rowing	2	
Rollball	5	
Boxing	1	
Canoing	1	
Judo	1	
Swimming	1	
Cross Country	1	
Weight Lifting	2	
Canoeing	1	Bronze Medal
Fencing	3	
SepakTakraw	4	
Cycling	2	
Tug Of War	6	
American Football	5	
Best Physique	1	
Judo	2	

Cultural: Achievements of Students in PU Youth and Heritage Festival, 2016

ITEM	FIRST	SECOND	THIRD	TOTAL
GROUP	2	3	1	6
SOLO	3	7	7	17
INDIVIDUAL	3	2	1	6
TOTAL	9	11	10	30

S No	Item	Category (Group/Solo/Individual)	Prize
1.	Group Shabad	Group	First
2.	Folk Song	Solo	First
3.	Creative Writing (Story)	Solo	Second
4.	Folk Instrument	Solo	Second
5.	Vaar Singing	Group Individual	First First
6.	Kavishri	Group Individual	Third Second
7.	Bhangra	Group Individual	Second First
8.	Folk Orchestra	Group Individual	Second First
9.	Mime	Group	Second
10	Skit	Individual	First
11	Eenu Making	Solo	First
12	Naala Making	Solo	Second
13	Khiddo Making	Solo	Second
14	Peerhi Making	Solo	Second
15	Prandha Making	Solo	Second
16	GuddianPatole	Solo	Third
17	Chikku Making	Solo	Third
18	RassaVattna	Solo	Third
19	Mitti de Khidone	Solo	Third
20	Tokri Making	Solo	Third
21	Cross Stich	Solo	Second
22	Mehndi	Solo	Third
23	Phulkari	Solo	Third
24	Classical Dance	Solo	Third
25	Group Dance	Individual	Third

5.10 Scholarships and Financial Support

	Number of students	Amount (Rs)
Financial support from institution	919	9488645/-
Financial support from institution(Cultural and Sports)	717	33,63,037/-
Financial support from government	36	387110/-
Financial support from other sources	06	110800/-
Number of students who received International/ National recognitions	72	14,63,050/-

5.11 Student Organised / Initiatives

Fairs	: State/ University level	08	National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>
Exhibition:	State/ University level	<input type="text" value="03"/>	National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

5.12 No. of Social Initiatives undertaken by the students

5.13 Major Grievances of students (if any) redressed: No major grievances

Annexure III

List of Committees for the session 2016-2017

S. No.	Name of Committee	S. No	Name of Committee
1	Controller of Examination	30	Placement and Career Counseling Cell
2	Bursar	31	Campus Beautification
3	Registrar (Academics)	32	Media Cell
4	Registrar (Publications)	33	Hostel Warden
5	Advisory Committee	34	Parent Teacher Association
6	Dean Admissions	35	NSS Programme Officers
7	Dean Alumni Association	36	NCC In-charge
8	Dean Foreign Students	37	Time table In-charge
9	Dean Research	38	Staff Secretary
10	Dean Student Welfare	39	Editor-in-Chief of College Annual Magazine
11	Dean Girls Students	40	Editors of various sections of annual magazine
12	Dean Cultural Activities	41	College Prospectus Committee
13	Coordinators of Environmental Society	42	Hostel Committee
14	Coordinator Fee Concession	43	Purchase Committee
15	Coordinator Scholarship	44	Construction & Repair Committee
16	Coordinator NET Classes	45	Student Council Association
17	Coordinator Remedial Classes	46	Darpan Drama Club
18	Red Ribbon Club	47	Mosaic Literary Club
19	Centre for Sikh Study	48	Expression Club of Commerce
20	IGNOU	49	Punjabi Sahit Sabha
21	GurmatVichar Sabha	50	Bits n Bytes Association
22	Coordinators of UGC	51	Young Speaker Association
23	Coordinators of RUSA	52	Techmates Club
24	RUSA Committee	53	Economics Society
25	Internal Quality Assurance Committee (IQAC)	54	Chemical Society
26	Anti Ragging Cell	55	Zoology Society
27	Anti Sexual Harassment Cell	56	Member Governing bodies
28	Women's Cell	57	Nodal officer DCDC
29	Nodal officer CBCS	58	Nodal officer AISHE

CRITERION-VI

GOVERNANCE, LEADERSHIP AND
MANAGEMENT

Criterion – VI

Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

The College has been set up with a clear vision to pursue excellence in all fields of education and learning by adhering to the highest standards of academic rigour in all its work. The teachings and lofty ideals of Sri Guru Gobind Singh Ji, after whom the College has been named, form the vision of this College. Inspired by the zeal to promote higher learning, the College is committed to impart affordable quality education by using innovative teaching methodologies to a wide cross section of society without any distinction of caste, creed and religion.

Mission

“Excelsior”– is our perpetual mood and “Well-being of all mankind” - is our mission. The insignia of the College carries an imprint of the 'Pen and Sword', a combination of wisdom and valour, guarding the 'flame of knowledge' with the College motto- “All mankind are one”, inscribed atop. There has been a consistent endeavour in all these years to live up to the ideals and teachings of the tenth Guru, Sri Guru Gobind Singh Ji enshrined in the insignia of the College which has been designed by the legendary artist S Sobha Singh.

6.2 Does the Institution have a Management Information System?

Yes. Dual system of Management Information System (MIS) is being used at present – manual and computerised - some departments are fully manual, some computerised and some are using both systems. Some information is in the published form.

- **Computerised**

Accounts Department

Library

- **Manual and Computerised**

Students' record: personal information, Attendance, marks of House Tests, Internal Assessments, University examination details, comparative pass percentage, Issuing of I-Cards

Faculty Service Records

Faculty Leave Records

Notices- administrative, departmental, examination etc

- **Manual**
Self-Appraisal of faculty
Lectures delivered by teachers and attended by students
Meeting and activities of all Departments
Notices of Cultural and Co-curricular activities, NCC, NSS, Red Ribbon Club
Manual MIS also maintained in Department of Sports and Hostels
- **Published**
Prospectus, College Annual Report, Annual College Magazine

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Curriculum designed by Panjab University, Chandigarh
- Some of the faculty from various streams are members of the Panjab University Board of Studies wherein they actively contribute towards curriculum framing

6.3.2 Teaching and Learning

- Learner-centric education approach : interactive instructional techniques – debates/ projects/ library visits/ surveys/ laboratory experiments/ practical classes/ use of smart classrooms/ presentations/ power point presentations by students/ teachers
- Educational tours/ field visits/ industry visits
- Seminars/ workshops/ special lectures by eminent scholars/researchers organised
- Group discussions/ mock interviews/ soft-skills classes/ carrier oriented seminars/ motivational speeches are part of the learning to train the students for placement
- Tutorial classes/ UGC-NET classes/ Remedial classes
- Separate teacher assigned per class for academic Counseling

6.3.3 Examination and Evaluation

- The Controller Examination of the College ensures smooth conduct of College and University Examinations
- Semester Examination held as per Panjab University Academic Calendar for all regular, private and correspondence students enrolled in the College/ University

- Mid Semester Examinations are held and answer scripts are shown to students to discuss their weaknesses, prepare for final examination and shortlist students for remedial classes
- Attendance and Mid Semester marks are communicated to the parents and Parent Teacher Meetings are conducted to review student performance
- Internal Assessments are awarded for each paper of different subjects in all the courses as per University norms
- Due credit is given to students during internal assessments for outstanding achievements in sports and co-curricular activities at the State, National, International levels
- External and Internal Examination related duties of the faculty include evaluation, paper setting, paper marking, Superintendents, Invigilators and conducting viva
- Record maintenance: Soft/ hard copies of Mid Semester and Final Examination, student attendance and signature charts/ seating plans etc
- College lends infrastructure and manpower to conduct examinations by various agencies like Banks, UGC-NET, CSIR-NET etc

6.3.4 Research and Development

- Faculty members encouraged to pursue higher education/ PhD; to write research papers, articles, chapters in various books and journals of National/ International repute; to apply and complete UGC Major and Minor research projects; duty leave is granted to participate and present papers in various State, National and International Seminars/ Conferences
- Teaching faculty members of various departments are guiding PhD students in collaboration with Panjab University, Chandigarh and other Universities/Research Institutes
- The Research Committee, UGC Cell and Library of the college collaborate to stimulate quality research activities; organise Faculty development programmes; workshops across disciplines and departments
- The College Library subscribes to various journals and e-resources through UGC approved INFLIBNET N-List in multiple disciplines which can be accessed by faculty
- Well- equipped Research Lab for faculty
- Various seminars, conferences, workshops & lectures are conducted and eminent scholars of National & International repute are invited throughout the year.

- UG/PG students are encouraged to present research papers at National & International Conferences/Seminars/Workshops
- Based on research prospective students are guided by some professional faculty from outside on some important software or tools which may help them in research or in job after the study completion
- Dr Jasvinder Singh Bhatti (PG Deptt of Biotechnology) selected for a very prestigious award 'Raman Post-Doctoral Fellowship' in USA for one year

6.3.5 Library, ICT and Physical Infrastructure/Instrumentation

Library

- Bar-coding of books
- Online Public Access Catalogue available
- NLIST- E-Resources from INFLIBNET available
- Electronic Resource: e-journals and e-books are available
- Internet facility available for faculty
- Special collection includes result gazettes of Panjab University Examination, Newspapers clippings and Employment alerts
- Deptt of Computer Science has its own Reference Library equipped with 316 books, exclusive computer/ printer access for staff/ students
- PG Deptt of English has a Reference Library equipped with 146 books and 19 CDs related to literature and linguistics

ICT

- The College campus including the hostel has been Wi-Fi enabled via 100 Mbps leased line connection
- A Academic Research Lab fully equipped with hi tech computers ,printers and internet facility is available for the faculty
- The PG Deptt of Computer Science has fully air conditioned 05 state-of-the-art laboratories with 110 system of advanced configuration including 22 with i5 processor, 20 systems with Intel i3 processors and 58 systems of advanced configuration interconnected using Fast Ethernet connection of 100 Mbps, 03 IBM servers and possess permanent licensed software (Windows, MS Office, Visual Studio, Oracle), broadband Internet along with Wi-Fi facility on secured network is available round the clock for faculty and students, Laboratories well equipped with printers, photocopier, scanner,

Smart classroom, equipments like LCD projectors, Deptt is promoting the use of free and open software having an exclusive laboratory set up for the same

- College Campus and Hostel monitored by CCTV Cameras
- LCD TV in the Hostel

Physical Infrastructure/Instrumentation

- Four Storeyed Arts, Sciences and Post Graduate Blocks/ Botanical Garden/ Centre for Sikh Studies
- 57 Spacious and furnished Class Rooms, 03 Smart Class Rooms
- Ramp for differently abled persons
- Air conditioned Conference Hall and Multipurpose Hall
- Student Centre, Girls Common Room, Guest House
- 05 Chemistry Laboratories, 03 Physics Laboratories, 01 Dark Room Laboratory, 05 Computer Science Laboratories, 02 Botany Laboratories, 01 Botany Herbarium, 06 Biotechnology Laboratories, 01 Bio-informatics Laboratory, 02 Zoology Laboratories, 01 Zoology Museum, 01 Smart Laboratory
- College has a Basketball Court, Kho-Kho Court, Korfball Court ,Lawn Tennis Courts, Netball Court, Volleyball Court, Soft Ball Ground, Base Ball Ground, Handball field, Hockey field, Table Tennis Tables and Archery Range.
- Branch of State Bank of India
- Stationary cum Photostat Shop, Water dispensers on each floor of the building, 24 hour power supply, CCTV Cameras in Campus and the Hostels
- Bhai Kanhiya Health Centre, Fitness Centre in Boys' Hostel, Canteen and Juice Shop
- Boys' and Girls' Hostel with warden office and waiting room, LCD TVs
- Boys' Hostel has: separate study rooms, fitness centre, guest rooms, indoor games, water coolers, geysers

Instrumentation

- Xerox facility for faculty in administrative office
- PG Deptt of Zoology in the current session purchased Centrifuge (10,000 rpm), Digital Camera for the Zoom Binocular Microscope, Electrophoretic Kit, Storage Almira for Teaching Charts
- Deptt of Physics purchased Ultrasonic, Hartley and Colpitt, Digital Storage Oscilloscope and GM setup. MSc Physics Lab established with equipments like Four Probe Setup, Magnetic Hysteresis, AM/FM Modulation, Air Track Apparatus, Planck's Constant Setup,

Oscilloscopes and Function Generators, H-Parameter, 555 Timer, PN Junction and Physics Book Bank enriched

- PG Deptt of Biotechnology and Microbial Biotechnology established Animal Tissue Culture Lab (ATC) and purchased new instruments like: In Vitro Diagnostic PCR system, inverted microscope, Analytical Grade Water Distillation System, - 80°C Cryofreezer, UV-VIS Spectrophotometer, Laminar Flow. Two hot plates and a pH meter
- PG Deptt of Economics bought a new cupboard for books
- PG Deptt of Zoology in the current session purchased Centrifuge (10,000 rpm), Digital Camera for the Zoom Binocular Microscope, Electrophoretic Kit, Storage Almira for Teaching Charts

6.3.6 Human Resource Management

- Regular performance appraisal of teaching and non-teaching staff is done
- Various duties/offices are allotted to teaching and non-teaching staff on rotation for a term of 02 years
- The computer skills of the teaching/ non-teaching staff are frequently upgraded through periodic workshops.
- The faculty members are encouraged to participate in National/ International Seminars/ Conferences to upgrade their academic skills.
- Teaching Faculty members are active representatives of various academic bodies of Panjab University, Chandigarh i.e. Board of Studies for Postgraduate/ Undergraduates courses. Few teaching faculty are members in National/International academic bodies
- Teachers are encouraged to guide PhD students in collaboration with Panjab University, Chandigarh and other Universities/ Research Institutes
- Teachers are motivated to attend Orientation/ Refresher Courses/ Faculty Development Programme/ Staff Training Courses for their professional development
- Study leave is also sanctioned for higher studies
- Members of the faculty are assigned rotational duties in various clubs and committees to benefit from their extra-academic proficiency in diverse fields
- Staff members are given appreciation letters and honoured for their achievements and performance
- Non-teaching staff members are honoured for their hardwork and performance

- Sports staff are appreciated by giving them cash awards, track suits and winter apparels. Gardeners are given cash awards as appreciation for their hardwork and bagging awards in various Flower Festivals
- Due credit is given to students for outstanding achievements in academics at College/University level and in sports/ co-curricular activities at the State, National and International levels
- Students are encouraged to apply for various Scholarships
- Fee Concession is provided to the needy students
- UG/PG students are encouraged by teachers to present research papers at National and International Conferences/Seminars/Workshops and reimbursement of registration fees by college

6.3.7 Faculty and Staff recruitment

- Recruitment of grant-in-aid/ self-financing post of teaching faculty is done according to UGC, Panjab University, Chandigarh, DHE Chandigarh and Management (Sikh Educational Society) guidelines
- The recruitment of non-teaching staff is done within the parameters provided by Panjab University, Chandigarh, DHE Chandigarh and Management (Sikh Educational Society) guidelines
- Faculty (permanent and contractual) is recruited based on the estimated workload for the academic year prepared before the beginning of the new session
- In this session, 68 appointments of faculty on Contract and 09 on Permanent basis were made

6.3.8 Industry Interaction / Collaboration

- MCom/ MSc (IT)/ BSc students go to various industrial/corporate houses for summer training/research projects
- Experts from various industries deliver talks on industry requirements
- Various departments have formal/ informal linkages and/or collaborations with other institutions which are beneficial in completion of curriculum/ trainings/ project work
- Placement and Career Counseling Cell activities: Job Fair(April 1, 2017), Lectures, Motivational Talks, Educational Trips, Fun Activities, Talent Hunt Programs, Placement Drives

- 02 MOUs with a leading recruitment company Job Destination

6.3.9 Admission of Students

- Annual reviews/ improvements conducted by College Admission Committee which supervises admission process
- Admissions as per Panjab University , Chandigarh guidelines
- Reservation policies as per Panjab University, Chandigarh regulations
- College/ Hostel information and admission form conveyed through the printed Prospectus and on website www.sggscollege.ac.in.
- Pre Admission Counseling and guidance of students by faculty
- BCom admission is Centralised by Panjab University, Chandigarh
- Admission on merit basis to BA, BA (IT), BCA, BSc (Medical/Non-Medical), BSc (Biotech), PGDCA, MA (English/ Punjabi/ Economics), MSc (Maths/ Zoology/ IT/ Biotechnology/ Microbial Biotechnology), M.Com courses
- 6391 students admitted in session 2016-17

6.4 Welfare schemes for:

Teaching

- Provident Fund, Group Insurance Scheme, Employee's Deposit Linked Insurance Schemes by the College
- Bursar for facilitating quick allocation of funds
- Orientation, Refresher and short term courses offered by ASC
- Duty leaves for various career advancement programmes
- Gurudwara Sahib for spiritual and holistic development
- Fully Wi-Fi campus
- Ramp for differently abled
- SBI branch
- AC staff rooms, water coolers, washrooms on every floor
- Bhai Kanhiya Health Centre, which is shared with SGGGS College of Pharmacy on the same campus
- Tuition fee concession to the children of permanent faculty Members
- Loans from the Employee Provident Fund for marriage, higher education

	of children, purchase of vehicle, and construction of house are available
Non- teaching	<ul style="list-style-type: none"> • Provident Fund, Group Insurance Scheme, Employee's Deposit Linked Insurance Schemes by the College • Training in Software, Office skills and regular training sessions for laboratory attendants. Departmental training during vacations and on-the-job training is arranged • Job-rotation in different sections of the offices is practised for transparency and controlling stagnancy • Sports staff are given cash awards and track suits and winter apparels • Gardeners are given cash awards as appreciation for their hardwork by bagging awards in various Flower Festivals • Gurudwara Sahib for spiritual and holistic development • WiFi enabled ,fully computerized, centrally AC, Administrative Office • Bhai Kanhaiya Health Centre which is shared with SGGGS College of Pharmacy on the same campus. • Tuition fee concession to the children of Staff Members • Ramp for differently abled • SBI branch • Tuition fee concession for children of Non-Teaching Faculty
Students	<ul style="list-style-type: none"> • Scholarships and concessions (details mentioned in the Annual Prospectus) • Group Insurance Scheme by the College • Library with Internet facility open till 4pm • Dean Student Welfare (Boys and Girls), Dean Alumni, Media Cell • Gurudwara Sahib for spiritual and holistic development • Girls' Common Room • Hostel (separate hostels for boys and girls) • Separate washrooms for girls and boys on each floor • Water coolers equipped with purifiers • Photocopying facility at concessional rates • Canteen, Juice shop, Tuck shop • Ramp for differently abled • SBI branch

- Due credit is given to the students for their outstanding achievements in sports and co-curricular activities at the State, National and International levels during internal assessments.

6.5 Total corpus fund generated

During the year 2016-17, an amount of Rs. 91,93,346.14 has been generated by way of excess of income over expenditure. The total Accumulated Fund as on March 31, 2017 is Rs. 9,99,02,099.47/-

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	--	Yes	Management
Administrative	No	--	Yes	Management

6.8 Does the University declare results within 30 days?

The Semester examinations, evaluations and the declaration of results fall within the purview of Panjab University, Chandigarh.

For UG Programmes : No

For PG Programmes : No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

As per Panjab University ,Chandigarh guidelines.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- Affiliated to Panjab University, Chandigarh, College is bound by all its rules and regulations
- The Panjab University promotes limited autonomy as mentioned in ‘Powers and Functions of the Principal of an Affiliated College’ in Panjab University Calendar (Vol-III/ Pg 304/ year 2007)

6.11 Activities and support from the Alumni Association

- Proficient Alumni contribute as coaches for sports and cultural activities
- Alumni representation in the IQAC/ Executive Committee of the College Management
- Annual Alumni Meet 2016-17 held on February 23, 2017 where (a) Organ Donation Registration Camp (b) Deliberation on Placement activities and (c) Discussion on Digital Library in college were the prime events organised along with a Cultural Program
- Competent, qualified and meritorious Alumni absorbed as faculty as per norms

6.12 Activities and support from the Parent – Teacher Association

- Parents’ suggestions and feedback welcomed by Principal and College Management
- Parents allowed to meet the concerned faculty/ Principal as and when required so as to know the academic performance and conduct of their wards
- A viable record of personal details of parents/guardian maintained for future reference

6.13 Development programmes for support staff

- Training in Software, Office skills and regular training sessions for laboratory attendants, Departmental training during vacations and on-the-job training is arranged
- Job-rotation in different sections of the offices is practiced for transparency and controlling stagnancy
- Class IV employees given winter apparels
- Sports staff are given cash awards and track suits/ winter apparels
- Gardeners are given cash awards as appreciation for their hard work by bagging awards in various Flower Festivals
- WiFi enabled, fully computerised, centrally AC Administrative Office

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Environmental Society conducted Tree Plantation Drive in collaboration with Campus Beautification Committee and Deptt of Botany, Awareness Drives, Seminars, Lecture on ‘Water Management’, Collage Making and Slogan Writing Competition on ‘Clean Green Environment for Better Future’, celebrated ‘Pollution Prevention Day’, students performed Skit on the theme ‘Save Earth’, compulsory environment classes of undergraduate students
- E-communication encouraged to reduce the usage of paper
- Waste bins kept at various places on campus
- Participation of students in campus development/ beautification. Students imparted knowledge on e-Waste management, hazardous waste management, motivated to use renewable sources of energy
- Committees are formed for natural and eco-friendly beautification and maintenance of the campus where both faculty and students participate
- Student volunteer activities: spread environment and sustainable development awareness in the adopted village Kaimbwala (January 2017)
- Repair of the Green House undertaken, construction of a pond initiated, 600 seasonal flower pots prepared to beautify the campus

CRITERION-VII

INNOVATION & BEST PRACTICES

Criterion – VII

Innovations & Best Practices

7.1. Innovations introduced during this academic year which have created a positive impact on the functioning of the college. Give details.

Innovation:

(a) Spiritual and holistic development:

The College makes efforts to promote spiritualism which helps in developing patience and tolerance among the students and faculty. The beginning of every new academic session and each new month is marked by organising ‘Sukhmani Sahib Paath’ and ‘Ardaas’ (prayer) for the welfare and prosperity of all. Founders’ Day of the College is celebrated every year by organising ‘Akhand Path’, preparing and serving ‘Langar’.

(b) Community Centric Activities:

The College has formed societies and clubs like NCC, NSS, Environmental Society, Red Ribbon Club, Techmates, Mosaic, Punjabi Sahit Sabha, Vikalp, Young Speakers Association, The Expression Club and The Economics Society.

- These clubs and societies encourage and groom the student community by involving them in activities and competitions in various forums throughout the session.
- Red Ribbon Club of the College sensitised students and society about AIDS. An AIDS Awareness Rally and a candle light procession was carried out by the volunteers of the college on WORLD AIDS DAY, Dec 1, 2016.
- The NSS units organised a Blood Donation Camp on Sep 13, 2016, in collaboration with Deptt of Transfusion Medicine, PGIMER and State Blood Transfusion Council, UT Chandigarh .A total of 112 units of blood was collected

(c)Publication of Annual Magazine: Students and teaching staff actively involved in designing the content of Annual Magazine ‘Aggami Jyot’ by contributing their own articles on specific theme .On the occasion of 350th Birth Anniversary of Shri Guru Gobind Singh ji and Golden jubilee of the College, supplementary section of Brief History of all the departments and Reminisces by the alumni and ex staff who still provide their services to the college in one capacity or other was included in the magazine.

(d) Skilling and Reskilling of Human Resources

There is always necessity to equip the teachers to align their capability to deliver according to the changed academic scenario. With this objective in mind our college organised following activities:

- A Seven Days FDP on E – Skills Empowerment of faculty
- A Seven Days FDP on Research Methodology and Project Development
- Two Days National Workshop on ‘ICT Skills, E-learning and MOOCs for Educators’
- Two Days workshop on Development of Laboratory Maintenance Skills for the Lab Staff
- One Day workshop on Research talk and Presentation
- One Day Workshop on LaTeX
- One Day Workshop on ‘Network and Data Security: Scope and Emerging Trends’
- One Day Workshop on ‘Molecular Approaches to Taxonomy of Organisms and Human Identity and Paternity Disputes’
- One Day workshop on Communicative Skills and Public Speaking
- One Day Workshop on Building Digital Library Using Green Stone Digital Library(GSDL) Software

(e) Water Conservation through Use of Tertiary Water and Waste Management

- The College uses treated tertiary water for watering lawns, herbal garden and play grounds. This helps in preventing the wastage of potable fresh water. Adoption of this practice helps in battling water scarcity also.
- Biodegradable waste such as Kitchen waste from mess, canteen and dry leaves collected from college campus are converted into manure in compost pit. This manure improves the growth of plants on the college campus

7.2. Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

The academic and infrastructural plans for the next session are chalked out by Quality Advisory Committee. The list of plans of Session 2016 – 17 is given below:

Academic Plans of the Session 2016 – 17:

S. No	Action taken	Achievement
1.	Up gradation of library and setting up of new labs	<ul style="list-style-type: none"> • A new laboratory was set up in the Deptt of Physics. • Two new class rooms were set up. • The fully automated College Library uses UGC recommended SOUL (Software for University Libraries) – User friendly software by INFLIBNET in a fully networked environment. – An online Public Access Catalogue is available for quick retrieval of information. – N-List e-Resources are available for access to the teaching staff. – Three new Computers, with internet facility in the Library were allocated for the faculty members, so that they may access the electronic resources (6000 + e-journals and 1,35,000 + e-books).
2.	Conduct of interviews for the permanent posts of Assistant Professors in the Deptts of Chemistry, Physics, Botany, English and Commerce.	<ul style="list-style-type: none"> • 9 faculty members joined as Assistant Professors in departments of Chemistry, Physics, Botany, English and Commerce under Grant-in-aid Post.
3.	Conduct of interviews for Senior Lab Attendant, Technician and Restorers.	<ul style="list-style-type: none"> • Two senior Lab Attendants joined in PG Deptt of Chemistry under Grant-in-aid post and one SLA joined in PG Deptt of Biotechnology under Grant-in-aid post.
4.	Grant for minor/major research projects from various funding agencies	<p data-bbox="797 1650 1414 1787">During 2016 – 17, the College received approximately Rs37,12,746/- from various funding agencies</p> <ul style="list-style-type: none"> • Dr JS Bhatti received UGC Raman Fellowship – Rs 25,13,752/- (1st installment)

		<ul style="list-style-type: none"> • Dr Sonia Chaman received 2nd installment of Major Research Projects (UGC) – Rs 5,37,121/- • Dr Harmeet Kaur received 1st installment of Major Research Project (ICSSR) – Rs 1,60,000/- • Dr. Manjinder Singh received 3rd installment of Major Research Project (ICSSR) – Rs 30,000/- • Dr Seema Chopra received 1st installment of Minor Research Project (ICSSR) – Rs 80,000/- • Dr Harjeet Virk received Travel Grant (UGC) – Rs 2,01,372/- • Dr JS Bhatti received Travel Grant (UGC) – 1,90,501/-
5.	Organization of Seminars/ Workshops in various departments	<p>Committed to academic excellence along with socio-religious consciousness, the College took special initiatives to conduct numerous activities:</p> <p>❖ The Research Committee</p> <ul style="list-style-type: none"> – In association with Deptt of Biotechnology and Microbial Biotechnology organised One-day Workshop on LaTeX on Mar 31, 2017. – In collaboration with the Bhai Kahan Singh Nabha Library organised Inter-College Library Event: Book Hunt and Library Reference Hunting – 2016 on Sep 13, 2016. – In collaboration with the Bhai Kahan Singh Nabha Library organised an Expert Lecture on ‘Publishing Research Papers in High Impact Journals’ by Dr Neeraj Kumar, Assistant Librarian, PU Chd on Aug 6, 2016. <p>❖ The Deptt of History organised</p> <ul style="list-style-type: none"> – National Seminar on ‘Post Colonial Punjab: Challenges, Continuity and Change (1947-1966)’ on Mar 17, 2017 sponsored by ICSSR.

		<p>❖ The PG Deptt of Computer Science</p> <p>– Organised 7 Day FDP on ‘E-Skills Empowerment of Faculty’ (Teaching and Non-Teaching) on Mar 15 - 21, 2017 under the aegis of RUSA.</p> <p>❖ The PG Deptt of English</p> <p>– In collaboration with Deptt of English, GGSCW Chd organised Guest Lecture on ‘World Drama’ by eminent scholar, writer and translator, formerly teaching in the Deptt of English and Cultural Studies, PU, Chd, Prof Rana Nayar on Mar 10, 2017.</p> <p>– In collaboration with the Deptt of English, GGSCW Chd’ organised Guest Lecture on ‘Postcolonial Theory by Prof Maninder Sidhu of PG Govt College for Girls, Sec 11 Chd, on Mar 7, 2017.</p> <p>– Organised National Seminar on ‘Multiculturalism in Literature: Re-Inventing Identities’ on Feb 17, 2017 sponsored by the Sikh Educational Society.</p> <p>– In collaboration with the Deptt of Hindi organised Story Telling Session to commemorate the 136th birth anniversary of Munshi Prem Chand on Aug 24, 2016.</p> <p>❖ The PG Deptt of Chemistry</p> <p>– In association with Deptt of Physics, Botony, Zoology, Mathematics, Computer Science and Biotechnology and Microbial Biotechnology organised ‘National Science Day’ on Feb 28, 2017.</p> <p>– organised National Workshop on ‘ICT Skills, E-learning and MOOCs for Educators’ along with</p>
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		<p>Deptt of Computer Sciences in association with Guru Angad Dev Teaching Learning Center of MHRD, Govt of India on Feb 20 – 21, 2017.</p> <p>–organised 2 Day Workshop on ‘Development of Laboratory Maintenance Skills’ for the Lab Staff on Jan 20 – 21, 2017 in association with Deptt of Physics and various Science Departments under the aegis of RUSA.</p> <p>❖ RUSA</p> <p>–organised One Day Workshop on ‘Communicative Skills and Public Speaking’ on Jan 24, 2017.</p> <p>–organised 7 Days FDP on ‘Research Methodology and Project Development’ on Feb 25 - Mar 4, 2017.</p> <p>–organised UGC/CSIR NET Classes and Remedial Classes from Feb 22 - Mar 31, 2017.</p> <p>❖ The PG Deptt of Zoology</p> <p>–organised One Day Workshop on ‘Molecular Approaches to Taxonomy of Organisms and Human Identity and Paternity Disputes’ on Feb 18, 2017 sponsored by College Development Council, PU Chd</p> <p>❖ The PG Deptt of Economics</p> <p>–organised Panel Discussion on Punjab’s Progress: 1966 Onwards on Feb 16, 2017.</p> <p>❖ The PG Deptt of Commerce</p> <p>–organised One Day Workshop on ‘Research Talk and Presentation’ on Jan 25, 2017 under the aegis of RUSA</p> <p>❖ Bhai Kahan Singh Nabha Library</p> <p>– organised One Day Workshop on ‘Building Digital Library Using Greenstone Digital</p>
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		<p>Library (GSDL) Software’ on Jan 12, 2017 under the aegis of RUSA.</p> <p>❖ The PG Deptt of Punjabi</p> <p>– organised National Seminar on ‘JasbirMand de NawlandianGalapJugtan ‘BolMardanyan’ de VisheshSandarabhVich on Nov 29, 2016.</p> <p>– organised Kavi–Sandhi on Nov 16, 2016. in collaboration with Sahitya Academy, Delhi</p> <p>❖ The PG Deptt of Computer Science</p> <p>– organised Workshop on ‘Network and Data Security: Scope and Emerging Trends’ on Nov 18, 2016.</p> <p>– organised Inter-class Power Point Presentation Creation Contest on ‘Pollution’ on Nov 16, 2016.</p> <p>❖ The Deptt of Biotechnology and Microbial Biotechnology</p> <p>– organised Lecture on Digital PCR: Concepts and Applications by Dr Rupinder Singh, Head, Applications, Bio-Rad, India Ltd on Aug 30, 2016.</p>
6.	Participation in National Environment Awareness Campaign (NEAC) activities.	<ul style="list-style-type: none"> • Environmental Society in collaboration with Punjab State Council of Science and Technology (PSCST), Chandigarh organised an Expert Lecture on ‘Water Management’ by Prof UN Roy, Head, Department of Rural Development, NITTTR, Sector 26, Chandigarh, on Feb 18, 2017. • Students actively participated in Caption Writing Contest and skit competition on the theme ‘Save Earth’ • A Tree Plantation Drive in collaboration with PSCST, Chandigarh was organised on Mar 8,

		2017. Traditional medicinal plants were distributed among students on this occasion.
7.	Publication of College Prospectus, Magazines and Annual Report	<p>Three major publications are ensured every year as a part of the College activity facilitating the regular functioning of the College:</p> <ul style="list-style-type: none"> • College Prospectus 2016-17 marked the beginning of the session initiating the admission process; • To commemorate the Golden Jubilee of the College, a special issue of the College Magazine was released on January 31, 2017. • The College Annual Report 2016-17 having comprehensive record of all College activities and achievements for the session.
8.	Placement drives for students	<ul style="list-style-type: none"> • Three Placement Drives were organised and around 400 students were shortlisted for placement in various sectors like Banking, Finance, IT, Insurance, Marketing etc. • Two motivational lectures were organised; 'Importance of Placements and Job Opportunities in diverse fields' on Aug 27, 2016, and 'Entrepreneurship in Biotechnology' on Nov 17, 2016.
9.	Annual Alumni Meet	<ul style="list-style-type: none"> • The Annual Alumni Meet of the College was organised on February 23, 2017. • The meet was attended by over a hundred prominent alumni. • An organ donation camp was organised by Alumni Association of the college on Feb 23, 2017, dedicating it to the Golden Jubilee Celebrations of the College. Dr Pranav Mahajan, from Regional Organ & Tissue Transplant Organization (ROTTO), PGI, Chandigarh

		motivated the students and faculty towards the noble cause of organ donation.
10.	Educational trips	<ul style="list-style-type: none"> • The Deptt of Chemistry organised One day Educational Tour to CSIO Chandigarh on March 3, 2017. • The Deptt of English organised An Educational-cum-Cultural Field Trip to Virasat-e-Khalsa, Sri Anandpur Sahib on Feb 23, 2017. • A three day trip was organised to Manali and Manikaran Sahib on Feb 17 – 19, 2017. • An Educational Trip to Shimla was organised on Nov 19, 2016. • A three day trip to Kullu, Manali and Manikaran Sahib from Oct 24 – 26, 2016.

7.3. Give two Best Practices of the Institution.

I. Title: Sports Activities and Achievements:

Goals:

- To value sportsmanship and to accord priority to sports for all round development of the students.
- To provide healthy means for recreation and relaxation to each student.
- Professional and rigorous coaching for developing sports skills among students.
- To provide infrastructure and incentives for improvement in different sports events.
- To counsel, motivate and promote talented sportspersons.
- To create a pool of deserving sportspersons for the country, thus contributing to the national interest and to make our students excel at international level.
- To conduct and organise tournaments of various games and sports at different levels such as inter-college and state level.

Context:

Sports activity programs prepare students for various competitive levels: Inter-College, Intervarsity, National and International. They improve the physical and mental health of sports

persons thus promoting a holistic quality of life. These programs provide quality athletic facilities for students and promote a spirit of winning among them. In our College, this vision is practically applied through admitting outstanding athletes and recruiting competent coaches for them to enhance their sporting skills.

The Practice: Infrastructure and facilities

- The Deptt of Physical Education offers latest equipment and infrastructure to the College sportspersons. Playing fields catering to various sports have been developed along desired standards.
- College has a Basketball Court, Kho-Kho Court, Korfbal Court ,Lawn Tennis Courts, Netball Court, Volleyball Court, Soft Ball Ground, Base Ball Ground, Handball field, Hockey field, Table Tennis Tables and Archery Range.
- Special quota of seats for admission is reserved for sportspersons
- The college has 483 sportspersons on its rolls, being trained by 35 coaches in different games.
- Some of our sportsmen are sent to different coaching centers outside the College for specialized training and the College ensures that they are provided with good quality sports equipment
- Deptt of Physical Education has collaboration with 11 Sport Training Centers: Sports Complex Sector 7, Chandigarh (Basketball); Panjab University Sector-14, Chandigarh (Football); Table Tennis Hall Sector-23, Chandigarh; Sport Complex Sector 42, Chandigarh (Boxing, Kho-Kho, Kabaddi, Hockey); Tau Devi Lal Stadium, Panchkula (Takewondo); Sukhana Lake Club, Chandigarh (Rowing, Kayaking); Tricity Shuttlers Badminton Academy, Panchkula (Badminton); DAV School Sector 8, Chandigarh (Handball); Panjab University Shooting Range, Sector-14, Chandigarh (Shooting); Panjab University Range, Sector-14, Chandigarh (Weight Lifting).
- The students are being trained under the supervision of competent coaches ((most of them are trained at the National Institute of Sports). For this service the college pays them remuneration charges of Rs 16,000/-, Rs 14,000/- and Rs 12,000/- according to their specialized area of sports.
- To motivate the students towards sports, College provides total fee concession to the outstanding sports person during college admissions.
- Free boarding facility and diet money of Rs 3,200/- for six months is being provided to 100 sports persons per year.

- The College gives scholarship amount of Rs 6,000/-; Rs 4,500/- and Rs 3,500/- to the first three position holders in the inter college competitions.
- The College provides good quality and standardized equipment and sports kit to every sports person.
- The College pays TA and DA during sports competition to the participants.
- Free transportation during competitions (local or out station) is provided to sports person to reach the venue.

Evidence of Success:

Unstinted support of the College authorities, right mentoring and undying efforts of the students have enabled them to achieve success in various competitive formats. The following points mirror the achievements of our College at University level championships and during National and International events:

- The College is the proud title-holder of the coveted Sir Shaadi Lal Trophy for General Championship in Sports in the academic session 2016-17. It has been the privilege of the Deptt of Physical Education to hold this trophy for the 9th consecutive time since 2008-09

• Outstanding achievements by sportspersons of our college:-

At International Level:

- First Position in SepakTakraw World Championship held in Bangkok Thailand.
- Third Position in Junior Rowing Asian Championship in Pattaya Thailand.
- Third Position in Cycling Junior Championship at Delhi.

At National Level:

- Our students won medals/positions in Canoeing, SepakTakraw, Wushu, Rowing, Malkhamb, Aquatic championships at the National level and Federation Cup.
- Participation in National games and in various National Championships in the disciplines of Netball, Basketball, Rowing, Gymnastics, Judo, Kabaddi, Swimming, Wrestling, Power lifting, Softball, Boxing, Cricket and Athletics.
- Our students represented Panjab University in various Inter – university competitions like Badminton, Baseball, Canoeing, Fencing, Football, Gatka, Malkhamb, Rowing, SepakTakraw, Softball, Swimming, Cycling, Tug of War, Waterpolo, Boxing, Judo, Cross Country, Gymnastics, Weight Lifting, Netball,

Basketball, Kho-Kho, Yachting, Handball, Hockey, Archery, Kabaddi, Wrestling, Power lifting, Cricket and Athletics. This helped Panjab University to win many positions/medals.
– Our sports persons have won 18 first, 11 second, 07 third and 06 fourth positions in Panjab University Inter College tournaments.

Others:

Visits of Eminent Sports persons like S. Balbir Singh (Senior Olympian), the Alumni of the College Olympian Rajpal Singh, Rupinder Pal Singh (Hockey) and Olympian Manjit Singh (Rower) has helped in inspiring the sports persons and boosting their morale.

Problem encountered:

- The Deptt of Physical education applied for B P Ed two year course to NCTE, Jaipur, Northern Regional Centre. But due to some technical issues (unavailability of land documents) the course could not be approved.

2. Title: Promotion of Research

One of the main focus areas of higher education in India is to promote research. Research programs always sharpen the skills of the teaching faculty as well as improve the quality of education they impart.

Goals:

- College creates an environment where both the teachers and the students are encouraged to actively participate in research activities and develop scientific temper
- Encourage faculty to pursue M.Phil/Ph.D. programmes and organise College/Regional/State/National/International level Seminars and Workshops
- Encourage faculty to undertake major and minor research projects and publish books and research papers in National and international journals. Contributing in National and International publications is an important objective of research activities
- To provide best research facilities to teachers and students for carrying out research

Context:

The Research Committee, headed by Dean Research, is a nucleus for promotion of quality research activities in the College and for coordination with various National and International academic and funding bodies. It supports administration of research initiatives, Faculty Development Programmes, Workshops across disciplines and departments to stimulate quality

research. The aim of the Committee is to encourage quality research in all the disciplines; to disseminate information regarding various Seminars, Conferences, Workshops and Research projects

The UGC Cell of the College facilitates correspondence between the College and Granting agencies like University Grants Commission, New Delhi, ICSSR, DST etc as and when required and asked. During 2016-17, the College received approximately Rs 37,12,746/- Lakhs under Major/Minor research projects and Travel grants. Till date, the College has received sanction of 9 major research projects from UGC & ICSSR and 8 Minor research projects.

The College received Preparatory Grant to the tune of Rs 3 Lakhs from RUSA for the session 2016-17 on 50:50 sharing basis for organising workshops, trainings, and capacity building.

Besides, the College has actively participated in different activities of Govt of India covered under RUSA, like Public Finance Management System (PFMS), Management Information System (MIS), VityaSakshrtaAbhiyan (VISAKA), Gender Atlas for Higher Education, Choice Based Credit System (CBCS), All India Survey of Higher Education (AISHE), National Academic Depository (NAD), etc.

Practice:

- The execution of all plans and policies for the promotion of research is done through Research Committee and Internal Quality Assurance Cell of the college
- College provide the following facilities to promote research:
 - The fully automated College Library uses UGC recommended SOUL (Software for University Liabraries), a user friendly software by INFLIBNET
 - An online Public Access Catalogue is available for quick retrieval of information. N-List E-Resources are made available to the teaching staff.
 - Three Computers, with internet facility have been allocated for the faculty members, so that they may access electronic resources (6000 + e-journals and 1,35,000 + e-books).
 - 16 subscribed newspapers , 50367 books and 336 CD ROMs are available for the faculty and students
 - An annual refurbishment of the Reference Section takes place on a regular basis.
 - In the session 2016-17, a total of Rs 2,66,616/- was spent on books, Rs 1,15,123 approx on journals and Rs 27,000/- on newspapers.
 - A broadband internet facility has also been made available for the staff.
- Faculty development programmes are organised to enrich the knowledge of the staff members.

- National seminars, workshops, conferences are organised regularly where faculty and students find an opportunity to interact, understand and apply the knowledge they gather from interaction with renowned faculty and scholars
- College provides duty leave to the faculty members to facilitate their participation in seminars / conferences/workshops.

Evidence of Success

- During 2016 – 17, the College received Rs 37,12,746/- under major/minor research projects, fellowships and travel grants
- Dr Jasvinder Singh Bhatti was selected for a very prestigious award ‘Raman Post-Doctoral Fellowship’ for one year by University Grants Commission, Govt of India and joined Texas Tech University Health Sciences Center, Lubbock Texas, United States on Aug 17, 2016
- 39 students are being given research guidance (PhD) by 13 faculty members under different subjects.
- 76 research papers were published by Faculty members in national and international journals and conference proceedings and 14 books were co-authored.
- Dr Kawalpreet Kaur has qualified to contribute as organiser and trainer for organising Regional Workshop of Research Based Pedagogical (RBPT) workshops by a team of experts from the Centre for Science Education, Sheffield Hallam University, UK.
- Various activities related to research were organised :
 - A National Seminar on Multiculturalism in Literature: Re-Inventing Identities was held on February 17, 2017. Ten parallel academic sessions were scheduled for 97 research papers.
 - ICSSR sponsored interdisciplinary National Seminar entitled “Postcolonial Punjab: Issues, Challenges and continuities” was organised in March 2017. A panel discussion on the theme ‘Formation of Punjabi Suba: In retrospect was held.
 - A National Workshop on ICT Skills, E-learning and MOOCs for Educators was organised in association with Guru Angad Dev Teaching Learning Center of MHRD, Govt of India on Feb 20 – 21, 2017.
 - A Seven Days FDP on Research Methodology and Project Development was organised by RUSA from Feb 25 - Mar 4, 2017.
 - A One Day Workshop on Research Talk and Presentation on January 25, 2017 was organised.
 - A One Day Workshop on Molecular Approaches to Taxonomy of Organisms and Human Identity and Paternity Disputes was organised on Feb 18, 2017.

- Inter-College Library Event: Book Hunt and Library Reference Hunting – 2016 was held on September 13, 2016.
- Expert Lecture on Publishing Research Papers in High Impact Journals was organised on August 6, 2016
- Dr Kawalpreet Kaur, Deptt of Botany and Dr Satinder Kaur, Deptt of Biotechnology acted as Resource Persons in 2-day Workshop on ‘Development of Laboratory Maintenance Skills for the Lab Staff’ organised by Sri Guru Gobind Singh College, Sector 26, Chandigarh under the aegis of RUSA from Jan 20 - 21, 2017.
- National Science Day was celebrated on Feb 28, 2017 by Science Departments. Around 300 students participated in Project Exhibition, Power Point Presentation, Poster Making Competition.

7.4 Contribution to environmental awareness/protection

- The Environmental Society of the College in collaboration with Deptt of Science and Technology (DST) Chandigarh organised various events like Collage Making and Slogan Writing competition for students on the theme ‘Clean and Green Environment for Better Future’ to celebrate ‘Pollution Prevention Day’ on Feb 3, 2017.
- A rally to create awareness about safe and pollution free environment was organised by students.
- Participation in National Environment Awareness Campaign (NEAC) Activities of Punjab State Council of Science & Technology (PSCST), Chandigarh.
- Environmental Society in collaboration with Punjab State Council of Science and Technology, Chd organised an Expert Lecture on ‘Water Management’ by Prof UN Roy, Head, Deptt of Rural Development, NITTTR, Sec 26 Chd on Feb 18, 2017. Students actively participated in Caption Writing Contest and skit competition on the theme ‘Save Earth’.
- A Tree Plantation Drive was organised in collaboration with PSCST, Chd on Mar 8, 2017. Traditional plants were distributed among students.
- Participation in Swachh Bharat Abhiyan and Digital Literacy.
- Every year College Participates in Panjab University Rose Festivals and bag prizes.
- Compulsory Environment Education and Road Safety classes for 1st Year Undergraduate students of all streams.

7.5 Whether environment audit was conducted?

Even though no formal environment audit is conducted, yet various programmes are conducted under the aegis of Punjab State Council of Science and Technology (PSCST) and Department of Science and Technology (DST), Chandigarh Administration to make the College environment friendly.

7.6 Any other relevant information the institution wishes to add. (For example SWOC

Analysis)

Various inferences drawn with respect to strengths, weaknesses, opportunities and threats are listed below:

Strengths:

- The College is a premier co-educational institute of Sikh Educational Society, affiliated to Panjab University, Chandigarh and is committed to academic excellence, a religio-cultural and social enhancement
- The College has around 170 teaching faculty supported by the office comprising of 94 non-teaching faculty members, 45.8 % of whom have earned Ph.D degree
- The College has Four storeyed Arts, Science and Postgraduate Blocks, well furnished class rooms, 3 Smart classrooms, ramp for physically disabled, fitness centre, well-equipped Science and Computer laboratories, Conference hall, Multipurpose hall and Computer room with internet facility for staff provide Excellent Infrastructure
- Only College in the region to run co-opted PG courses with GGSCW sector-26, Chandigarh encouraging faculty and resource sharing
- CCTV surveillance for security of campus and hostels
- Fully Wi-Fi and automated campus
- The fully automated College Library has UGC recommended SOUL Software, N-List E-Resources subscribed from INFLIBNET to access electronic resources (6000 + e-journals and 1,35,000 + e-books)
- The Research Committee created a research data bank of the entire faculty of the College
- Many faculty members have bagged individual research grants from Govt. funding agencies
- IGNOU Centre of the College is one of the major centres of North India. Besides the regular degree courses of BA, BSc and BCom it provides a Diploma in Nutrition, Health and Education. 3000 students are enrolled under this centre

- The College has well established and active Placement & Career Counseling cell which regularly organise placement drives and job fests. A Job Fair was organised in the College campus in the session 2016-17 in which 17 national companies and MNCs like P&G, Kotak Mahindra Bank, Competent Synergies, Eureka Forbes, Spectraforce Technology, CCD, etc visited the College. 230 students from diverse educational streams were shortlisted in various sectors like Banking, Finance, IT, Insurance, Marketing, Retail Consultant, Pharmacy, etc
- The students from different religions, states and countries contribute to the cultural diversity in the college
- NSS, NCC, Red Ribbon Club, Environmental Society, Gurmat Vichar Sabha are proactive and organise various activities to foster social realization among students as well as for their holistic development
- Nodal Officers have been appointed for the smooth functioning of different offices: DCDC, AISHE, CBCS
- Annual College Magazine 'AgammiJyot' encourage budding student writers to express their creativity and innovative ideas on a specific theme
- The Grievance Redressal Committee for Sexual Harassment has been constituted to provide students a healthy and congenial atmosphere in the college
- The Centre for Sikh studies has a large collection of religious writings and reference material housed in the College Library. The centre is facilitating research studies of Sri Guru Granth Sahib and other Sikh Religion - Cultural literature
- The centralised information broadcast facility has been introduced from the current session
- A comprehensive Data Centre has been established which will act as a single point nodal center for collection and further dissemination of information pertaining to faculty updates and activities by individual departments
- The College has two representatives in the university senate due to which liaison between university and institute become easier
- To achieve academic excellence, the college is holding NET classes for PG students and remedial classes for slow learners and weaker students in the College
- A wide variety of scholarships for needy and meritorious students

- 4 running trophies are given every year to the overall best student, the best student in basic sciences, in commerce and in economics to encourage and motivate the students to excel in their fields

Weaknesses:

- Infrastructural paucity acts as a stumbling block to starting new courses. The college has many constraints to enhance infrastructure more than the existing one.
- Limited number of smart class rooms
- Need of latest equipments for the laboratories.
- Less Industry-Institute Interface
- Absence of online facility for admission
- Need for online submission of leaves for College staff to promote paper less work
- The college does not offer any skill based and vocational courses
- Lack of centralized information broadcast facility for staff

Opportunities:

- Faculty Development Programmes for enhancing the skills of the faculty
- Availability of reputed Companies and Industries in both Public and Private Sectors to enhance industrial collaborations, exposure and employability of students
- With a variety of postgraduate courses, the college can become a research centre
- Funds from RUSA and other funding agencies can provide an excellent opportunity to the college to improve its infrastructure and emerge as a college for excellence

Challenges:

- Competition due to mushrooming of private universities, professional institutes, technical institutes and government colleges
- Declining interest of students in traditional courses due to distance learning programs
- Demand of job oriented courses for better placement of students
- Expansion in the infrastructure due to increasing strength of students

8. Plans of institution for next year:

- Optimum and constructive utilisation of RUSA funds.
- Extension of infrastructure.
- Purchase of lab equipment.
- Restructuring of class rooms into multimedia rooms.
- To start new UG/PG courses.
- To take more initiative in social responsibilities.

Name: Dr Amit Joshi


Signature of the Coordinator IQAC


Name: Ms Rita Singh

PRINCIPAL
Sri Guru Gobind Singh College
CHANDIGARH
Signature of the Chairperson IQAC
